

DATE: December 7, 2020

TIME: 2:07 PM

DPW/BPD Building Committee Meeting Minutes  
November 10, 2020 7:00PM, Meeting held via zoom due to COVID-19

Meeting called to order at 7:00. Members present Anne Marie Mahoney, Tom Gatzunis, Mike Santoro, Chief Jamie MacIsaac, Judith Ananian Sarno, Fitzie Cowing, Anthony Ferrante, Ted Galante, Mike Smith, Rich McLaughlin, Bill Shea, Roy Epstein, Assistant Chief Mark Hurley, Jay Marcotte, Megan McCallon, Steve Rosales

- Refinished floors on second floor looks incredible at BPD
- Question on location for plaques at both sites, questions on phrasing for plaques
- Discussion of naming/etching of naming for conference room
- Discussion of how to obscure/not obscure conference room glass
- Lockers are in at BPD, flooring mostly done, things looking good interior-wise
- Front stairs being rebuilt, railings will be reinforced, stairs are nearly done
- Upper and lower parking coming along well
- Terra cotta structure system is on site, terra cotta itself is in transit
- Awaiting paperwork from waterproofing company prior to affixing terra cotta
- Discussion of timing once terra cotta work begins? At least a month
- Ceilings and lighting being put in place
- HVAC work beginning, testing and balancing work being done
- Generator in and being tested
- When to do landscaping work? Discussion in progress, related mainly to weather
- When to do paving work on parking lot? Now? Wait for the spring? General consensus seems to be now, due to plowing concerns, raised structures affecting functionality, etc.
- Significance of "substantial completion"? Warrantees, payments, etc.
- Discussion of timeline for moving back into building. Intent is to move dispatch into the building is December 7
- Discussion about sidewalk usage when dispatch trailer is removed
- Discussion about awning/painting side entrance? Timing?
- At what point are we confident financially in order to reconcile the final returns of funds/usage of donations, etc.
- Outstanding list of pricing requests for final "nice to have" wish list, replacing hardware for doors - want to do so that entire building can be on one master key system
- Discussion of next meeting date, determined to be Tuesday December 1
- Chair Mahoney entertains motion to accept all invoices listed below. Member Cowing moves, Member Ferrante seconds, unanimous approval
- **In the amount of \$14,000.00 to be paid to Daedalus for Invoice #200702**
- **In the amount of \$14,000.00 to be paid to Daedalus for Invoice #38839-2009**
- **In the amount of \$14,000.00 to be paid to Daedalus for Invoice #38839-2010**
- **In the amount of \$480.00 to be paid to Empire Burglar Alarm Co Inc. for Invoice #80706**
- **In the amount of \$570.00 to be paid to Triumph Modular for Invoice #105477**

- Discussion of scheduling concerns with GVW, reticence to provide completion schedules is moderately concerning, discussion of next steps and best practice moving forward
- Meeting adjourned at 8:40PM