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Nov 7 3 47 PM '13

The October 9, 2013 meeting of the Belmont Board of Health was called to order at 5:00pm by Donna S. David, R.N., M.N., Chair.

Those present were Donna S. David, R.N., M.N., Chair, David B. Alper, D.P.M., Vice Chair, Deirdre Houtmeyers, R.N., M.S., Member, Stefan A. Russakow, M.A., R.S., Director, Ellen M. O'Doherty, Clerk.

The Meeting Minutes from September 2013 were approved unanimously.

The Disease Report was reviewed.

Seta Dakessian, owner of Seta's Café' was welcomed and the Board stated they were very excited to have this new establishment in town. The Director and Board reviewed policies and procedures with Ms. Dakessian and thanked her for coming to the meeting.

The Receipts and Financial Reports were reviewed.

The Director's Report (all reports on file in the Health Department) was discussed with a noted increase in rat sighting complaints. The Board asked the Director to contact Steve Hughes, director of the Dept. of Public Health Community Sanitation Program regarding the upcoming licensing request for the Underwood Pool.

The Assistant Director's Report, Animal Control Officer's Report and Veteran Service Officer's Report were reviewed

The Board inquired as to whether the "Girls Group" had been started again, and if not, when it would start.

The Fee Schedule was reviewed and voted unanimously to be adopted effective January 1, 2014.

The amendments for the Tobacco Regulations were voted unanimously effective January 1, 2014.

Under New Business the subject of the roster order for emergencies was discussed with a recent emergency whereby Dr. Alper, Vice Chair, was called on site for an odor nuisance requiring immediate attention.

The Board stated they want all Staff to be trained in CPR, Donna David, Chair stated she was a certified trainer. Training will take place on December 2, 2013 at 12:15 pm with a location to be determined.

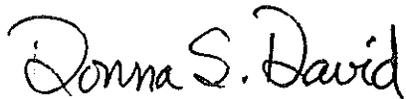
A tabletop exercise is scheduled for November 7, 2013 at 12:00 noon for all Board members and required staff in the Homer Building, Conference Room 13.

At 6:26 there was a unanimous vote to go into Executive Session regarding a staff issue.

At 6:45 pm there was a unanimous vote to return to Open Meeting.

Meeting adjourned at 6:47 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Donna S. David". The signature is written in a cursive, flowing style.

Donna S. David, R.N., M. N., Chair