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MINUTES

BELMONT HOUSING AUTHORITY

Regular Meeting

Town Hall, Room 4

April 22, 2013

1. Attendance: The attendance was taken at 6:00 P.M. Commissioners Don Becker, Donna Brescia, Gloria Leipzig, Leo Saidnawey and Charles Lavery were present. Also present were the Executive Director, Donna Hamilton and Anne Allen from the League of Women Voters.
2. Open Forum: There was no discussion under Open Forum this month.
3. Reading and Approval of the Minutes of the Meetings:  
  
-March 25, 2013 Regular Meeting: A motion was made by Donna Brescia, seconded by Leo Saidnawey, to table the approval of the Minutes of the March 25, 2013 Regular Meeting due to the fact that they were not ready at the time of the meeting. The vote was unanimous (5).
4. Bills and Communications:  
  
Revolving Fund: Checks #1778 through #1825: A motion was made by Leo Saidnawey, seconded by Donna Brescia, to approve the checks on the Revolving Fund Warrant. The vote was unanimous (5).  
  
4001:  
  
MRVP – AHVP: Check #74 and Check #75: A motion was made by Leo Saidnawey, seconded by Donna Brescia, to approve the checks on the MRVP–AHVP Warrant. The vote was unanimous (5).  
  
689-1:  
  
Section 8: EFT 4/1/2013: A motion was made by Leo Saidnawey, seconded by Donna Brescia, to approve the Section 8 EFT. The vote was unanimous (5).
5. Executive Director's Report:
  1. Rent Recap: It was decided that the board will receive a report, on a monthly basis, detailing the rent roll versus the actual rents that are collected.

6. Agenda Items for Board Vote:

1. Vote to Reject Bids for Roofs at Waverley Oaks Apartments and Clark Lane: A motion was made by Donna Brescia, seconded by Charles Lavery, to reject the bids for Waverley Oaks Apartments and Clark Lane. The vote was unanimous (5). The authority will proceed with re-advertising the project in accordance with dhed bidding requirements.

7. Report of Committees:

1. CPA Committee: It was discussed that the CPC and the Director will be presenting the CPA at Town Meeting on May 1<sup>st</sup>. As part of the presentation, the authority will discuss the funding limitations with regard to available state funds. Commissioner Donna Brescia and the Director will also attend the CPA meeting with the League of Women Voters.
2. Belmont Housing Trust: Commissioner Charles Lavery indicated that the Belmont Housing Trust had also been discussing the CPC application as well.

8. Unfinished Business:

1. Solar Installations for Belmont Housing Authority Developments: There was no new information for discussion this month.

9. New Business:

10. Next Meeting: The board agreed that the next board meeting would be held in the Town Hall at 6:00 p.m. on Wednesday, May 29, 2013.

11. Adjournment: A motion was made by Leo Saidnawey, seconded by Charles Lavery, to adjourn the meeting at 6:50 p.m. The vote was unanimous (5). Upon a roll-call vote, the board voted to convene in executive session to discuss union negotiations and not to reconvene in open session at the close of the executive session. The vote was unanimous (5).

12. Executive Session:

  
Donna M. Hamilton, Executive Director