

Information Technology Advisory Committee (ITAC)
Town of Belmont
30 April 2015
Conference Room 1

2015 MAY 27 AM 8: 57

APPROVED MINUTES

[Minutes are sent to the Town Clerk, belmont-ma.gov!townclerk when approved]

Voting Members Present

- Phil Lawrence <illinoisalumni.org!pwl> (co chair) (VM)
- Jim Berets <verizon.net!jberets> (co-chair) (VM)
- Dave Goldberg <verizon.net!david.goldberg6> (secretary) (VM)
- Charles Smart <verizon.net!cnsmart> (founding chair) (VM)
- Dan Ellard <gmail.com!ellard> (VM)
- Jonathan Green <gmail.com!green.jbg> (VM)
- Duane Bronson, <real-time.com!bronson> (VM)

Non-Voting Members Present:

Town Staff Present:

- David Petto (Director of IT, Town of Belmont) <belmont-ma.gov!dpetto> (TS)
- Steve Mazzola (Director of Technology, Belmont Schools) <belmont.k12.ma.us!SMazzola> (TS)
- Robin Tillberg (IT Manager, Belmont Municipal Light Department) <belmontlight.com!rtillberg> (TS)
- John Steeves (IT/Technology, Belmont Police Department) <belmontpd.org!jsteeves> (TS)

Key:

- VM = Voting ITAC Member
- NVM = Non-Voting Member
- FBL = Friend of Belmont Library
- TS = Town Staff

Meeting called to order at 7:35PM

Minutes of 18 March 2015 meeting approved as is.

Robin Tillberg reported on the progress of the billing system replacement. Discussions within the steering committee, with members from the Treasurer's office, Light Department, Water Department and Town Administrator's office, on the details are ongoing, leading toward eventual purchase order. At that point a schedule for implementation will be determined with the vendor.

Robin reported on the progress of the SCADA system. Requirements being determined in preparation for eventual RFP.

John Steeves reported that all previously mentioned activities are still in process except that the new system for records management is complete. Funding for a new radio system has been requested. The reason for a new radio system is that the current system is reaching end of life.

Dave Petto reported that all mailboxes have been migrated to Office 365. There are no longer any

public folders so an alternative is being put in place. Training and documentation are ongoing. Dave reported that the new SAN installation is the next big project and should be started by the end of May and finished by mid-June.

Steve Mazzola reported that Ed Tech finished installing their new SAN today and are migrating virtual machines from old storage. The new system has two units, one at the high school, one at the Chenery in an active-active configuration allowing for high availability. Steve reported that failover has already been tested successfully. Steve expects the migration from old storage to be done over the weekend. Steve reported that he received the results from his security audit.

Jim Berets asked if any electronic signage is, or can be, under consideration. Dave Petto answered that it has been considered by the facilities department but with all the other work going on it's not been a high priority. Steve Mazzola noted that the idea has also been considered for the high school and hasn't been done largely for the same reason.

Dan Ellard discussed a new social media site called Next Door. Dan set up a Belmont "neighborhood" in the application and discovered that the Police Department has begun posting notices.

We will review Jim Beret's draft presentation next time.

Next meeting scheduled for Tuesday, 26 May 2015 at 7:30 PM

Meeting adjourned at 8:35PM