

**Belmont Historic District Commission
MEETING MINUTES**

2020 FEB -7 AM 9:19

Tuesday, December 10, 2019, 7:00 PM
Town Hall, Conference Room 2
455 Concord Avenue, Belmont, MA

Commission Members Present:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Lisa Harrington, Co-Chair | <input checked="" type="checkbox"/> Sue Pew |
| <input checked="" type="checkbox"/> Lauren Meier, Co-Chair | <input type="checkbox"/> Carl Solander |
| <input checked="" type="checkbox"/> Michael Chesson | <input checked="" type="checkbox"/> Michael Smith, Alternate |
| <input type="checkbox"/> Kathy Fahey | <input checked="" type="checkbox"/> Nushin Yazdi, Alternate |
| <input checked="" type="checkbox"/> Tracy Marquis | <input type="checkbox"/> Richard Cheek, Emeritus |
| <input checked="" type="checkbox"/> Terry McCarthy | |

Community Members Present: Linn Hobbs, Wendy Murphy

1. 7:00 PM Meeting called to order.

2. Public Hearings

- a. Case #19-13, 19 Moore Street, scope: replace a light pole and install a small cell node
(Note: the Applicant has requested that this case be continued.) S. Pew, moved to continue. T. McCarthy, second. Passed unanimously.

3. Informal Public meeting:

- a. 12 Moore Street, Case number not yet assigned
- L. Hobbs presented two issues for his house of 30-plus years occupancy. Applicant's package was sent to OCD. Because of a short turn around it was not distributed to HDC members for review before tonight's meeting.
 - L. Harrington said that there could be no public hearing because the case had not been posted or put on the agenda.
 - L. Meier called for an informal discussion of the issues; N. Yazdi and T. Marquis also praised the owner's work.
 - Discussion was an informal consultation; public hearing to be scheduled for the next HDC meeting.

4. New Business:

- a. FY20 CPA applications in historic preservation.
- Application for historic preservation from the Belmont Women's Club
 - W. Murphy, co-president, described completed work on the Winslow Homer house, and what remains to be done, including 43 windows needing major or minor repairs.

- L. Meier suggested that HDC send a letter to the CPC supporting the project.
- L. Harrington said it would be discussed by the CPC the next night, and moved that the HDC support the project. Seconded by L. Meier. Unanimously approved.
- Application by Town for repairs to Town Hall chimneys
 - Commission discussed scope of work. Yet to be determined if a certificate of appropriateness is required

5. Continuing Discussions:

- Work Plan
 - Prior to his departure S. Gober met with L. Meier and P. Garvin, Town Administrator, to discuss what the Office of Community Development does, and the responsibilities of the HDC. Discussion of a replacement. L. Meier gave P. Garvin a list of qualifications for and regular duties of the position.
- Details on municipal light building from M. Smith. P. Garvin contacted Chris Roy of Light Department. He said it will take five to seven years to decommission the building as a substation before it can be put to other use. L. Meier will call P. Garvin to report HDC discussion and propose a use condition assessment only to identify any emergency or urgent needs for building.
- M. Smith reported that work on the new addition to the Police Station continues.
- McLean Barn: the Land Management Commission is working on video surveillance equipment installation.
- HDC review of General Bylaws. The Office of Community Development lacks the staff to support. HDC will work with Town Clerk. The Bylaw Review Committee and Town Counsel will be involved. Several members volunteered to help with this work.

6. Announcement of the Memorial Service for Lydia Ogilby, HDC emeritus

7. Minutes:

- Review and approval of minutes
 - Minutes for Oct. 8, 2019 tabled with minor suggestions for L. Meier
 - Minutes for Nov. 26 were approved as amended
- Assignment of Minutes
 - S. Pew will take minutes at the meeting on January 14, 2020.

The tentative date for the next HDC meeting will be January 14, 2020, at 7:00 PM in the Town Hall, Conference Room 2.

Respectfully submitted,
Michael Chesson