Information Technology Advisory Committee (ITAC)
Town of Belmont
15 January 2020
Conference Room 1

APPROVED MINUTES
[Minutes are sent to the Town Clerk, belmont-ma.gov!townclerk when approved]

Voting Members Present
- Paul Roberts <gmail.com!paulroberts> (chair) (VM)
- Glenn Wong <gmail.com!glennpwong> (vice-chair) (VM)
- Dave Goldberg <verizon.net!david.goldberg6> (secretary) (VM)
- Jim Berets <verizon.net!jberets> (VM)
- Phil Lawrence <live.com!plaw> (VM)
- Charles Smart <verizon.net!cnsmart> (founding chair) (VM)
- Jonathan Birge <mit.edu!birge> (VM)
- Jonathan Green <gmail.com!green.jbg> (VM)
- Dan Ellard <gmail.com!ellard> (VM)

Key:
    VM = Voting ITAC Member
    NVM = Non-Voting Member
    FBL = Friend of Belmont Library
    TS = Town Staff

Meeting called to order at 7:40PM

Minutes of the 28 October 2019 meeting approved as is
Minutes of the 18 November 2019 meeting approved as is

David Goldberg made a motion to move to executive session to discuss the deployment
of security personnel or devices, or strategies with respect thereto. The motion
carried unanimously.

ITAC Entered executive session at 7:45PM

ITAC returned from executive session at 8:15PM

Paul Roberts reported on the Town website redesign. Paul spoke with Patrice Garvin
last week. Paul submitted a draft of a charter for the Website Renewal Committee
and is waiting on comments from Patrice.

Glenn Wong reported on the Community Engagement and Education initiative. As noted
in the October 2019 minutes, Dana Leavitt asked for help putting together a talk on
cybersecurity for the Council on Aging. 24 March is the tentative date. Glenn
expects to reuse materials from previous activities of the Subcommittee on
Technology, Cybersecurity and Public Health (TCPH). Regarding Mary Carter's query
about LinkedIn's purchase of Lynda.com, the subcommittee will do a basic comparison
of the privacy policies of LinkedIn vs Lynda and provide a report to Mary Carter
and leave it to the Library to disseminate the material. Finally the TCPH
subcommittee spent some time considering the idea of setting up a community service
activity for students to provide IT tutoring to students. If this goes forward,
the subcommittee on TCPH will help figure out how to set up administration of such
a program but would not be directly involved in the administration. Paul Roberts
reported that he asked George Hall, the Town Counsel, about whether there would be
any liability for students or the town in offering such an activity. George said
there is a standard waiver for things like this so that should not be a problem.
Glenn reported that he recently joined the board of "Record Robotics" Belmont's FRC
(FIRST Robotics Competition) team, #6731. It is organized as a 4H club, with the

formal name "Belmont STEAM Alliance - 4H". Record Robotics has made a grant request for space that could be used to host the tutoring concept as well.

Jim Berets raised a topic. He and Paul Roberts were invited to a work shop on the town's resilience to climate change. The workshop invitation came from the assistant Town Administrator, John Marshall. Jim probably can't go but can delegate his invitation.

Next meeting scheduled for 13 February 2019 at 7:30PM

Meeting adjourned at 8:55PM