Information Technology Advisory Committee (ITAC)
Town of Belmont
18 November 2021
Conference Room Virtual via Zoom
APPROVED MINUTES
[Minutes are sent to the Town Clerk, belmont-ma.gov!townclerk when approved]
Voting Members Present
- Paul Roberts <gmail.com!paulroberts> (chair) (VM)
- Glenn Wong <gmail.com!glennpwong> (vice-chair) (VM)
- Dave Goldberg <verizon.net!david.goldberg6> (secretary) (VM)
- Charles Smart <verizon.net!cnsmart> (founding chair) (VM)
- Dan Ellard <gmail.com!ellard> (VM)
- Jonathan Birge <mit.edu!birge> (VM)
Non-Voting Members Present:
Town Staff Present:
- David Petto (Director of IT, Town of Belmont) <belmont-ma.gov!dpetto> (TS)
Voting Members Not Present:
- Phil Lawrence <live.com!plaw> (VM)
- Jim Berets <verizon.net!jberets> (VM)
- Jonathan Green <gmail.com!green.jbg> (VM)
Key:
    VM = Voting ITAC Member
    NVM = Non-Voting Member
    FBL = Friend of Belmont Library
    TS = Town Staff
Meeting called to order at 7:35PM
Dan Ellard moved to adopt the minutes of the 28 October 2021 Meeting
Paul Roberts: yes
Dan Ellard: yes
Glenn Wong: yes
Jonathan Birge: yes
David Goldberg: yes
Motion carried, minutes accepted as is.
Paul Roberts moved to adopt the minutes of the 8 July 2019 meeting of the ITAC 21st Century Government Subcommittee
Paul Roberts: yes
David Goldberg: yes
Note: Paul and David were the only attendees who were members of the 21st Century Government Subcommittee
Motion carried, minutes accepted as is.
Glenn Wong moved to adopt the March 11, 2020 meeting of the Subcommitte on Technology, Cybersecurity and Public Health (S-TCPH).
Glenn Wong: yes
Dan Ellard: yes
Note: Glenn and Dan were the only attendees who were members of S-TCPH.
Motion carried, Minutes accepted as is. Glenn Wong will send them in to Town Clerk.
Charles Smart and Dave Petto arrived after the minutes were voted on.
Paul Roberts raised the topic of the Belmont Police Department's email service bouncing legitimate emails. Dave Petto reported that he spoke with John Steeves, the Police Department's IT manager, who in turn reported that he is working with his firewall vendor to find a means of

resolving their spam issue without blocking legitmate email. Paul suggested that the Town IT manage the email for the Police Department as it does for most other departments. Dave noted that he cannot make that decision - it has to come from the Select Board.

Paul Roberts raised the topic of the Op Ed urging the Select Board to vote to allow remote deliberation in committee meetings, as ITAC voted to do at the 28 October 2021 meeting. Paul brought up a new draft of the Op Ed for review as he had received some feedback. We made some changes to address those concerns. David Goldberg made a motion to adopt and send in the amended version of the Op Ed.

Jonathan Birge: yes
Charles Smart: yes
Glenn Wong: yes
Dan Ellard: yes
Dave Goldberg: yes
Paul Roberts: yes

The motion carried. Paul reported that he sent the earlier version of the Op Ed to the Select Board and received an answer that suggested the board does not see it as a priority. Paul will submit the Op Ed to the Belmont Citizen Herald for publication.

Paul Roberts brought up our coordination with the Structural Change Impact Group (SCIG). Paul Roberts and Dave Goldberg represented ITAC at the 5 November 2021 SCIG meeting. Dave Goldberg reported that he has an action to contact Dave Petto to ask about the potential for improved usage of the MUNIS system and opportunities to streamline purchasing, particularly software.

Paul Roberts reported on the most recent Web Site Renewal committee meeting. They saw a presentation from Granicus, a competitor to Civics Plus who we currently use to host the Belmont site. Paul gave an overview of the presentation and its claims, and contrasted it with what we have today. The Web Site Renwal committee needs to do more review before deciding on whether to recommend a switch.

Next meeting planned for Thursday 16 December 2021 at 7:30PM
Glenn Wong moved to adjourn.
Jonathan Birge: yes
Charles Smart: yes
Glenn Wong: yes
Dan Ellard: yes
Dave Goldberg: yes
Meeting adjourned at 9:00PM