

Information Technology Advisory Committee (ITAC)
Town of Belmont
18 May 2023
Conference Room Virtual via Zoom

**RECEIVED
TOWN CLERK
BELMONT, MA**

DATE: June 26, 2023
TIME: 10:45 AM

APPROVED MINUTES

[Minutes are sent to the Town Clerk, belmont-ma.gov!townclerk when approved]

Voting Members Present

- Charles Smart <verizon.net!cnsmart> (founding chair) (VM)
- Dan Ellard <gmail.com!ellard> (VM)
- Dave Goldberg <verizon.net!david.goldberg6> (secretary) (VM)
- Jim Berets <gmail.com!jberets> (VM)
- Jonathan Birge <mit.edu!birge> (VM)
- Jonathan Green <gmail.com!green.jbg> (VM)
- Kristin Nelson-Patel <gmail.com!kristin.nelson.patel> (VM)
- Paul Roberts <gmail.com!paulroberts> (chair) (VM)

Voting Members Not Present:

- Phil Lawrence <live.com!plaw> (VM)

Key:

VM = Voting ITAC Member
NVM = Non-Voting Member
FBL = Friend of Belmont Library
TS = Town Staff

Meeting called to order at 7:39PM

Charles Smart moved to approve the minutes of the 15 March 2023 ITAC meeting.

Jim Berets: yes
Jonathan Birge: yes
Dan Ellard: yes
Dave Goldberg: abstain
Jonathan Green: yes
Kristin Nelson-Patel: yes
Paul Roberts: yes
Charles Smart: yes

Minutes approved. David Goldberg will submit them to Town Clerk.

Paul Roberts noted that we should reach out to the new IT director for the Belmont Public Schools. ITAC was taken by surprise by Steve Mazzola's departure. We should work on improving our visibility with the School Committee.

Jim Berets noted that the town makes a good deal of IT decisions, one recent example being the new voting machines, without ITAC involvement. We discussed how we can get on the radar of our appointing boards so that we are more likely to be consulted in the future. We will table this issue for now and revisit it next time.

Paul Roberts reported that he emailed Robin Tillberg and the new Light Board requesting a meeting to discuss cybersecurity issues associated with the Municipal Light Department. Robin Tillberg responded that the earliest meeting opportunity is July. Robin provided some detail about the service provider they use and we are likely going to be meeting with the Light Board on July 19, 2023 at their meeting to discuss the incident response plan and other cyber risk related topics.

Paul Roberts reported that Peter Struzziero, the Library director, reached out to him for ITAC input on the IT aspects of the new library building at an upcoming meeting on Wednesday May 24 at 12PM.

Dave Goldberg made a motion to enter executive session to discuss the deployment of security personnel or devices, or strategies with respect thereto

Jim Berets: yes
Jonathan Birge: yes
Dan Ellard: yes
Dave Goldberg: yes
Jonathan Green: yes
Kristin Nelson-Patel: yes
Paul Roberts: yes
Charles Smart: yes

ITAC entered executive session at 8:13PM

Executive session ended at 9:07PM

Dave Goldberg moved to accept the ITAC minutes from the open part of our joint meeting with the Select Board on April 3, 2023.

Jim Berets: yes
Jonathan Birge: yes
Dan Ellard: yes
Dave Goldberg: yes
Jonathan Green: abstain
Kristin Nelson-Patel: yes
Paul Roberts: yes

Charles Smart: yes

Motion carried. Dave Goldberg will submit those minutes to the Town Clerk

Next meeting set for 22 June 2023 at 7:30PM

Dan Ellard moved to adjourn.

Jim Berets: yes

Jonathan Birge: yes

Dan Ellard: yes

Dave Goldberg: yes

Jonathan Green: yes

Kristin Nelson-Patel: yes

Paul Roberts: yes

Charles Smart: yes

Meeting adjourned at 9:13PM