

**Recreation Commission Meeting**

5/12/2021

Zoom Meeting

DATE: June 15, 2021

TIME: 11:44 AM

**Commission Attendees:**

- Officers: Anthony Ferrante (chair), Marsha Semuels (vice chair), Cortney Eldridge (secretary),
- David Kane (liaison to Community Preservation Committee (CPC))
- Members: Paul Cowing, Anne Helgen, Theresa O'Connor, Mary Bradley

Town Attendees: Jon Marshall (Assistant Town Administrator), Brandon Fitts (Assistant Recreation Director)

Guest: Tommasina (Tomi) Olson

5:31pm call to order

**Review and approve minutes from 4/14/2021**

Approved unanimously: Anthony, Theresa, Anne, Cortney, Paul

**Summer Concert Series/Payson Park Music Festival: Tomi Olson**

- Recap: some commission members met with Tomi and options are: Tomi files permit application as she has done in the past, per policy; pays the fee; there is an insurance requirement; other option is this comes under the umbrella of Recreation Department (and insurance is covered by the Town)
- Fee is \$60/hour for two hours for festival; we could consider (and discuss) \$25/hour fee for resident

**Discussion**

- Mary paid \$25/hour fee for the permit (for 3 hours) and medic and police for the day for Porchfest
- As long as Chief McIsaac doesn't believe a police detail is needed, and DPW is not concerned about overtime, then Tomi/does not need to incur extra expenses for these items
- If we move this to a Recreation Department program, there would be no fee, and no insurance necessary (as it would fall under Town insurance); Town (Recreation Department) would help promote event and pay performers via donations from Music Festival supporters
- If this is not part of Town (Recreation Department), then Tomi is responsible for insurance and additional costs
- Tomi prefers to not partner with the Town this year – too close to the beginning of the season

Motion: Move that Payson Park Music Festival be permitted to offer concerts through the summer/fall of 2021, contingent upon festival obtaining liability insurance, at a rate of \$25/hour for field permit, with a maximum cost of \$50 per concert.

Unanimous Approval: Cortney, Anne, Paul, Marsha, Mary, Theresa, Anthony

**Move June's meeting date**

- Currently scheduled for June 9<sup>th</sup>, moving to Thursday June 10<sup>th</sup> at 5:30pm

**Town Field Project Update: Jon/Cortney**

- Will break ground in July, should be finished in the fall (Octoberish timeframe)
- Bid package should be available end of the week and we can formally go out to bid

**CPA Update: Payson Park**

- Sue Croy and Linda Oats – Anthony will be the liaison from our Department

**Master Plan: Brandon and Jon**

- Investigatory phase; Needs phase; Visionary/Planning phase; Implementation phase
- Some administrative funds available to pay for this
- Will likely go to Community Preservation Act and ask for funds; will start with investigatory piece first
- Anne: Is this just outdoor, or indoor facilities also (e.g., Higgenbottom, Field House, etc.)
- Jon: We'll start with outdoor; can catalogue indoor; can look at usage indoor but maybe not a full audit of quality [many indoor locations are operated under other departments, such as school]
- Anthony: recommended a roadmap and timeline for when we may go (back) to CPA asking for funds

**Programming/Pool Update: Brandon**

- New guidelines came out from EEA – pool can be at 50% capacity for the summer
- We are completely sold out of pool passes; have a waitlist
- Opened swim lessons yesterday and sold out most lessons within 20 mins/half hour
- On track with where we thought we'd be (from the spreadsheet presented/discussed in previous meeting) and the outstanding variable is day passes
- We're fully staffed, lifeguards are getting ready to go
- Spring 2 programs started last week
- Summer camp is sold out; have met financial aid requirements also

**Next meetings**

- June 10<sup>th</sup> 5:30pm
- July 13<sup>th</sup> 7:00pm
- August 10<sup>th</sup> 7:00pm

Meeting adjourned 6:20pm.