

BELMONT CULTURAL COUNCIL MEETING MINUTES

12/05/2018, Belmont Town Hall, Conference Room 4 ²⁰¹⁹ JAN 14 AM 10: 23

Meeting started at 7:09 pm

ATTENDING: JULIET JENKINS (chair), SARAH FREIBERG ELLISON, (secretary), ANNETTE GOODRO (treasurer), JENNIFER ANGEL, JOHN BABOIAN, NANCY LINDE, SHONOL MALIK, ARLYN ROFFMAN

ABSENT: GRACE PENG, NIEN LIU, REBECCA RICHARDS, MARSHA SEMUELS

MINUTES FROM LAST MEETING: Accepted.

TREASURER'S REPORT: The amount of money we can give away this cycle is \$5450.00. For administrative expenses, we have a total of \$930.00, including accumulated interest and the allotted 5% we could hold back from the MCC funds this year.

DISCUSSION OF GOALS: Annette mentioned that the Arlington/Belmont Chorale holiday concert on 12/2 was really good—and Juliet encouraged all BCC members to send in positive feedback about this past year's funded events, as she is writing up the annual report, due January 15, 2019. Also, she mentioned that we really want to get the word out on all these cultural events—tell our friends on Facebook—help to foster and promote cultural events.

Nancy mentioned using "Nextdoor.com" to help publicize events.

ALLOCATION OF FUNDS: The individual grant requests that the BCC has agreed to fund this cycle totals \$9500.00 for full funding. The amount available for distribution to grantees is \$5450.00. We voted to fund these projects in these amounts:

2. Owl Woman: \$100.00 (event already happened)
3. Musical Storytelling (Powers Music School): \$300
4. Belmont World Film: \$500
5. True Story Theater: \$400
6. Butler International Fair: \$200
7. Chenery Multicultural Night: \$500
8. NE Aquarium to Butler: \$250
9. Dance Wellness for All: \$500
10. Meet Julia Child: \$300
11. AGEN: A Dance Performance: \$350
12. Go Home Tiny Monster (Belmont Public Library): \$300
13. Big Medicine (Payson Park Music Festival): \$650
14. Habitat/Farmers' Market: \$400

15. Porchfest: \$700

Juliet mentioned that an important purpose of the BCC is to bring community together. The director of the Indian Theater we funded last year mentioned being proud to have our sponsorship. This is interesting for us to keep in mind.

NEW PILOT PROGRAM: As of this grant cycle, Belmont is part of the new pilot MCC program, which gives out grant money before events happen and does not require receipts. There will be a new approval letter for us to send, but we would like to amend the Sample Approval Letter from the MCC. Annette and Sarah will write up the suggestions made at this meeting to discuss at the January meeting, before sending out the acceptances. Juliet will be finishing up the annual report, and we will plan to send out our acceptance letters by January 15, 2019. Along with the approval letter, BCC members will send a Grant Agreement and W-9 form, and the Grantee Final Report Form.

Each BCC member will be responsible for correspondence with their grantees, so their own addresses will be where the grantees send all correspondence. The grantees have two weeks from when they receive their acceptance letters to return their Grant Agreements and W-9 forms. We will then get the forms to treasurer Annette. Each grantee has an application number in the panel book—be sure to include that in your approval letter.

The next meeting is January 9th at the Belmont Public Library.

Meeting adjourned at 9:17.

Respectfully submitted,

Sarah Freiberg Ellison

Documents used at meeting:
12/5/18 Agenda
Meeting minutes 11/15/18
LCC Grant Agreement
MCC Sample Approval Letter
MCC Grantee Final Report
W-9 Form
2019 Panel Book "To Fund"