

**RECEIVED  
TOWN CLERK  
BELMONT, MA**

DATE: April 1, 2021

TIME: 9:43 AM

Information Technology Advisory Committee (ITAC)

Town of Belmont

27 January 2021

Conference Room Virtual via Zoom

APPROVED MINUTES

[Minutes are sent to the Town Clerk, belmont-ma.gov!townclerk when approved]

Voting Members Present

- Paul Roberts <gmail.com!paulroberts> (chair) (VM)
- Glenn Wong <gmail.com!glennpwong> (vice-chair) (VM)
- Dave Goldberg <verizon.net!david.goldberg6> (secretary) (VM)
- Phil Lawrence <live.com!plaw> (VM)
- Jim Berets <verizon.net!jberets> (VM)
- Charles Smart <verizon.net!cnsmart> (founding chair) (VM)
- Dan Ellard <gmail.com!ellard> (VM)
- Jonathan Green <gmail.com!green.jbg> (VM)

Key:

VM = Voting ITAC Member

NVM = Non-Voting Member

FBL = Friend of Belmont Library

TS = Town Staff

Meeting called to order at 7:35PM

Minutes of the 16 December 2020 ITAC meeting approved as is.

ITAC approved the Remote Meeting report last time, allowing for minor changes to finalize it. Glenn Wong made a number of changes so we spent time reviewing them. Paul will submit the report to the Select Board.

The topic came up of what to do with sensitive material that ITAC creates. Dave Goldberg reported that guidance from Town Clerk regarding ITAC Executive Session minutes is to just hold on to them until they can be made public. Perhaps ITAC is an outlier in terms of all volunteer committees, most of which don't deal in sensitive data so what to do about it may be a topic for ITAC to visit in 2021. If we do, we will look at it from the perspective of managing data in general, not just sensitive data. This may already being looked at as part of the web site upgrade review.

As for other topics to work on in 2021, Paul will check with the Town Administrator on where things stand with the request to install 5G. Paul will also try to get us on an upcoming Select Board agenda and solicit input on their priorities.

Next meeting scheduled for 3 March 2021 at 7:30PM

Meeting adjourned at 9:10PM.