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**TOWN OF BELMONT
COMMUNITY PRESERVATION COMMITTEE**

Minutes: Wednesday, February 13, 2013, Town Hall Conference Room 1, 5:00PM
Present: Donna Brescia, Floyd Carman, Anne Marie Mahoney, Andres Rojas, Paul Solomon, Margaret Velie
Absent: Joe DeStefano, Lisa Harrington, John Owens,
Other: Michael Trainor

Paul Solomon called the meeting to order at 5:05 PM.

Old Business

Approved minutes of January 9, 2013 with five votes

- Donna Brescia was not present at the time the voting took place

Review Project Costs and Assign to Appropriate CPA Categories

The CPC determined the funding allocations seen below for the FY14 CPA projects that will be presented at the Spring 2013 Town Meeting:

Historic Preservation CPA Fund

Building Survey & Investigation (Homer House)	\$10,000
(Town Hall) Concord Avenue Door Remediation	\$72,000
Cultural Resources Survey of Belmont	\$115,000
Preserving and Digitizing Belmont's Vital Records (up to)	\$100,000
<u>Total Historic Preservation Funds</u>	<u>(up to) \$297,000</u>

Community Housing CPA Fund

Electric Service Upgrade (Affordable Housing)	\$147,000
<u>Total Community Housing Funds</u>	<u>\$147,000</u>

Undesignated CPA Fund

Landscape Plan for Walking Path (Clay Pit Pond)	\$20,000
Irrigation Improvements (Rock Meadow Gardens)	\$10,000
Joey's Park Rehabilitation (up to)	\$100,000
Underwood Park (Plan and Design) (up to)	\$385,000
<u>Total Undesignated (Recreational Land) Funds</u>	<u>(up to) \$515,000</u>

<u>Total Project Funding</u>	<u>(up to) \$959,000</u>
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As no approved projects submitted this year fulfilled the Open Space requirements for CPA funding, ten percent of the total collected FY13 CPA revenue will be reserved in the Open Space CPA Fund as required by law.

Presentation of Projects to Town Meeting: Role of Sponsors and CPC Members

A Project Summary Report for each approved project will be distributed to Town Meeting members in advance of the scheduled CPC presentation. Paul Solomon will lead the CPC's presentation at Town Meeting, giving an overview of this year's CPA funding recommendations before reading each motion individually. Sponsors of the projects will have an opportunity to address any questions before Town Meeting votes on each motion.

Update on Presentations to Selectmen, Warrant Committee and Capital Budget Committee

The CPC will meet with the Board of Selectmen on March 18, 2013 and the Capital Budget Committee on March 21, 2013. Copies of all final applications were e-mailed to the Warrant Committee on January 29, 2013 and a presentation will be scheduled upon the Warrant Committee's request.

Progress Report on Community Preservation Plan

Michael Trainor will e-mail a rough draft of the Community Preservation Plan to CPC members. However, work on the Plan will be suspended until after the Project Summary Reports have been distributed to Town Meeting members.

Other Business

- Motion approved unanimously for payment of \$236.74 (7 hours @ \$33.82) to Michael Trainor for administrative work.
- Tentative meeting scheduled for April 25, 2013 (5:00 PM) at the Beech St. Senior Center.

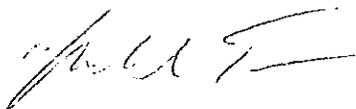
To Do:

- Floyd Carman will contact CPA project sponsors to apprise them of their expected participatory role during the Town Meeting presentation.
- Andres Rojas will schedule a meeting with the Board of Selectmen for March 18, 2013
- Anne-Marie Mahoney will schedule a meeting with the Capital Budget Committee for March 21, 2013
- Michael Trainor will e-mail a rough draft of the Community Preservation Plan and compose the Project Summary Reports for Town Meeting members.

The next meeting is scheduled for Wednesday, March 13, 2013 at 5:00PM, Town Hall Conference Room 1.

Meeting was adjourned at 6:40 PM.

Respectfully submitted,



Michael Trainor