

**Belmont Cable Television Advisory Committee (CTAC)
Meeting Minutes**

2015 SEP 22 PM 4:08

Date: April 06, 2015
Location: Town Hall, Conference Room 1
Attendees:
Committee: Jonathan Green, Committee Member, Chairman
Myron Kassaraba, Committee Member, Secretary
Mark Carthy, Committee Member
Others: Jeff Hansell, Executive Director, Belmont Media Center
Peter J. Epstein, Counselor at Law, Epstein + August
Phyllis Marshall, Assistant Town Administrator
Chet Messer, Vice-Chairman, Belmont Media Center

Meeting called to order at 3:05 pm.

Minutes from March 3rd 2015 meeting reviewed and approved. Minutes will be posted on the Town website.

Committee went into Executive Session for discussion of negotiations on cable television franchise renewal for Comcast.

Committee came out of Executive Session and the following motion was proposed:

Motion: to accept a draft franchise license renewal document that includes the following:

- a) \$450k capital funding for public access corporation
- b) Franchise fees equal to 5% of Comcast's annual gross revenue
- c) Requirement for customer service office that is reasonably convenient to the Town
- d) Side letter addressing senior citizen discount
- e) Side letter acknowledging that there will be no interest charged to the subscribers for the capital funding provided in "a)" above.

Motion was seconded and unanimously approved.

Peter Epstein was tasked with providing "final" redline of proposed license renewal agreement to Comcast pursuant to the above motion. Peter will then follow up with phone call to Comcast.

Committee agreed to give update to Board of Selectmen on April 21 2015. [Selectmen's update subsequently changed to May 11 2015.]

Committee discussed tentative schedule for upcoming Verizon franchise renewal.

Next meeting for Committee scheduled for April 21 2015 at 12:00pm [Meeting subsequently cancelled.].

Meeting adjourned at ~4:20 pm.