

**Belmont Cable Television Advisory Committee (CTAC)
Meeting Minutes**

2015 DEC 10 PM 2:28

Date: September 22, 2015
Location: Town Hall, Conference Room 4
Attendees:
Committee: Jonathan Green, Committee Member, Acting Secretary
Mark Carthy, Committee Member, Chairman
Others: David Kale, Town Administrator

Meeting called to order at 3:38 pm.

Mark Carthy was unanimously elected Chairman of the committee. No other officers formally named. Secretary duties will be handled on a rotating basis by various committee members, as has been the practice in the past.

Minutes from April 6th 2015 meeting reviewed and approved. Minutes will be posted on the Town website.

Committee discussed tentative schedule for upcoming Verizon franchise renewal. David Kale reported on a proposed timeline that he had recently discussed with Peter Epstein, special town counsel for cable matters. This timeline includes a Public Hearing (required as part of the official ascertainment process) that is anticipated to be scheduled for November 9th 2015 at 7:30pm. Mr. Kale showed a draft of the proposed notice of this public hearing which will be duly posted.

Future committee meeting dates were provisionally selected. They include (4:00pm start time for all):

Wednesday October 21 2015
Thursday November 5 2015
Thursday November 12 2015
Wednesday December 9 2015
Wednesday December 16 2015

Meeting adjourned at 4:00 pm.