

DATE: February 4, 2021
TIME: 9:49 AM

DPW/BPD Building Committee Meeting Minutes
December 1, 2020, 7:00PM, Meeting held via Zoom due to Covid-19

Meeting called to order at 7:03. Members present Anne Marie Mahoney, Tom Gatzunis, Ted Galante, Judith Ananian Sarno, Fitzie Cowing, Jay Marcotte, Mike Santoro, Bill Shea, Anthony Ferrante, Mike Smith, Megan McCallon, Steve Rosales, Assistant Chief Mark Hurley, Rich McLaughlin, Chief Jamie MacIsaac

- Meeting enters Executive Session
- Open Session Resumes at 7:25PM
- Megan McCallon leaving project for a new job. The committee wishes her well!
- Front stairs have been mostly rebuilt, handrails are being repaired and should be available soon. They couldn't find pavers for the landings that matched the original pavers, so the next move is to remove all original pavers and replace with new pavers so that all will match.
- When all work is complete we should have money remaining to return to CPA
- Credit to Member Shea for observations regarding stairs substructure, which due to its stability added to the ability to rebuild stairs with reasonable costs.
- Passed fire alarm test today in building
- Contractor says building should be ready for dispatch in a week, our team feels that it may be slightly longer, so the move-in date for dispatch may be moved from December 9 out slightly further
- Seems to be that a date in early January would be more ideal for dispatch move in
- Certificate of occupancy allegedly scheduled for December 22
- Contractor wants to return in April for exterior painting and landscaping due to weather challenges.
- Terra cotta is now on site. Substructure for terra cotta is going up on certain sections of the building already on all parts of the building with liquid air vapor barrier that was sprayed on.
- On other parts of the building the air vapor barrier is sheeting, and was exposed to UV light for longer than it should have been. It was inspected and GVW was instructed to repair/replace certain sections, which they did.
- Following inspection, Carlisle agentx attempted to provide a letter with a warranty that demonstrates that air vapor barrier is guaranteed/waranteed.
- The manufacturer will not generate a final warranty until the terracotta substructure is put up as the terra cotta substructure is screwed in, puncturing the air vapor barrier.
- Team does not feel that the product is insufficient, is ONLY concerned with the clarity of the letter from Carlisle
- GWV would also like to do finish paving and parking lot striping in the spring, may be beneficial, but structures may need to be lowered for plowing and safety purposes
- Binder is at least down, which is good news

- Concerns regarding substantial completion and occupancy - PD is not like other buildings where moving back in can occur when there is still substantial work to be done given the sensitive nature of the work/workers/equipment in the building.
- Discussion of cell doors, doors we have do not have food pass-throughs and should have. Discussion of next steps - ordering new doors, possibility of retro-fit? Pass throughs are best practice in order to preserve officer safety.
- Tom suggests the committee authorize a change order to address the doors issue in a "not to exceed" amount so that we do not have a delay.
- Committee consensus to approve next steps on the doors in an amount not to exceed \$32,000.
- Discussion of naming opportunities/memorials to honor former Asst. Chief Richard Lane
- Discussion determines that given the history of Asst. Chief Lane, naming the kitchen in his honor would be a fitting tribute to his impact on the department over the course of his tenure.
- Member Rosales moves that the committee accept donations in honor of Asst Chief Lane with an intent to create a memorial space within the new building. Seconded by Member Cowing, unanimously approved.
- Discussion of next meeting dates, settled on December 22.
- Minutes from November 10, Chair Mahoney entertains motion to approve as amended, so moved by Member Rosales, seconded by Member Ferrante, unanimous approval
- Chair Mahoney entertains motion to approve the following invoice, so moved by Member Cowing, seconded by Member Ferrante
- In the amount of \$43,376.43 to be paid to The Galante Architecture Studio for Invoice #1809-19