

**MINUTES  
TOWN OF BELMONT  
CAPITAL BUDGET COMMITTEE  
Town Hall Conference Room 1  
Thursday, January 9, 2020  
8:00 AM**

2020 FEB 10 AM 10:32

**Call to Order**

A regular meeting of the Capital Budget Committee (CBC) was called to order at 8:04 a.m. by Chair Anne Marie Mahoney.

Members Present: Chair Mahoney, M. Patricia Brush, Susan Burgess-Cox (SC), Adam Dash (SB), Jenny Fallon (WC), Stephen Pinkerton (for Karl Haglund) (PB), and Rebecca Vose

Also Present: Jon Marshall, Assistant Town Administrator

**Election of Officers**

The meeting began with the solicitation of nominations for chair and secretary of the Committee.

On a motion duly made and seconded, Anne Marie Mahoney was unanimously elected chair.

On a motion duly made and seconded, Rebecca Vose was unanimously elected secretary.

**Election of Representatives to the Long-Term Capital Planning Committee (LTCPC)**

Chair Mahoney explained that there will be two members of the CBC appointed to the LTCPC and asked who was interested in serving. Mr. Dash explained that members of this body will be appointed to terms varying from one (1) to three (3) years in length. To the delight of their colleagues, Chair Mahoney and Ms. Fallon expressed interest in sitting on the LTCPC.

On motions duly made and seconded, Anne Marie Mahoney and Jenny Fallon were elected to represent the CBC on the LTCPC.

**Future Meeting Dates**

Members scheduled meetings with department heads on the following Thursdays, the CBC's regular meeting day:

February 6

February 13

February 27

March 5

March 26

All meetings will begin at 8:00 a.m. Mr. Marshall will schedule department heads depending on their availability.

### **Update on DPW Project**

Chair Mahoney reported that the DPW renovation is near completion. Steve Dorrance, Facilities Director, is concerned because nothing was budgeted for cleaning the building post-construction, but the newly refurbished space will require it. Ms. Brusch recommended that this issue be brought to Warrant Committee as cleaning is an operating expense. It was noted that the additional square footage in the Police Department and DPW created by the construction projects will likely increase the cleaning costs of both buildings in the FY21 budget.

There will be a formal opening of the renovated DPW building in late March or early April.

### **Community Preservation Act Proposals**

Mr. Pinkerton reported on CPA applications for FY21. All those filed meet the necessary criteria for funding. In brief these are -

1. Town Field Playground Restoration
2. Feasibility Study for Expanding Housing Units at Belmont Village (Veterans Village)
3. Homer House
4. Town Hall Chimney
5. Feasibility Study for Re-use of Old Electric Light Building

### **Update on Library**

Ms. Fallon explained that the project is in hiatus. Fund-raising is happening as is work on a campaign for a 2022 debt exclusion. The was conversation about the best means of drumming up voter support, whether by a video or a building model.

### **High School Building Project Update**

Ms. Brusch shared the following:

- steel for the building is being fabricated in Canada
- entire project is going out to bid next week
- Building Committee has hired several consultants
- reimbursements from the State are coming in promptly

### **Police Department Building Project Update**

Chair Mahoney described the project as proceeding very well. It is on schedule and on budget. It is overbudget for fixtures, furnishings and equipment, however, so there will be outreach to local banks for money for technology. She was pleased to report that recently retired Police Chief McLaughlin is now a voting member of the DPW/BPD Building Committee.

### **Approval of Minutes**

The Minutes of October 24, 2019 were approved, with one correction and one abstention.

The CBC moved to adjourn the meeting at 9:21 a.m.

Respectfully submitted,

Rebecca Vose, Secretary