

2017 OCT 17 PM 2:20

MINUTES

BELMONT HOUSING AUTHORITY

Regular Meeting

Town Hall, Room 4

June 24, 2013

1. Attendance: The attendance was taken at 6:00 P.M. Commissioners Charles Laverty, Leo Saidnawey, Donna Brescia and Gloria Leipzig were present. Also present was the Executive Director, Donna Hamilton. Commissioner Don Becker was absent.
2. Open Forum: There was no discussion under Open Forum this month.
3. Reading and Approval of the Minutes of the Meetings:
  - March 25, 2013 Regular Meeting: A motion was made by Leo Saidnawey, seconded by Donna Brescia, to approve the Minutes of the March 25, 2013 Regular Meeting. The vote was unanimous (4).
  - May 29, 2013 Annual Meeting: A motion was made by Leo Saidnawey, seconded by Donna Brescia, to approve the Minutes of the May 29, 2013 Annual Meeting. The vote was unanimous (4).
  - May 29, 2013 Regular Meeting: A motion was made by Leo Saidnawey, seconded by Donna Brescia, to approve the Minutes of the May 29, 2013 Regular Meeting. The vote was unanimous (4).
4. Bills and Communications:
  - Revolving Fund: Checks #1875 through #1947 (Check #1903 Voided): A motion was made by Leo Saidnawey, seconded by Donna Brescia, to approve the checks on the Revolving Fund Warrant. The vote was unanimous (4).
  - 4001:
  - MRVP – AHVP: Checks #78, #79 and #82: A motion was made by Leo Saidnawey, seconded by Donna Brescia, to approve the checks on the MRVP–AHVP Warrant. The vote was unanimous (4).
  - 689-1:
  - Section 8: EFT 6/1/2013: A motion was made by Leo Saidnawey, seconded by Donna Brescia, to approve the Section 8 EFT. The vote was unanimous (4).

5. Executive Director's Report:

1. Reports from Fee Accountant: It was agreed that Commissioner Gloria Leipzig would email the BHA Fee Accountant with regard to the format of the reports.

6. Agenda Items for Board Vote:

1. Vote to Approve Capital Improvement Plan: The board reviewed the proposed Capital Improvement Plan which incorporated both health and safety improvements. If the bids are consistent with the proposed prices, the current CIP will address all of the current Priority 1 Projects with the exception of the kitchens and baths at Belmont Village. All yearly formula funding must be used during the fiscal year although the authority can request an advance on future formula funding allocations. A motion was made by Donna Brescia, seconded by Leo Saidnawey, to approve the Capital Improvement Plan as submitted to the board. The board may also be able to use certain Section 8 Funds that were unused prior to 2004. The vote was unanimous (4).

7. Report of Committees:

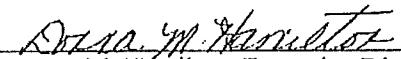
1. Belmont Housing Trust: Commissioner Charles Lavery indicated that the BHT was meeting with the CPC with regard to funding for affordable housing.
2. CPC: The next CPC preliminary application will be due September 6<sup>th</sup>. The authority will review any proposed CIP projects at the next meeting.

8. Unfinished Business:

1. Solar Installations for Belmont Housing Authority Developments: There was no new information for discussion this month. The board agreed that this discussion will be tabled until there is some new information.
2. Approval of Committee Assignments: A motion was made by Donna Brescia, seconded by Leo Saidnawey, to request Commissioner Gloria Leipzig to be the representative to the Community Preservation Committee. The vote was unanimous (4). A motion was made by Leo Saidnawey, seconded by Donna Brescia, that Commissioner Gloria Leipzig would also be the representative to the Belmont Housing Trust. The vote was unanimous (4). Commissioner Leo Saidnawey will continue as the Liaison to the Council on Aging. The Director will bring a copy of the by-laws to the next board meeting so that the board can review and/or amend them to reflect the current meeting schedule.

9. New Business:

10. Next Meeting: The board agreed that the next board meeting would be held in the Town Hall at 6:00 p.m. on Monday, July 22, 2013.
11. Adjournment: A motion was made by Leo Saidnawey, seconded by Gloria Leipzig, to adjourn the meeting at 6:35 p.m. The vote was unanimous (4). Upon a roll-call vote, the board voted to convene in executive session to discuss union negotiations and not to reconvene in open session at the close of the executive session. The vote was unanimous (4).
12. Executive Session:
  1. Union Negotiations

  
Donna M. Hamilton, Executive Director

A true copy