

**RECEIVED
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BELMONT, MA**

Town of Belmont Economic Development Committee (EDC)

Location: Remote meeting via Zoom

Wednesday March 10, 2021, 8:00 am

DATE: March 25, 2021

TIME: 10:26 AM

In attendance: Erin Brown, Wendy Etkind, Emma Thurston, Deran Muckjian, Katherine Venzke

Not in attendance: Ed Starzec, Suzanne Schalow

Also in attendance: Jon Marshall

Minutes taken by W Etkind

1. Call to order at 8:05 am.

2. Introduction of new member – Katherine Venzke

Welcome Katherine!

3. Local rapid recovery program update

J Marshall provided update on webinar held 3/9/21. Timeline: March through Aug. Will start with Business Survey targeting businesses in the area ID'd by our group (the Trapelo corridor). Evaluate public and private areas. Favermann Design is our consultant and will reach out this week. Town/EDC will need to contact businesses; can contact via Town Clerk via email, also suggest handing out flyers. Include opt in to a business contact list as part of reaching out to business in this target area.

Tied to COVID relief for businesses so outcome will need to focus in that area. Survey results provide starting point. Recommendations may tie in with zoning and other initiatives the committee is interested in solving. Upcoming: webinars, best practices, physical assessments, tie recommendations to available grants as appropriate. The committee is excited about the value that this will bring to our local businesses and to the town.

Need commitment from the town to be able to execute: **J Marshall** will be town's point person, and the Office of Community Development will provide information when needed. Requested 2 EDC members to be point-people.

Motion: Nominate E Brown and E Thurston to represent EDC and make decisions on behalf of the committee to support progress for the Local Rapid Recovery Program. Vote passed 5-0, by all members: Erin Brown, Wendy Etkind, Emma Thurston, Deran Muckjian, Katherine Venzke

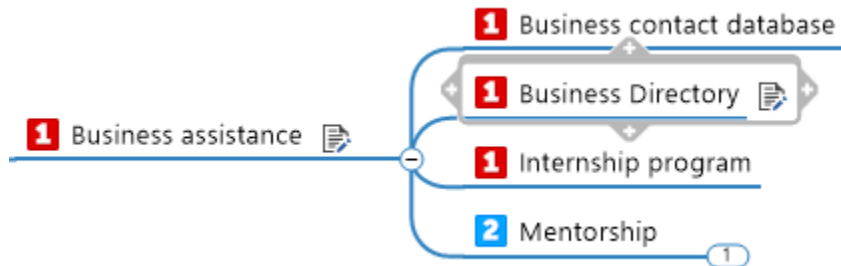
4. Approval of meeting minutes

W Etkind reviewed the meeting minutes from the February 24, 2021 meeting.

Motion: approval of meeting minutes. Vote passed 3-0, by all members present at prior meeting: Emma Thurston, Wendy Etkind, Erin Brown.

5. Review Prioritized Goals and update on progress objectives

Prioritized 4 key areas for the committee. At the next meeting, we'll assign owners and timelines to begin making progress on each.



In addition to the above, the committee would like to work on reviewing business friendliness of permitting/ zoning by-laws; will need to discuss this topic when E Starzec is present (was not in attendance).

Website/ Business directory: D Muckjian will explore expanding Belmont Center to be town-wide and include event calendar.

6. New business

No new business.

7. Public comment

No public comment.

8. Upcoming meetings

Next meeting is Wed 3/24 at 7pm. At that meeting, we'll set up April meetings.

9. Adjourned at 9:30 am.