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MINUTES

BELMONT HOUSING AUTHORITY

Regular Meeting

Town Hall, Room 4

May 16, 2016

1. Attendance: The attendance was taken at 5:40 P.M. Commissioners Donna Brescia, Gloria Leipzig, Anne Mahon and Tommasina Olson were present. Also present were Donna Hamilton and Charles R. Lavery, III. Commissioner Leo J. Saidnawey was absent.
2. Open Forum: There was no discussion under Open Forum this month.
3. Reading and Approval of the Minutes of the Meetings:
 - January 25, 2016 Regular Meeting
 - March 2, 2016 Special Meeting
 - April 25, 2016 Regular Meeting

The vote to approve the Minutes was tabled due to the absence of a quorum that had been present for all meetings.

4. Bills and Communications:

Revolving Fund:
4001:
AHVP:
689-1:
Section 8:

The vote to approve the Bills and Communications was tabled until the June Regular Meeting.

5. Executive Director's Report:

6. Agenda Items for Board Vote:

1. Vote to Award Waverley Oaks Paving Contract: A motion was made by Gloria Leipzig, seconded by Anne Mahon, to award the Waverley Oaks Paving Contract to the low bidder, Asphalt Services of Woburn, Massachusetts. The vote was unanimous (4).

7. Report of Committees:

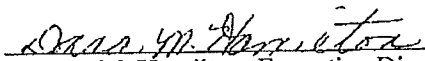
1. Belmont Housing Trust: On June 14, 2016 there will be a meeting to discuss affordable housing in Belmont.
2. Community Preservation Committee: No discussion this month.

8. Unfinished Business:

1. Discussion of Housing Consultant: The board discussed the use of HOME funds for the purpose of hiring a consultant. The Belmont Housing Trust had previously voted that approximately \$16,000.00 in HOME funds could be used by the authority to do a preliminary analysis of the redevelopment potential of Belmont Housing Authority sites.

9. New Business:

1. Discussion of CPA Funds: The board agreed to review all projects for consideration for the Belmont Housing Authority application in 2016.
 2. Status of Maintenance Work Orders/Annual Inspections: The board unanimously agreed to hire an outside inspection company to do the annual inspections of all Belmont Housing Authority developments. It was also agreed that Tommasina Olson would review the open work orders, including tenant calls, emergency calls and annual inspections.
 3. Visit to Roxbury Crossing: Commissioner Tommasina Olson will schedule the visit and advise the board of the date and time.
 4. Section 8 Program: In the future, the authority may decide to convert some of the current vouchers to project based vouchers similar to the two (2) project based vouchers that are currently under lease with Beaverbrook Step.
10. Next Meeting: The board agreed that the next regular meeting would be held in the Town Hall at 5:30 p.m. on Monday, June 13, 2016.
11. Adjournment: A motion was made by Gloria Leipzig, seconded by Tommasina Olson, to adjourn the regular meeting at 7:25 p.m. The vote was unanimous (4).


Donna M. Hamilton, Executive Director

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