

**Belmont Council on Aging  
Board Meeting  
October 1, 2012**

RECEIVED  
TOWN CLERK  
BELMONT, MA

2015 DEC 18 AM 11:10

**Attendance:** J. Semuels, Chair, S. Hammerlind, M. Scali, A. Morgan, E. Hamann, N. Niv-Vogel, C-Q. Lai, P. Schafer

**Absent:** M. Cahalane, V. DeNovellis, A. Santoro-Mullin

1. Meeting called to order by the Chair at 7:35 p.m.
2. New Members. New members Stacey Hammerlind and Chao-Qiang Lai were introduced to members of the COA board who had previously met them.
3. Senior Concerns. Dr Sandra Libo has been concerned about the Indian Luncheon and was invited to attend tonight's meeting. Dr. Libo did not attend this evening's meeting.
4. Minutes.
  - a. The minutes for the September 10<sup>th</sup> meeting were reviewed and accepted as submitted.
5. General Announcements.
  - a. Chair Semuels reported the COA Board needs to come up with a nominating committee for 2013 officers of the board- the Chair, Vice-chair, Secretary, and Treasurer. Allan Morgan, Maryann Scali and Penny Schafer volunteered for the committee; Allan Morgan will chair.
6. Updates and Announcements.
  - A. Director. Director Niv-Vogel reported on the following:
    - i. Department Head Meeting: New town administer meeting is the day after the election. The Budget Process has begun . Departments are to submit any increases for non personnel expenses (such as gas, car repair, copy machines). J. Semuels stated the working group for the budget would be formed next month.
    - ii. Belmont Serves/Columbus Day. Many people who had signed up last year didn't follow through.
    - iii. Discussion of MCOA Conference in Falmouth
    - iv. Discussed her meeting with David Kale and asked to further discuss rental options for Beech Street Center. Suggested he hold office hours here
    - v. Discussed writing a letter to the newspaper to discuss how the rental produced revenue for the town.
    - vi. Springwell still doesn't have an Executive Director, there remains an Acting Director. Belmont COA needs to recommend an appointment to the Springwell Board which meets the 4th Thursday of every month except August.
  - B. Transportation Working Group:
    - i. Penny reported they still need to collect info on a few towns (Cambridge and Medford) and then will decide how to compile the information in a useful way.
    - ii. There were questions as to the changes in the Transportation Report. Wondering why rides were down particularly for shopping and meals
    - iii. Medical rides had increased due to increase of areas served

- iv. Suggested publicizing that the area has been increased so people are aware. To be discussed at the Transportation Working Group.
- C. Bocce Court. Maryann reported that the court is open for use but we are still waiting for the lines to be drawn. Two people are interested in giving lessons; the court does not need to be winterized or fenced in; the court will be dedicated in the spring.
- D. Friends of COA. Al Natale concert went well. The Annual Meeting will be October 11. Two new members are needed for the board.
- 7. Old Business
  - A. Review of Fitness Room. Review of the proposed fitness room eligibility criteria had been discussed with Kelly Hebert, assistant to Town Administrator. There are no liability issues but the question was raised about charging non-residents a higher fee. The Board discussed the merits of charging a different fee structure. Allan made the motion that the Fitness Working Group meet to discuss this issue. C-Q Lai offered to join the Fitness Working Group. M. Scali seconded the motion to defer action until the Fitness Working Group had met. The chair of this group will schedule a meeting. Also, the TV in the Fitness Room doesn't get reception.
- 8. New Business
- 9. A. Landscaping on Center Property. The board discussed concerns of maintenance of flowers and the Center grounds. Irrigation problems may have been a contributing factor. The possibility of forming a volunteer group that will maintain the flower beds around the Center was brought up as was the possibility of Phyl Solomon's intergeneration group becoming involved. Spring and Fall seemed like the seasons needing the most attention.
  - B. Developing Policy for Procedures in Handling Center Complaints. It was the sense of the Board that Nava should create a complaint form, that complaints will first go to Nava in writing and if they are not resolved, the issue is brought to the Board during Senior Concerns portion of board meetings.
- 10. Beech Street Center and November Elections. Beech Street will be closed the day of the election. Nava will have provided Ellen Cushman with a list of employees and license plate numbers. Cars should have displayed who they are and why they are parked there.

Meeting was adjourned at 9:10 pm. The next Board meeting will be Wednesday, November 7<sup>th</sup>, 2012 at 7:30pm in the Beech Street Center Conference Room.

Respectfully Submitted