

**MINUTES
TOWN OF BELMONT
FINANCIAL TASK FORCE
SELECTMEN'S MEETING ROOM
Friday, January 31, 2014
8:00 AM**

CALL TO ORDER

A regular meeting of the Financial Task Force (FTF) was called to order in open session at 8:05 am by Chair Paolillo in the Selectmen's Meeting Room. Town Administrator David Kale, Assistant Town Administrator, Marshall Mr. Daniel Dargon and Mr. James Conry were also present.

FTF Members Present: Mr. Charles Laverty, , Ms. Anne Marie Mahoney, Mr. James Williams, Mr. Paul Lisanke, Dr. Kingston, Mr. DiCologero, Ms. Laurie Slap, Mr. Floyd Carman, Ms. Anne Helgen, Mr. Angelo Firenze, Mr. James Tzouvelis, Mr. Andrew Levin, Ms. Laurie Graham, and Mr. Justin Amico

Members Absent: Mr. Charles Clark

Chair Paolillo reviewed the agenda and provided a summary of FTF committee activities to date.

Report by Sub-Committee Chairs

Education:

Dr. Kingston summarized the charge of the eight school-department-sponsored modeling groups and noted all have budgetary implications. Three modeling group reports were ready and would be submitted to the School Committee at their next meeting for review and would be presented at the next FTF meeting. Other modeling groups would report-out over the next several weeks.

Revenue Opportunities:

Mr. Carman said that the group has met twice and significant progress has been made in collecting fee schedules, which includes the 10 comparison communities. Further work is continuing in analyzing PILOT payments, parking revenues and new growth revenue from new developments. It was agreed that this group would continue to meet in the future after the work of the FTF has ended to provide additional information on revenue opportunities.

Capital Projects:

Ms. Mahoney said that the Capital Projects Group has meet and reviewed the major projects facing the Town in the future. Meetings with various departments to receive updated information have been scheduled, as well as to review current feasibility studies. Ms. Mahoney also summarized progress that the Town has made in addressing capital projects such as Town Hall, Harris Field Complex, Fire Stations, Wellington School, School and Town Playgrounds and other projects.

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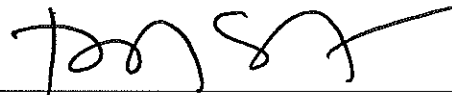
Mr. Kale said that he is gathering information from departments heads based on questions such as: What statutory services is your department is required to provide?, What major activities/services does your department not currently provide that could be if resources were available?, What types of new services do you envision your department needing to provide 5 years from now? and List any suggestions that you would recommend for opportunities and/or efficiencies?

In addition, visits to neighboring communities are being planned to gather information on service delivery models and the like.

Schedule follow-up meetings

Next FTF meeting: Friday, February 28, 2014 at 8:00 a.m.

The FTF moved to adjourn the meeting at 9:20 am.

A handwritten signature in black ink, appearing to read 'David Kale', written over a horizontal line.

Mr. David Kale, Town Administrator