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**Belmont Cable Television Advisory Committee (CTAC)
Meeting Minutes**

Date: November 9, 2015
Location: Town Hall, Conference Room 4
Attendees:
Committee: Jonathan Green, Committee Member, Acting Secretary
Mark Carthy, Committee Member, Chairman
Chet Messer, Committee Member
Others: Phyllis Marshall, Assistant Town Administrator
Jeff Hansell, Executive Director Belmont Media Center

Meeting called to order at 6:34 pm.

Minutes from September 22nd 2015 meeting reviewed and approved. Minutes will be posted on the Town website.

Phyllis M. distributed copies of proposed comments to be delivered by Board of Selectmen Chairman Sami Baghdady at upcoming Public Hearing (required as part of the official ascertainment process) re: Verizon and Town CATV needs.

Discussion of timeline for process of renewal of Verizon CATV franchise renewal.

- Close public record before Thanksgiving.
- Meet with Peter Epstein (special town counsel for cable matters) to discuss draft renewal proposal.
- Present draft franchise renewal proposal to BOS, then send to VZN.

Meeting adjourned at 7: 10 pm.