

2020 FEB 19 AM 8:30

**TOWN OF BELMONT
COMMUNITY PRESERVATION COMMITTEE (CPC)**

Minutes: Wednesday, January 8, 2020, Town Hall Conference Room #1, 5:00PM
Present: Margaret Velie, Stephen Pinkerton, Floyd Carman, Lisa Harrington, Roy Epstein,
Andy Rojas, David Kane, Elizabeth Dionne
Other: Glen Castro
Absent: Gloria Leipzig

Margaret Velie called the meeting to order at 5:00 PM.

Approve Meeting Minutes

- Motion to approve regular meeting minutes, as amended for Wednesday, October 9, 2019, passed unanimously with 1 abstention.
 - Stephen Pinkerton moved to approve meeting minutes as amended.
- Motion to approve Regular meeting minutes, as amended for Thursday, November 11, 2019, passed unanimously with 1 abstention.
 - Elizabeth Dionne moved to approve meeting minutes as amended.
- Motion to approve Public meeting minutes, as amended for Thursday, November 11, 2019, passed unanimously with 1 abstention.
 - David Kane moved to approve meeting minutes as amended.
- Motion to approve regular meeting minutes, as amended for Wednesday, December 11, 2019, passed unanimously with 1 abstention.
 - Andy Rojas moved to approve meeting minutes as amended.

Final Applications Update

Chimney Repair - \$125,000

CPC received the Town Hall Chimney study from Steve Dorrance for their review. Margaret Velie asked Lisa Harrington whether the HDC approved the project. Lisa Harrington stated HDC would not have a problem approving Town Hall Chimney project. Elizabeth Dionne asked whether there was any controversy approving this project. Andy Rojas noted that the purpose of the study was to know extent of the damage and the costs of the project.

Town Field Playground & Court Restoration - \$680,624

Margaret Velie stated that the Recreation Commission provided a letter of support for the Town Field Playground & Court Restoration. David Kane stated that the costs to maintain Town fields would come from the Town. The Recreation Commission looked into the appropriate use of

Town fields and not the cost of the project. David Kane reiterated that the Recreation Commission is not looking at the cost of the project. Floyd Carman suggested asking Jay Marcotte, DPW Director, a year from now the cost of maintaining Town fields. Roy Epstein stated that if the override fails that Jay Marcotte may not be able to maintain the fields.

Homer House Window Restoration Project - \$100,000

Elizabeth Dionne continues to wait for the deed agreement for the Homer House Cupola from Town Counsel. Margaret Velie asked Lisa Harrington whether HDC will provide CPC with a letter of support for Homer House Window Restoration Project. Roy Epstein stated that the letter recommending approval of the project didn't not have the language regarding the 10% contribution. Margaret Velie noted that the total project cost is \$110,000 and that the CPA grant funding request is for \$100,000. A revised letter will be emailed to Wendy Murphy that the first \$10,000 will be paid by the Women's Club.

CPC Timeline to Town Meeting

- Select Board – Roy Epstein stated that Select Board will meet with sponsors after sponsors meet with Warrant Committee.
- Capital Budget Committee – Floyd Carman will confirm with Anne Marie Mahoney, Chair, Capital Budget Committee.
- Warrant Committee – Elizabeth Dionne will contact Laurie Slap, Chair, Warrant Committee, for date and time to meet with sponsors.

Annual Report

Glen Castro will follow up with Matt Haskell due date for CPC 2019 Annual Report.

Elect Officers and Designate Project Monitors

Elizabeth Dionne suggested starting with assigning project monitors. Andy Rojas will monitor Town Field Playgrounds projects. Lisa Harrington and Elizabeth Dionne will monitor Historic Preservation projects. Gloria Leipzig will continue to monitor Community Housing projects.

Andy Rojas moved to approve Elizabeth Dionne as Chair of the Community Preservation Committee, and Margaret Velie as the Vice Chair of the Community Preservation Committee, passed unanimously.

Project Updates

- FY18 - PQ Playground Project – Floyd Carman will follow up with sponsors and Glenn Clancy.

- FY19 – Housing Trust Funds Set Aside – Gloria Leipzig stated sending a draft application for request for funds to Patrice Garvin RFP will be reviewed by Patrice Garvin and George Hall.
- FY19 – Grove Street Walking Path – Stephen Pinkerton stated punch lists awaits for weather to improve waiting to hear back from project manager.

Other Business

- Administrative expenses – Elizabeth Dionne moved to approve \$25,000 for condition report for the Belmont Municipal Light Building, passed unanimously.
- Next meeting: February 12, 2020 at 5:00pm.

The meeting was adjourned at 6:30 pm.

Respectfully submitted,

Glen Castro