



MINUTES

Regular Meeting Virtual Zoom Meeting July 15, 2021

Meeting was called to order by Board Chair Gloria Leipzig at 5:00pm.

1. Attendance: The attendance was taken. Commissioners, Gloria Leipzig, Anne Mahon, Charles R. Lavery, III, and Cassandra Page were present. Present from the Cambridge Housing were Mike Johnston, Karrie Canavan, Allison MacMartin, and Sarah Cummings. Also present were housing authority residents/members of the public.
2. **Items for approval:**
 - a. Approvals of June Regular Meeting Minutes:
 - i. Anne Mahon motioned to approve the minutes. Charles Lavery seconded this motion. Cassandra Page abstained.
 - ii. A role call vote was called for.
 - iii. Anne Mahon "I". Charles Lavery abstained because he was not present at the June meeting.
 - iv. The Board decided to table approval of the meeting minutes until Sara Bilodeau arrived.
 - b. Verizon Copper to Fiber Transition. This is a no cost upgrade for BHA Belmont Village residents for landlines. Permission needs to be given.
 - i. Charles Lavery motioned to approve this item. Gloria Leipzig motioned for a roll call vote. Anne Mahon: "I", Cassandra Page: "I", Charles Lavery: "I", Gloria Leipzig: "I", All were in favor.
 - c. Policies: Grill, Basement, Parking (Belmont Village)
 - i. Gloria Leipzig requested a discussion regarding procedures to create policies and Allison MacMartin discussed these procedures.

<<Commissioner Sarah Bilodeau entered the meeting.>>
 - ii. The Board decided to table the vote on the Parking Policy for a future meeting in order to make modifications.
 - iii. The Board decided to table the vote on the Grill Policy for a future meeting in order to make modifications.
 - iv. The Board decided to table the vote on the basement Policy for a future meeting in order to make modifications, specifically clarification on what can/cannot be stored in the basement.
 - d. 15 Bradley Road Invoice #070.2021.001
 - i. Charles Lavery motioned to approve this item. Anne Mahon seconded this motion. A role call vote was called for. Anne Mahon: "I", Charles Lavery: "I", Cassandra Page: "I", Gloria Leipzig: "I", Sarah Bilodeau: "I": Approved.
 - ii. Gloria Leipzig: Go back to approve June Regular Meeting Minutes: Anne Mahon had made the motion to approve. Sara Bilodeau seconded this motion. A roll call vote was made. Anne Mahon: "I", Sara Bilodeau: "I", Charles Lavery: "abstained", Cassandra Page: 'abstained', Gloria Leipzig : 'I'.

3. New Business:
 - a. Executive Directors Report:
 - i. Submitted the first Phase of SHERA funding. Can submit as often as needed. Will get funds in three weeks. *Item not on agenda*
 - ii. Staffing update: Almost fully staffed. On July 14, 2021, CHA had selected a new Resident Services Coordinator.
 - iii. Vacant Units: 15 Bradley Road offline unit is a work in progress. The work on the ceiling is currently underway. 1 Weber Road: currently being screened for through CHAMP and will be turned over tomorrow, 655 Trapelo Road #1 being turned over tomorrow as an administrative transfer.
 - iv. AHVP Vouchers: 6 remaining to be issued. Working through CHAMP waitlist.
 - v. Allison MacMartin thanked Lynn Martin for participating in the Resident Services Coordinator position interview process.
 - vi. Cassandra Page mentioned she has heard compliments about our new maintenance staff.
 - b. Future Board Meetings: August and September Board meetings will still be held via Zoom. In September, The Board will reassess how meetings will be held moving forward (i.e. Hybrid, In-person, or Zoom dependent on Town/State COVID safety mandates)
 - c. Neighborhood issues: Anne Mahon received a letter in the Spring of 2021 regarding the condition of the grounds. There was a concern of illegal drug selling occurring in the parking lot at Belmont Village. Cassandra Page said that it's occurring in the parking lot supposedly from people residing in another town. Regarding the grounds issue: *Allison MacMartin mentioned that BHA hosted a flower drive at Belmont Village. BHA offered flowers to residents to plant.
4. Open Forum/Tenant Participation: Lynn Martin explained that she is setting up a meeting for the Tenant Association Elections to get the elderly sites more involved.
5. Confirmation of Next Meeting: Regular Meeting date set for next month, August 19th at 5:00PM Gloria Leipzig: There may be an earlier meeting scheduled before the regular meeting (to review/approve policies once modifications have been submitted).
6. Adjournment: Cassandra Page motioned to adjourn the meeting. Charles Laverty Seconded this motion. All were in favor (5). The meeting was adjourned at 6:11PM