

**RECEIVED  
TOWN CLERK  
BELMONT, MA**

**DATE: November 19, 2021  
TIME: 10:36 AM**

Information Technology Advisory Committee (ITAC)  
Town of Belmont  
28 October 2021  
Conference Room Virtual via Zoom  
APPROVED MINUTES

[Minutes are sent to the Town Clerk, belmont-ma.gov!townclerk when approved]

Voting Members Present

- Paul Roberts <gmail.com!paulroberts> (chair) (VM)
- Glenn Wong <gmail.com!glennpwong> (vice-chair) (VM)
- Dave Goldberg <verizon.net!david.goldberg6> (secretary) (VM)
- Phil Lawrence <live.com!plaw> (VM)
- Jim Berets <verizon.net!jberets> (VM)
- Charles Smart <verizon.net!cnsmart> (founding chair) (VM)
- Dan Ellard <gmail.com!ellard> (VM)
- Jonathan Green <gmail.com!green.jbg> (VM)

Town Staff Present:

- Steve Mazzola (Director of Technology, Belmont Schools)  
<belmont.k12.ma.us!SMazzola> (TS)

Voting Members Not Present:

- Jonathan Birge <mit.edu!birge> (VM)

Key:

VM = Voting ITAC Member  
NVM = Non-Voting Member  
FBL = Friend of Belmont Library  
TS = Town Staff

Paul Roberts called the meeting to order at 7:34PM

Charles Smart moved to accept the minutes of the 21 September 2021 meeting.

Paul Roberts: Yes

Glenn Wong: Yes

Dave Goldberg: Abstain

Phil Lawrence: Yes

Jim Berets: Abstain

Charles Smart: Yes

Dan Ellard: Abstain

Jonathan Green: Yes

Minutes of the 21 September 2021 ITAC meeting accepted as is.

Steve Mazzola gave an update on the new 7-12 high school and in particular the IT associated with it. Steve noted that the IT staff vacated the high school for the summer and worked from Chenery. Moved back in late August, but into a temporary space in what will eventually be the middle school band room. The move went well considering that there was construction going on right up until school started. Installing IT equipment and bringing up the network had to be done in stages as spaces became available. As such some things such as the new electronic music lab were delayed a couple days. Steve and his team continue to make adjustments as people need equipment relocated, fine tuning the WiFi network and, as people start working in labs discovering new IT needs. Steve described some of the security processes that he has implemented as well as the overall networking infrastructure. Steve also described some of the new educational technology such as the flat panels that replaced the smart boards. One remaining thing to do is re-establish some of the town's fiber plant as some had to be bypassed as a

result of the old high school destruction. The town library is similarly situated so whatever happens with the library will have a similar effect. Steve reported that he and Dave Petto are already planning for that and also for whatever happens with the old light building.

Paul Roberts raised the issue of emails to the Belmont Police Department bouncing. Paul has spoken with Dave Petto and people at the BPD and they are aware of the issue. It appears they have an overly aggressive filter intended to stop spam and phishing emails. Paul will reach out to the Chief to offer our help in resolving the issue.

Paul Roberts brought up the discussion with the Structural Change Impact Group. That group has expressed interest in coordinating with ITAC on a number of suggestions they have received related to IT issues such as software licensing and IT management in general. Paul suggested some of us attend their 5 November meeting and will check with Matt Gasbarro about that.

Paul Roberts brought up the Website renewal committee. Dave Goldberg and Dan Ellard described, briefly, their efforts to crawl the town website for external sites. Dave and Dan will provide Paul with the data they've collected so he can use it for discussion at an upcoming website renewal committee meeting.

Paul Roberts has drafted an op-ed demanding the select board approve, under current OML rules, remote deliberation so that we can continue to do that when the emergency order is finally lifted. We reviewed and edited the op-ed. Dave Goldberg moved to accept the text, send it to the Select Board and ask them whether they plan to vote on allowing remote deliberation. If they are not we will submit it to the Belmont Citizen-Herald.

Paul Roberts: Yes

Glenn Wong: Yes

Dave Goldberg: Yes

Phil Lawrence: Yes

Jim Berets: Yes

Charles Smart: Yes

Dan Ellard: Yes

Jonathan Green: Yes

The motion carried.

Glenn Wong reported that he has a draft of the 2020 ITAC annual report. We reviewed and edited the draft. Jonathan Green moved to accept the draft as written.

Paul Roberts: Yes

Glenn Wong: Yes

Dave Goldberg: Yes

Phil Lawrence: Yes

Jim Berets: Yes

Charles Smart: Yes

Dan Ellard: Yes

Jonathan Green: Yes

Next meeting scheduled for 18 November 2021 at 7:30PM

Paul Roberts moved to adjourn.

Paul Roberts: Yes

Glenn Wong: Yes

Dave Goldberg: Yes

Phil Lawrence: Yes

Jim Berets: Yes

Charles Smart: Yes

Dan Ellard: Yes

Jonathan Green: Yes

Meeting adjourned at 10:00PM