

2019 DEC 27 AM 11:18

**Belmont Historic District Commission  
MEETING MINUTES**

Tuesday, November 26, 2019  
Town Hall, Conference Room 2

**Commission Members Present:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Lisa Harrington, Co-Chair | <input checked="" type="checkbox"/> Sue Pew                  |
| <input checked="" type="checkbox"/> Lauren Meier, Co-Chair    | <input checked="" type="checkbox"/> Carl Solander            |
| <input checked="" type="checkbox"/> Michael Chesson           | <input checked="" type="checkbox"/> Michael Smith, Alternate |
| <input checked="" type="checkbox"/> Kathy Fahey               | <input type="checkbox"/> Nushin Yazdi, Alternate             |
| <input type="checkbox"/> Tracy Marquis                        | <input type="checkbox"/> Richard Cheek, Emeritus             |
| <input type="checkbox"/> Terry McCarthy                       |  |

**Staff Member(s) Present**

- ☐ Spencer Gober, Staff Planner, Office of Community Development

**Community Members Present:**

**1. 7:00 PM Meeting called to order**

**2. New Business**

**a. Municipal Light Building**

- The Community Preservation Committee (CPC) requested that the Historical Commission / Historic District Commission (HC/HDC) determine if the Municipal Light Building (MLB) is of local significance for a current CPC grant submission. Lauren Meier noted that the MLB is not being added to the Historic District at this time, the grant is for a feasibility study of the MLB.
- Lauren Meier presented a draft form titled "Determination of Local Historical Significance" for the MLB. Committee members approved of the form and it will be submitted to the CPC. The committee also agreed that a blank version of the form could be used for future CPC grants or other uses.
- Motion was made by Michael Smith to determine that the Belmont Municipal Light Department Building and Substation are locally significant in the history and architecture of Belmont. Motion was seconded by Michael Chesson and passed with a unanimous vote.

**3. Other Business**

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a. Town Hall Chimney

- Committee discussed upcoming repairs to the Town Hall Chimney.
- Committee members agreed that the Town should submit a scope of work to the HDC for review since the Town Hall is in the Historic District. Once a scope of work is submitted, the committee can decide if the work will require a Certificate of Appropriateness.
- Carl Solander noted that work needs to comply with the Secretary of Interior Standards and that this document and additional text could be added to the bid applications.
- The HDC is available to review bid packages received by the Town.

Meeting was adjourned at 7:52 pm

Respectfully submitted,  
Kathleen Fahey