

**Belmont Historic District Commission
MEETING MINUTES**

Tuesday, March 9, 2021
Remote Meeting

**RECEIVED
TOWN CLERK
BELMONT, MA**

DATE: September 23, 2021
TIME: 2:41 PM

Commission Members Present:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Lisa Harrington, Co-Chair | <input checked="" type="checkbox"/> Carl Solander |
| <input checked="" type="checkbox"/> Lauren Meier, Co-Chair | <input checked="" type="checkbox"/> Michael Smith, Alternate |
| <input checked="" type="checkbox"/> Michael Chesson | <input checked="" type="checkbox"/> Nushin Yazdi, Alternate |
| <input checked="" type="checkbox"/> Carol Moyles | |
| <input checked="" type="checkbox"/> Terry McCarthy | |
| <input type="checkbox"/> Sue Pew | |

Office of Community Development: Christine Zale

Community Members Present: Wendy Murphy, Belmont Women's Club, Diane Miller, architect for 515 Concord Ave. Homeowners Caitlin Erhard and Raleigh Finlayson, 624 Pleasant Street.

1. 7PM Meeting called to order.

2. Application for a Certificate of Non-Applicability

- a. Case 21-04: 21 Sunnyside Place: Urgent repair of rot damage to porch deck and railing maintaining existing dimension, design, materials, and appearance. Project reviewed and HDC agreed to issue Certificate of Non-Applicability

3. New Public Hearing: N/A

4. Public Meeting

b. 661 Pleasant Street; Belmont Women's Club parking spaces

- Wendy Murphy presented plan to add 12 parking spaces to left side of Homer House
- L. Meier asked that HDC member visit the site and asked for more material descriptions and grading plan. Discussion of pitch of parking spots and grading changes. W. Murphy will ask architect/contractor if land can be graded more gently and will confirm that granite curbing will be used for full curbing.
- C. Solander noted retaining wall heights vary and asked if middle of wall can drop down a bit. L. Meier asked for historic photos of house and noted that this is a major

construction project in a very visible part of the historic district. Discussion of conservation restricted area. M. Smith suggested that Andy Rojas (architect) could come to next HDC meeting.

a. 624 Pleasant Street; fence.

- Homeowners, Caitlin Erhard and Raleigh Finlayson attended meeting to discuss possible materials allowed for fence along back of their property. Homeowners would prefer to use composite material for the fence. Discussion of landscape improvements including fencing.

5. Site Visit Needed:

- a. 722 Pleasant Street; Privacy fence, retaining wall, painting and staining exterior walls.
- Nushin Yazdi and Mike Chesson will visit.

6. New Business:

- a. Upcoming Projects for HDC review; Draft of Annual Report - L. Meier asked Christine to review report. This does not need to be approved by group
- b. Demolition Delay List Projects - no updates
- c. Records Retention - L. Meier asked that this be removed from Agenda

6. Continuing Discussions:

a. Property Updates

- i. 515 Concord Ave; Proposed Addition and Renovation Project; L. Meier new plans responded to discussion. M. Smith asked about height issue. Diane still working with surveyor and waiting for results. Homeowner thanked M. Smith for his time.
- ii. 41 Willow Street; Proposed Addition & Renovation Project; homeowners not in attendance. L. Harrington asked that they be taken off agenda until application is submitted
- iii. Clay Pit Pond Eagle Scout Project; Alexander Wong, Scout in Troup 304 Gave an excellent presentation on his project to construct kiosk at Clay Pit Pond. Mary Trudeau has provided guidance on project. Alexander asked HDC to draft letter to Select Board with support. HDC unanimously supports project.

b. Administrative Matters

- I. GIS Map - C. Zale asked if IT should show layer on GIS maps; discussion on how to organize this better
- c. CPC Requests - M. Chesson reported that CPC had full agenda and will get to this next month
- i. Compile catalogue of historic structures and buildings for potential CPA funded projects

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- a. Sign design; M. Chesson; some want sign to mark CPC involvement in projects. M. Smith asked for HDC approval of sign on historic properties

d. Work Plan

- i. Police Station; Mike Smith; started to move in today; exterior still needs work and is weather dependent
- i. Municipal Light Building: Lisa Harrington; no updates on Request for Proposals
- ii. Richardson Farm - no updates
- iii. Realtor Education - Terry McCarthy & Sue Pew - no updates

Minutes 2/9/21 minutes by C. Solander approved unanimously as amended.

Meeting adjourned 9:35pm

Respectfully submitted,
Terry McCarthy