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MINUTES

BELMONT HOUSING AUTHORITY

Regular Meeting

Town Hall, Room 4

October 23, 2012

1. Attendance: The attendance was taken at 6:00 P.M. Commissioners Don Becker, Leo Saidnawey, Sallye Bleiberg, Charles Laverty and Donna Brescia were present. Also present were the Executive Director, Donna Hamilton and Anne Allen from the League of Women Voters.

2. Open Forum: There was no discussion under Open Forum this month.

3. Reading and Approval of the Minutes of the Meetings:

-September 24, 2012 Regular Meeting: A motion was made by Leo Saidnawey, seconded Sallye Bleiberg, to approve the Minutes of the September 24, 2012 meeting. The vote was unanimous (3).

4. Bills and Communications:

Revolving Fund: Checks #1464 through #1506: A motion was made by Leo Saidnawey, seconded by Sallye Bleiberg, to approve the checks on the Revolving Fund Warrant. The vote was unanimous (3).

4001:

MRVP – AHVP: Check #61 and Check #62: A motion was made by Leo Saidnawey, seconded by Sallye Bleiberg, to approve the checks on the MRVP-AHVP Warrant. The vote was unanimous (3).

689-1:

Section 8: EFT 10/1/2012: A motion was made by Leo Saidnawey, seconded by Sallye Bleiberg, to approve the Section 8 EFT. The vote was unanimous (3).

5. Executive Director's Report:

1. Attendance: The Director will be responsible for submitting the board attendance on a monthly basis as required by dhcd regulations.

6. Agenda Items for Board Vote:

1. Vote to Approve Certificate of Substantial Completion for 200-1 Underground Cables: A motion was made by Sallye Bleiberg, seconded by Leo Saidnawey, to approve the Certificate of Substantial Completion for the Underground Cables at Belmont Village. The vote was unanimous (4).
2. Vote to Approve Certificate of Final Completion for 200-1 Underground Cables: A motion was made by Sallye Bleiberg, seconded by Leo Saidnawey, to approve the Certificate of Final Completion for the Underground Cables at Belmont Village. The vote was unanimous (4).
3. Vote to Approve Application for Payment for 200-1 Underground Cables: A motion was made by Sallye Bleiberg, seconded by Leo Saidnawey, to approve the Application for Payment in the amount of \$1,325.00. The vote was unanimous (4).
4. Vote to Approve Certificate of Final Completion for 667-1 Steps: A motion was made by Sallye Bleiberg, seconded by Leo Saidnawey, to approve the Certificate of Final Completion for the outside steps at Sherman Gardens Apartments. The vote was unanimous (4).
5. Vote to Adopt Revised Income Limits: A motion was made by Sallye Bleiberg, seconded by Leo Saidnawey, to adopt the revised income limits as established by the Department of Housing and Community Development. The vote was unanimous (4).

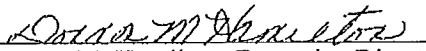
7. Report of Committees:

1. CPA: The board briefly discussed the CPA Application process with regard to the Authorities' application for funds for the underground cables at Belmont Village.
2. Belmont Housing Trust: Commissioner Charles Laverty briefly discussed that there would be a housing forum on November 1st and that he would also be attending a meeting with the Human Rights Commission on December 6th to do a joint presentation on the Belmont Housing Authority.

8. Unfinished Business:

1. Solar Panels: Commissioner Don Becker received a copy of the Solar Request for Proposals for the Belmont Public Schools and briefly reviewed the process that the Town is implementing. A motion was made by Leo Saidnawey, seconded by Sallye Bleiberg, that Commissioner Don Becker would be authorized to represent the Authority with regard to the solar installations for Belmont Housing Authority developments. The vote was unanimous (4). It was further agreed that Commissioner Don Becker would inquire about the storage agreement with BMLD prior to discussing this further with dhcd.

9. New Business: There was no new business to discuss this month.
10. Next Meeting: The board agreed that the next board meeting would be held in the Town Hall at 6:00 p.m. on Monday, November 26th, 2012.
11. Adjournment: A motion was made by Sallye Bleiberg, seconded by Charles Laverty, to adjourn the meeting at 6:30 p.m. The vote was unanimous (4).


Donna M. Hamilton, Executive Director

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