

Minutes for June 14th, 2021 Long term capital planning committee

Meeting was convened at 08:00. Present was

Roy Epstein
Jenny Fallon
Jon Marshall
Claus Becker (Scribe)
Floyd Carman
Elizabeth Dionne
Jay Marcotte
Mike Crowley
Anne Marie Mahoney

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DATE: February 2, 2022
TIME: 2:54 PM

Discussion of when to propose new bylaw. Agreement that town meeting in November should be target if it were to take place. Agreement that first step should be meeting with Select-board, Warrant Committee, and full Capital Budget Committee. Chris Doyle presented draft slides for this purpose and they were discussed by group.

Claus and Melinda have continued work on prioritization document and spreadsheet tool. Anne Marie will support a test run with past year projects. This activity to serve as validation.

Team discussed how to meet going forward when we may not be able to meet virtually anymore. There was agreement that virtual meetings makes it easier to be a volunteer.

Claus presented prioritization tool. Mike Crowley noted that citizen review of projects is important. Jenny Fallon said we use similar system in prioritization of roads.

Agreement to share proposal with town leadership, including the town manager, once the validation exercise is done.

Jon Marshall to send template that is used to collect proposals from dept heads.

Meeting was adjourned at 09:15 o'clock.

Minutes approved 2022-01-20 by unanimous consent. Submitted by Claus Becker.