

2019 MAR 19 PM 2:11

Belmont Historic District Commission

MEETING MINUTES

Tuesday, December 11, 2018

Belmont Town Hall, Room 2

Commission members present: Lauren Meier, Co-Chair; Elizabeth (Sue) Pew, member; Michael Smith, member; Terry McCarthy, member; Kathleen Fahey, member; Michael Chesson, member; Tracy Marquis, member; Carl Solander, member; Nushin Yazdi, member
Spencer Gober, Office of Community Development

Not present: Lisa Harrington, Co-Chair; Lydia Ogilby, member emeritus

7:00pm Meeting called to order

New Business:

a. Mapping and website development:

- S. Gober presented mapping work done to date. Three maps were distributed entitled Belmont's Local Historic Districts, 2016 Historic Resources Survey/Inventoried Properties, Belmont's Significant Historic Buildings Subject to Demolition Delay. C. Solander commented that these maps would be great on the HDC website. L. Meier noted that the boundary of the Common Street district should be shown. Discussion of use of colors versus numbers on legend and how best to include mapping details. Discussion of combining all three maps into one map and whether Preservation restrictions could be included. S. Gober will put together a flow chart of how the website works for our next meeting.

b. Food Pantry Donation site:

- Since the Food Pantry is moving into Town Hall and will need an outside donation site, Town Administrator, Patrice Garvin has asked the HDC to start thinking about this. Spencer will ask Patrice what kind of structure is needed and whether it is a temporary or permanent structure.

Continuing Discussions:

a. CPC Applications and funding:

- M. Smith discussed the CPA application submitted by the Belmont Police Station and indicated that the Police Station committee is hoping that a special Town Meeting will be called in March to vote on funding.

b. Pleasant Street Signs:

- L. Meier discussed issue that both signs were down. L. Ogilby in the past has mentioned that she feels it is important that we have high quality signs. The purchase of new signs will be added to the work plan.

c. Work Plan:

- The HDC reviewed the draft 2018-2019 prepared by S. Gober. Work plan completed with goals and objectives noted for each topic. HDC members volunteered to work on various topics.

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d. Veterans Memorial:

- Reported that the wall is finished and the CPC is pleased with the outcome.

e. McLean Barn Project Update:

- T. Marquis reported that the McClean Barn Temporary Project Committee recently had a kick off meeting with the architect. Discussion of how best to communicate with the Barn architect.

f. Belmont Police Station and Municipal Light Building Update:

- Police Station renovation work is out to bid in March 2019 with a Town Meeting vote for funding in the Spring. M. Smith indicated that a CPA application would be submitted Fall 2019 for the evaluation of the Municipal Light Building.

g. Lone Tree Hill LMC updates:

- Discussed that the next phase of the Barn project is determining usage. Next LMC meeting on 1/9/19 will include discussion of the process for determining Barn usage. LMC feels that best place to leave key for Barn architect for McLean Barn site access is at the Belmont Police Station.

Updates from the Office of Community Development:

- S. Gober announced that the MHC Grant round has opened. Application Instructions were distributed and committee discussed what would qualify for a 50/50 match in this grant program. Lauren suggested that the MHC application be shared with Ellen Cushman O'Brien with the HDC recommending to the LMC what the grant money would be used for.

Minutes:

- a. Review and approve minutes from previous meetings:
- June 19, 2018 Minutes: Approved as amended
 - November 30, 2018 Minutes: Approved as amended
 - Minutes from July 12, 2018 and October 11, 2018 will be revised and resubmitted.

Next meeting: January 8 at 7pm in Town Hall, Conference Room 2

Respectfully submitted,
Terry McCarthy