

**Belmont Cable Television Advisory Committee (CTAC)
Meeting Minutes**

2017 JUL 27 AM 10:17

Date: July 17, 2017
Location: Town Hall, Conference Room 4
Attendees
Committee: Mark Carthy, Committee Member, Chairman
Chet Messer, Committee Member, Acting Secretary
Jonathan Green, Committee Member
Others: Jeff Hansell, Executive Director, Belmont Media Center
Phyllis Marshall, Acting Town Administrator
John Harrington, Kerbey Harrington Pinkard LLP, for Verizon

Meeting called to order at 6:33 PM.

Minutes of May 17, 2017 meeting were approved.

Members of the committee met to review and discuss the proposed final license agreement prior to meeting with the Board of Selectmen later in the evening. The committee agreed to report on progress and the general terms of a new five-year license and to indicate that the Committee expected to present an approved license agreement for the Board of Selectmen to sign at their July 31, 2017 meeting. An administrative matter related to a request made to Verizon to provide a full accounting for the billing of its cable customers in Belmont for the capital contributions made to the Town for the plant and equipment at the Belmont Media Center awaits a response from Verizon and final committee review.

Atty. John Harrington joined the meeting at 7:16 PM and was informed of the final review process to be followed by the Committee and to reiterate the request for a full accounting of the billing of Verizon's bill cable customers in Belmont for the capital funds paid to the Town for plant and equipment at the Belmont Media Center. Atty. Harrington indicated he understood, requested a confirming email from the Acting Town Administrator and left the meeting.

It was agreed a meeting of the CTAC is to be scheduled for July 25, 2017 to complete the final review of the license agreement and the outstanding data request due from Verizon.

Meeting adjourned at 7:33 PM.

Respectfully submitted,
Chet Messer
Acting Secretary