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**Belmont Cable Television Advisory Committee (CTAC) - Draft  
Meeting Minutes**

Date: December 9, 2015  
Location: Town Hall, Conference Room 1  
Attendees:  
Committee: Jonathan Green, Committee Member  
Mark Carthy, Committee Member, Chairman  
Chet Messer, Committee Member, Acting Secretary  
Others: Phyllis Marshall, Assistant Town Administrator  
Jeff Hansell, Executive Director Belmont Media Center

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Meeting called to order at 4:08 pm.

Minutes from November 12, 2015 meeting were reviewed and approved. Minutes will be posted on the Town website.

Discussed preliminary results of recent cable TV community assessment and needs survey, which is currently in draft form.

Reviewed and discussed the Belmont Renewal License for Verizon Draft #1 12-3-15 drafted by Peter Epstein, Epstein and August, which was presented to the committee on December 3, 2015. Among items covered and to be discussed with Peter were the form of contract, items highlighted for addition, HD and cable system descriptions, and low income discount.

Discussed possible on screen listing of BMC programming as an operational request. Jeff Hansell to evaluate.

Meeting adjourned at 4:58 pm.