

DATE: August 24, 2020
TIME: 9:34 AM

DPW/BPD Building Committee Meeting Minutes
March 24, 2020, Meeting held via Zoom due to COVID-19

Meeting called to order at: 7:07 Members present include Anne Marie Mahoney, Fizzie Cowing, Chief MacIsaac, Jon Marshall, Tom Gatzunis, Judith Ananian Sarno, Chief Frizzell, Steve Rosales, Anthony Ferrante, Mike Santoro, Richard McLaughlin, Megan McCallon, Jay Marcotte, Ted Galante, Steve Dorrance, Roy Epstein, Bill Shea

- Update on gas tank from Tom. Cost for removal of tank should be approximately \$45,000.00. Substantially higher than to convert the tank.
- Discussion regarding pros and cons of tank removal vs. conversion.
- Discussion regarding other fueling options within town
- Member Rosales makes a motion that the committee vote to remove the tank, the pump and associated piping, backfill and pave as necessary at the PD site. Seconded by Member Shea. All members approve with the exception of Member Cowing with a dissenting vote. The motion carries.
- An agreement has been achieved between GVW and the committee representatives on the soil settlement of 165,000.00 \$150,000.00 will be sourced from the town administrator's "legal settlements" line item, and the remaining amount will be requested from other town agencies, likely Warrant committee in addition to request for tank removal funding.
- Motion to accept the settlement amount of \$165,000.00 to GVW for soil removal. So moved by Member Cowing, seconded by Member Ferrante, unanimously approved
- Update on security - there may be an additional funding source for the security in the form of the capital endowment fund, though that is contingent upon the current COVID-19 problem not pulling too much from capital endowment. Capital endowment very often funds security/technology in schools, so hopefully it can be a source to support the security needs at the PD station.
- Investigation about whether or not the PD needs cameras for the PD site for security during construction time? Detectives have placed one there for the meantime, further discussion regarding need?
- Need based on possible shutdown due to COVID-19, so attempting to determine what our obligations are if the site shuts down. Situation unfolding, so will address again when/if becomes a necessity.
- Antennae update? Ted has structural engineer making drawings.
- FFE update, there will be some changes in evidence storage system, so current locker estimate is slightly off, but plan is to use locker estimate for Savings Bank Foundation grant.
- Discussion regarding kitchen change order and where/how to control costs
- Next meeting April 2nd
- Member Rosales inquires regarding scheduling information from GVW, general consensus is that as of now they are expected to turn over the building at the initially agreed upon date, and that all other issues are arising due to COVID-19, and scheduling

has become fluid. Tom states that we are in possession of a schedule, and that schedule delivered the job on time. We have not received any documentation as to why contractor needs any additional time. Therefore, as of now, no changes to the due date have been approved, and all other changes due to current pandemic crisis will be discussed as such with the contractor.

- Member Shea points out that what we should request is documentation as to how many days behind the contractor was, as of March 10. Then all other delays due to COVID-19 should be documented as such, that way we will have the ability to argue in favor of what delays we are comfortable allowing for, and which delays already existed prior to the state of emergency. Megan agrees that a “stake in the ground” of sorts should be created with the date of March 10th to assist us as we move through this.
- Invoice #87590 from UTS for \$1,080.00. Chair Mahoney entertains motion to approve, so moved by Member Ferrante , seconded by Member Cowing , unanimously approved
- PO #25853 from Carroll Shade Co. for \$6,130.00. Chair Mahoney entertains motion to approve, so moved by Member Ferrante, seconded by Member Rosales, unanimously approved
- Invoice #1A2280-0 from WB Hunt Co. Inc. for \$4,429.90. Chair Mahoney entertains motion to approve, so moved by Member Ferrante, seconded by Member Rosales, unanimously approved
- Invoice #1A2280-1 from WB Hunt Co. Inc. for \$100.00. Chair Mahoney entertains motion to approve, so moved by Member Ferrante, seconded by Member Cowing, unanimously approved.
- Meeting adjourned