

2017 OCT 17 PM 2:39

MINUTES

BELMONT HOUSING AUTHORITY

Regular Meeting

59 Pearson Road

July 7, 2017

1. Attendance: The attendance was taken at 9:00 A.M. Commissioners Donna Brescia, Charles R. Lavery, III, Gloria Leipzig, Tommasina Olson and Anne Mahon were present. Also present was Donna Hamilton.

2. Open Forum: There was no discussion under Open Forum this month.

3. Reading and Approval of the Minutes of the Meetings:

- February 27, 2017 Regular Meeting
- March 30, 2017 Regular Meeting
- April 24, 2017 Special Meeting
- April 24, 2017 Regular Meeting

The Minutes of the Meetings were tabled until the next board meeting.

4. Bills and Communications:

Revolving Fund: Check #2308 through Check #4505: A motion was made by Anne Mahon, seconded by Gloria Leipzig, to approve the checks on the Revolving Fund Warrant. The vote was unanimous (5).

4001:

AHVP: Check #135 through Check #138: A motion was made by Anne Mahon, seconded by Gloria Leipzig, to approve the checks on the AHVP Warrant. The vote was unanimous (5).

689-1:

Section 8: Check #'s 4371, 4429 and 4492: A motion was made by Anne Mahon, seconded by Gloria Leipzig, to approve the checks on the Section 8 Warrant. The vote was unanimous (5).

5. Executive Director's Report: The maintenance department is currently obtaining prices for window washing at the elderly developments.

6. Agenda Items for Board Vote:

7. Report of Committees:

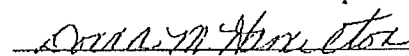
1. Belmont Housing Trust: No discussion this month.
2. Community Preservation Committee: No discussion this month.

8. Unfinished Business:

1. Tenant Rent Determination: No discussion this month.
2. Tenant Accounts Receivable: No discussion this month.
3. Monthly Fiscal Report: The Director will contact the Fee Accountant to obtain the Monthly Fiscal Report.
4. RCAT Vendor Pricing: The board decided that the authority will proceed with obtaining contractor prices given that RCAT has not been established a date.
5. Personnel Policy for Sick and Vacation Time: No discussion this month.
6. Sherman Gardens Tenant Issues: Since there is no further discussion, this item will be removed from the agenda.
7. Tenant Survey: No discussion this month.
8. Primary Residency Policy: Since the State-Aided Lease for Public Housing includes the requirement for primary residency, there was no further discussion. This item will be removed from the agenda.
9. Monthly Recap: No discussion this month.
10. Computer Software: The discussion was tabled.

9. New Business:

1. Executive Director Search: The board briefly reviewed the status of the advertising and outreach for a new Executive Director. The application deadline is July 24, 2017. The Search Committee will be reviewing the resumes on July 28, 2017.
10. Next Meeting: The board agreed that the next Regular Meeting will be held on July 21, 2017 at 9:00 A.M.
11. Adjournment: A motion was made by Anne Mahon, seconded by Gloria Leipzig, to adjourn the regular meeting at 9:35 A.M. The vote was unanimous (5).

  
Donna M. Hamilton, Executive Director

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