

**Preliminary Rink Design Committee (PRDC)  
Final Meeting Minutes  
Monday, January 24, 2022  
Virtual Zoom Meeting  
7:30 AM**

**RECEIVED  
TOWN CLERK  
BELMONT, MA**

DATE: February 23, 2022  
TIME: 8:22 AM

*Preliminary Rink Design Committee (PRDC) Members Virtually Attending:*  
Mark Haley, William Shea, Stephen Sala, Tom Caputo, Meg Moriarty, Frank French

*Absent Member:* Dante Muzzioli

### **I. Call to Order of the Preliminary Rink Design Committee (PRDC)**

The Preliminary Rink Design Committee meeting (#4) was called to order at 7:35 a.m. by Chair Haley.

### **II. Discuss Evaluation of OPM (Owner's Project Management) Respondents**

Chair Haley Began with the evaluation sheet that Committee members filled out and submitted to him this weekend; he noted that ANSER, CHA and CMS came out on top. He reviewed the evaluation sheet – i.e., an Excel spreadsheet named “OPM Evaluator Summary.” [A PDF version of this spreadsheet is included with these minutes.] He then asked for Committee feedback on each firm. Ms. Moriarty raised a question about ANSER, who did the Underwood pool, which is not the regulation swimming distance of 25 yards. She said that coming up two yards short is a concerning result. Mr. Sala provided some background information on several issues that impacted the pool process (e.g., toilet regulations, maintaining the footprint, slide requirements, neighbor concerns).

Chair Haley did not rate ANSER highly (which has been bought out by Pink) because of issues related to the Wellington. SOCOTEC, he added, is known as a rink *evaluator*, not a rink builder. The day-to-day project oversight personnel should have the most experience building rinks. Mr. Shea noted that Tom Gatzunis with CHA has a lot of experience with Belmont; he knows the footprint of the area and is the OPM with the High and Middle School project. Mr. Haley agreed and added though that CHA does not have as much experience with designing and building rinks. Mr. Caputo observed that CHA will be spreading out the responsibility among many people as opposed to a smaller number of people who would be responsible. Mr. Haley agreed with that observation and also noted CHA seems to be the “builder of choice” in Belmont and that comes with pros and cons. Mr. Caputo agreed.

Chair Haley stated that this firm (that is being evaluated now) is doing the design study; not necessarily the building of the project. This group needs to really *understand* rinks. They will decide if this is a renovation or a brand-new re-build.

*Mr. French moved:* To interview CHA, CMS, ANSER.

The motion passed unanimously with a roll call vote of 6-0-0. (Yes: Haley, Caputo, Moriarty, French, Shea, Sala)

### **III. Select Firms to be Interviewed and Schedule**

The interviews and schedule will be:

FINAL

Thursday, Jan. 27 at 7:30 a.m. for ANSER and 8:30 a.m. for CMS.  
Friday, Jan. 28 at 7:30 a.m. for CHA  
Note: depending on availability

The Committee discussed potential questions that would be asked to the Project Manager.

Ms. Moriarty noted that the Superintendent would like to move Friday morning's meeting to 11:30 – 12:30.

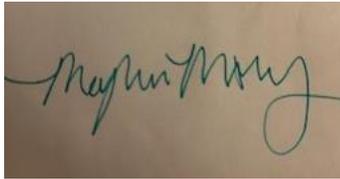
Chair Haley then spoke about shower facilities and noted that they might not be necessary at a rink.

**IV. Adjournment**

Preliminary Rink Design Committee (PRDC) Chair Haley ended the PRDC meeting at 8:13 a.m., following a motion made by Mr. Caputo.

Respectfully submitted by:

Lisa Gibalerio



Approved: \_\_\_\_\_ 2/22/22 \_\_\_\_\_

\_\_\_\_\_  
Meg Moriarty, Secretary

\_\_\_\_\_  
Date