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MINUTES

BELMONT HOUSING AUTHORITY

Regular Meeting

Town Hall, Room 1

March 28, 2011

1. Attendance: The attendance was taken at 6:00 P.M. Commissioners Leo Saidnawey, Donna Brescia, Don Becker, Sallye Bleiberg and Ann Verrilli were present.
2. Meeting with Belmont Housing Authority Residents: There were no residents present at the meeting.
3. Reading and Approval of the Minutes of the Meetings:

-February 28, 2011 Regular Meeting: A motion was made by Donna Brescia to approve Minutes from the meeting but was asked by Ann Verrilli to make changes to the minutes, minutes were amended as follows:

Page 2., section 7 Belmont Housing Trust: Commissioner Ann Verrilli told the board that the Belmont Housing Trust is continuing to focus on the Community Preservation Act. She distributed copies of doc fy1. A surcharge will go into effect mid July 2011.

Page 2., section 8 Waverly Oaks/Trapelo Road Sidewalks: The board agreed that the Director would contact Peter Castagnino to determine if there are any further steps that would be required in order to designate the sidewalk across from Waverly Oaks Apartments as a high priority clearance area. A motion was made by Donna Brescia to approve the minutes as amended and seconded by Leo Saidnawey. The vote was unanimous (5).

4. Bills and Communications:

Revolving Fund: Checks #379 through #444: A motion was made by Leo Saidnawey, seconded by Donna Brescia, to approve the checks on the Revolving Fund Warrant. The vote was unanimous (5).

4001:

MRVP – AHVP: Checks #21 and #22: A motion was made by Leo Saidnawey, seconded by Donna Brescia, to approve the checks on the MRVP – AHVP Warrant. The vote was unanimous (5).

689-1:

Section 8: EFT 2/1/2010: A motion was made by Leo Saidnawey, seconded by Donna Brescia, to approve the Section 8 EFT. The vote was unanimous (5).

It was brought to the attention of the board by Donald Becker that there were two versions of the agenda and the Revolving Fund, MRVP-AHVP, and Section 8 were all revised with different check numbers. Board decided to vote on second version along with above version. It was a transcription error.

- Revolving Fund: Checks#409 through 486: A motion was made by Donald Becker and seconded by Leo Saidneway, vote was approved unanimously (5).
- MRVP-AHVP: Checks #23 and #24: A motion was made by Donald Becker and seconded by Donna Brescia, vote was approved unanimously (5).
- Section 8: BFT 3/1/2011: A motion was made by Donald Becker and seconded by Leo Saidneway, vote was approved unanimously (5).

5. Executive Director's Report: Tabled until the next meeting.

6. Agenda Items for Board Vote:

1. Approval of Change Order #1 for Belmont Village Heating Systems.
Approved pending Executive Directors approval.
2. Approval of Contract Extensions for Belmont Village and Sherman Gardens Apartments.
Approved pending Executive Directors approval.
3. Vote to Approve CIP Funding for Belmont Village Underground Cables.
Approved pending the Executive directors approval.

All of the above motioned for approval by Donald Becker pending Executive Directors approval and seconded by Leo Saidneway, vote was approved.

7. Report of Committees:

Belmont Housing Trust: Commissioner Ann Verrilli told the board that the Belmont Housing Trust is working on one development project for Moraine Street they were going back and forth about ten years ago but has expressed interest again. They are also trying to put together a forum on the CPA funding for affordable housing probably in early May. Right now they are lining up speakers to talk and are inviting people from Lexington and Waltham. Donna Brescia asked if there was a new liason needed due to the departure of Ann Verrilli from the Belmont Housing Authority board. Sallye responded that BHA new board member is part of the Belmont Housing Trust and has expressed an interest as the liason.

8. Unfinished Business:

Waverley Oaks/Trapelo Road Sidewalks: A letter drafted by Sallye Bleiberg to Ralph Jones (selectmen) that asks the town to clear that part of the sidewalk. Letter was accepted with the change in paragraph two that says to Pleasant Street, be changed to Lexington Street. Letter to be sent as soon as possible. Vote approved.

Email to Will to be put on next month's agenda under new business.

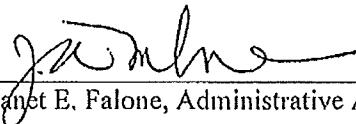
Board member Ann Verrilli asked to address the Executive Directors report. The Executive Directors report on vacancies did not give any specific goals. The minutes reflect that there were no particular reasons. Donald Becker raised the question if there should be a particular number of days for poor, fair and good. The question of giving a particular number of days was rejected. Donna Brescia raised the question that maybe some support and training for the staff be set up with incorporating some type of systems and standards. The vacancy and turn over rate to be discussed at next board meeting under unfinished business.

9. New Business:

1. None

10. Next Meeting: The board agreed that the next regular board meeting will be held at 6:00 P.M. on April 25th in the Belmont Town Hall.

10. Adjournment: A motion was made by Don Becker, seconded by Leo Saidnawey, to adjourn the meeting. The vote was unanimous (5). Upon a roll-call vote, the Board voted to convene in executive session. The vote was unanimous (5).


Janet E. Falone, Administrative Asst.

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