

**Belmont Historic District Commission  
MEETING MINUTES**

2019 OCT -9 PM 2: 21

Tuesday, September 10, 2019  
Town Hall, Conference Room 2

**Commission Members Present:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Lisa Harrington, Co-Chair | <input checked="" type="checkbox"/> Sue Pew                 |
| <input checked="" type="checkbox"/> Lauren Meier, Co-Chair    | <input checked="" type="checkbox"/> Carl Solander           |
| <input checked="" type="checkbox"/> Michael Chesson           | <input type="checkbox"/> Michael Smith, Alternate           |
| <input type="checkbox"/> Kathy Fahey                          | <input checked="" type="checkbox"/> Nushin Yazdi, Alternate |
| <input checked="" type="checkbox"/> Tracy Marquis             | <input type="checkbox"/> Richard Cheek, Emeritus            |
| <input checked="" type="checkbox"/> Terry McCarthy            | <input checked="" type="checkbox"/> Lydia Ogilby, Emeritus  |

**Staff Member(s) Present**

- ☐ Spencer Gober, Staff Planner, Office of Community Development

**Community Members Present:** Qing Dong Meng, and Kathy Keohane

**1. 7:00 PM Meeting called to order.**

**2. Public Hearings**

a. 626-628 Pleasant Street, Case #19-7, scope: replace existing wooden gutter with copper gutters

- Limited capacity and high maintenance cost of existing lower level wooden gutters prompted owners to opt for custom made copper replacement. Q. Meng brought sample of the new copper gutter. He stated that at this time they would be replacing the lower roof gutters only since the upper gutters are relatively new. L. Meier stated that manufactures specification were needed in order to process the permit.
- A motion to approve the Certificate of Appropriateness was made by L. Harrington and seconded by T. McCarthy contingent upon providing Data sheet from the manufacturer on the product. The motion passed unanimously.

**3. New Business**

a. Belmont Memorial Library

- K. Keohane, trustee of LBC attended the meeting proactively researching the procedure for applying for CPC grant in order to preserve and professionally remove and store and eventually transfer the existing library archives and memorial plaques and other historic artifacts currently archived in the main library. L. Harrington explained there are number of projects currently seeking CPC funding at the moment. Planning ahead is advisable for applying for funding the new library. At this time the architectural firm has been selected and the schematic design phase of the new library will be presented at the selectmen meeting on Oct. 10th.

MEETING MINUTES

Tuesday, September 10, 2019

- L. Meier explained that a curatorial project might qualify for CPC funding at which time HDC can review and write a letter of support to accompany the application prior to submitting the proposal. We would also need to investigate and confirm that the existing library is not historically significant.

b. Section 106 Notification – Safe Route to school, Roger E. Wellington School

- Motion to approve the draft of the letter as written by L. Meier and L. Harrington was raised by T. McCarthy and seconded by C. Solander and unanimously approved.

**4. Reorganization of the Commission**

- Board of Selectmen approved all appointments; N. Yazdi, C. Solander, T. McCarthy. L. Meier explained that K. Fahey is now an alternate member and would like to resign from the committee but she intends to stay on as long as she is needed. Motion to approve that L. Meier and L. Harrington remain as Co-Chairs until the end of their term. Made by T. McCarthy and seconded by S. Pew and unanimously approved. Members expressed gratitude and praised M. Smith and L. Meier for their hard work and long standing commitment to work of HDC committee.

**5. Continuing Discussions**

a. McLean Barn

- Members were pleased with the progress on the window boarding and the rest of restoration work in progress on the McLean Barn. The state of electrical trenching at the barn needs attention and Structural engineer may need to get involved at the final stage of design.
- L. Meier reported that Land management committee would meet tomorrow. LMC has founded a facilitator to lead a community workshop to explore finding a new use for the Barn.

b. Municipal Light Building

- L. Meier reported that she will talk to M. Smith about the new application for CPC for the Municipal Light Building

**6. Updates from office of Community Development**

- Letter from V. Hasse Belmont Historic Society president to S. Gober dated Sept. 9, 2019 expressing BML does not hold jurisdiction over items owned by BHS. HDC plan to facilitate conversation. Members of HDC are available to meet with Historic District residents on site to address related inquiries. The appointments can be made with S. Gober at community development office. The members decided they would

**MEETING MINUTES**

Tuesday, September 10, 2019

review existing applications in Oct. No need for Special meeting was merited regarding current applications.

**7. Minutes**

- a. Review and approval of minutes
  - Minutes from 07/09/2019 were approved as amended
- b. Assignment of Minutes
  - M. Smith will take minutes at the meeting on 10/08/2019

**The tentative date for the next HDC meeting will be Oct 8, 2019 at 7 PM in meeting location building and room number.**

Respectfully submitted,  
Nushin Yazdi