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MINUTES

BELMONT HOUSING AUTHORITY

Regular Meeting

Town Hall, Room 1

September 24, 2012

1. Attendance: The attendance was taken at 6:00 P.M. Commissioners Don Becker, Donna Brescia, Sallye Bleiberg, Leo Saidnawey and Charles Lavery were present. Also present were the Executive Director, Donna Hamilton and Anne Allen from the League of Women Voters.
2. Open Forum: There was no discussion under Open Forum this month.
3. Reading and Approval of the Minutes of the Meetings:

-July 30, 2012 Regular Meeting: A motion was made by Sallye Bleiberg, seconded Donna Brescia, to approve the Minutes of the July 30, 2012 meeting. The vote was unanimous (5).
4. Bills and Communications:

Revolving Fund: Checks #1375 through #1463: A motion was made by Leo Saidnawey, seconded by Sallye Bleiberg, to approve the checks on the Revolving Fund Warrant. The vote was unanimous (5).

4001:

MRVP – AHVP: Checks #57 through Check #60: A motion was made by Leo Saidnawey, seconded by Sallye Bleiberg, to approve the checks on the MRVP-AHVP Warrant. The vote was unanimous (5).

689-1:

Section 8: EFT 8/1/2012: A motion was made by Leo Saidnawey, seconded by Sallye Bleiberg, to approve the Section 8 EFT. The vote was unanimous (5).
5. Executive Director's Report:

1. Discussion of CPA Funds and Capital Improvement Plan: After reviewing the CIP, it was unanimously agreed that since the electrical upgrade at Belmont Village had been established as the highest priority, the Authority would apply for CPA funds for this project. A motion was made by Donna Brescia, seconded by Sallye Bleiberg, to apply for CPA funds for the replacement of underground cables at Belmont Village. The vote was unanimous (5).

6. Agenda Items for Board Vote:

1. Vote to Approve Certificate of Substantial Completion for 200-1: Because the Authority had not yet received the Certificate of Substantial Completion as of the date of the meeting, the vote was tabled pending receipt of the required information.
2. Vote to Approve Certificate of Final Completion for 200-1: Because the Authority had also not received the Certificate of Final Completion as of the date of the meeting, the vote was tabled pending receipt of the required information.

7. Report of Committees:

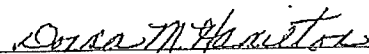
1. CPA: There was no further discussion this month.
2. Belmont Housing Trust: There was no new information this month.

8. Unfinished Business:

1. Meeting with Belmont Food Collaborative: There was no discussion this month.
2. Discussion of Trapelo Road Reconstruction Project: Since the agreement had been finalized, there was no further discussion with regard to the Permanent Easement of land at Waverley Oaks Apartments.
3. Solar Panels: It was agreed that Commissioner Don Becker would make some some additional inquiries with regard to the approval process for solar installations.

9. New Business:

10. Next Meeting: The board agreed that the next board meeting would be held in the Town Hall at 6:00 p.m. on Tuesday, October 23, 2012.
11. Adjournment: A motion was made by Leo Saidnawey, seconded by Charles Lavery, to adjourn the meeting at 6:30 p.m. The vote was unanimous (5). Upon a roll-call vote, the board voted to convene in executive session to discuss maintenance union negotiations and that the open session would not reconvene at the close of the Executive Session.


Donna M. Hamilton, Executive Director