

**MINUTES
TOWN OF BELMONT
BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
Monday, September 29, 2014
7:00 PM**

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CALL TO ORDER

A regular meeting of the Board was called to order in open session at 7:04 p.m. by Chair Rojas in the Selectmen's Meeting Room. Selectmen Baghdady and Paolillo were present. Town Administrator David Kale and Assistant Town Administrator Phyllis Marshall were also present.

Chair Rojas reviewed the agenda.

QUESTIONS FROM TOWN RESIDENTS

Ms. Anne Marie Lambert, Pct. 8, informed the Board that she filed a Notice of Project Change with the Massachusetts EPA regarding the Uplands project development and she requested that the Selectmen also submit a comment to the State.

ACTION BY APPOINTMENT

Public Hearing: Storm Water Management and Erosion Control Rules and Regulations

Mr. Glenn Clancy, Town Engineer, appeared before the Board to discuss the Storm Water Management and Erosion Control Rules and Regulations. Mr. Kale noted that this has been a very inclusive process and that the document, as it stands, has been well vetted within the community. He added that Town Counsel has approved the document.

Selectman Baghdady read the Public Hearing notice.

Mr. Clancy summarized the changes made following the discussion of the Board of Selectmen meeting in August, 2014 regarding more recent rainfall reporting data and the "in lieu of fees" section regarding mitigation fees for system impact was modified slightly. Otherwise, he said, the document is pretty much the same as the last time the Board reviewed it.

Ms. Lambert, TMM Precinct 8, asked what demolition conditions would require the bylaw and rules and regulations to be applicable to a project. Mr. Clancy answered that Notice would be provided to developers when demolition permit is submitted via application at the Community Development and Planning Department. She expressed her appreciation for the work that went into finalizing the rules and regulation.

Selectman Baghdady said he is satisfied with the changes and he moved to close the public hearing. The motion passed unanimously (3-0). There was no additional discussion.

The Board moved: To approve and adopt the Storm Water Management and Erosion Control Rules and Regulations, as presented.
The motion passed unanimously (3-0).

Discussion: Increases in Parking Meters and Commuter Parking Fees

Mr. Floyd Carman, Town Treasurer and Financial Task Force member, appeared before the Board to provide recommendations on parking increases for meters as well as the proposed addition of commuter parking availability and commuter parking fees. He proposed recommendations for consideration by the Board of Selectmen.

One recommendation is an increase in fees for the Municipal Lots. He stated that the current fees do not fully fund the costs of providing the parking. The current revenue is about \$65,000 annually while the costs are approximately \$85,000 which is the rationale for the proposed increase in rates. The second recommendation (Attachment B) is to make additional commuter parking spots in front of the Lyon's Club, 13 spaces on Royal Road, and 10 spaces in the Claflin Lot. The proposed monthly fee would be \$90.00.

Mr. Carman then reviewed the proposed fee changes at meters described in Attachment A. The fee will go from sixty cents an hour, to a \$1.00 an hour. All day parking will go from \$3.00 per day to \$5.00 per day. Parking passes purchased by employers for their employees will go from \$60.00 per month to \$90.00 per month.

The Board discussed how these proposed changes would impact the Belmont Center construction project. Mr. Carman stated that the changes could take effect within that time frame. He reiterated that the impetus for implementing these parking fee changes (effective 1/1/15) is to simply cover the town's costs.

Selectman Paolillo asked about the monthly parking passes designated for Belmont businesses. Mr. Carman explained that the passes are distributed via the Belmont Police Department.

Selectman Baghdady asked about the existing municipal lots and whether commuters parking in these lots. Mr. Carman said yes, they probably are, but the lots do not open until 8:30. The lots, he said, are designed for business employees, not commuters. Selectman Baghdady said he would support charging commuters an appropriate fee. He added that he would like to see the policy around municipal lots be focused on employees and citizens parking there, not commuters.

Mr. Carman agreed and stated that, by allocating other places in town for commuter parking, not only is a revenue stream created for the town, but hopefully it will direct commuters as to where they should park and making the municipal lots available for employees and residents. The Board expressed concern that the \$90.00 fee will result in commuters parking all day in the nearby neighborhoods.

Regarding meters on Leonard Street, Selectman Baghdady suggested that the meters be designed to encourage turnover. Selectman Paolillo suggested that business employees are parking much

of the day on Leonard Street. This is hurting the businesses and space must be allocated for them elsewhere. This was discussed.

Mr. Carman suggested that the Board work with the Parking Management Plan to implement these changes, especially adding the additional commuter spots, which will require re-striping the pavement, etc.

The Board moved: To approve the Increases in Parking Meters Fees as presented by Mr. Carman (Attachment A), effective January 1, 2015.

The motion passed unanimously (3-0).

The Board moved: To approve placing Commuter Parking lots with fees as presented by Mr. Carman (Attachment B – Lyons Club, 13 spaces on Royal Road, and 10 spaces in the Claflin Street Parking Lot), effective January 1, 2015.

The motion passed unanimously (3-0).

Verizon Petition for 52 Alexander Ave. (new pole)

Mr. Everett Bryan, Verizon Representative, appeared before the Board to request a new pole on Claflin Street near the corner with Alexander Ave. He explained the reason for the pole replacement due to installation of a new driveway at 52 Alexander Ave. The Board discussed the pole placement and asked several questions about the pole placement as well as the possible trees that could be impacted by this.

Mr. Clancy approached the Board to explain the technical aspects of the petition further (stub pole with steel wire, etc.). Mr. Clancy stated that the abutters were notified.

Ms. Louise Chouljian, 56 Claflin Street, said she was concerned about parking near Claflin Street. Mr. Clancy responded that there would be no change to present parking restrictions in this area.

The Board moved: To approve the Verizon Petition to place a new pole at this location, conditional upon no trees being harmed during the process of the pole placement.

The motion passed unanimously (3-0).

Signing of the Warrant for Tuesday, November 4, 2014 ~ State Election

The Board moved: To approve the Warrant for the State Election on 11/4/14.

The motion passed unanimously (3-0).

The Board signed the Warrant.

Grant Approval: SAFER

Fire Chief Frizzell and Assistant Fire Chief Davison appeared before the Board to discuss the SAFER grant acceptance. Chief Frizzell informed the Board that the SAFER grant is a federal grant sufficient to fund salary and benefits for two employees for a period of two years in

Belmont. The two positions will allow the Fire Department to better plan for staffing vacant positions which will be forth coming due to anticipated retirements.

Mr. Kale reiterated the fiscal benefits of this grant for the department. The Board discussed the grant and its impact on staffing. Selectman Paolillo then asked questions about the ALS program. Chief Frizzell stated that ALS is not affected by the SAFER grant.

Chair Rojas thanked Chief Frizzell and Assistant Chief Davison for their efforts in the application and congratulated them on the award of the grant for Belmont.

The Board moved: To accept the SAFER grant in the amount of \$285,020.
The motion passed unanimously (3-0).

Update: Green Communities Application

Mr. Gerry Boyle, Facilities Director, appeared before the Board to discuss the Green Communities application. Mr. Kale informed the Board that four out of the five documents are complete. He reviewed the process, noting that the Board will need to review the final draft at a meeting in October.

The Board offered comments on the Green Communities Application. Selectman Baghdady made a few suggestions on the application. The Board discussed which town vehicles are subject to this policy. Mr. Boyle said most of Belmont Town vehicles do not fall under this requirement because they are over 8,500 pounds.

Mr. Kale provided next steps for the application process.

Discussion: Underwood Pool Special Town Meeting (TM)

Mr. Kale reviewed the status of the Underwood Pool funding, to date. The fundraising campaign has been positive and reconciliation of cash and pledges is under way. Assuming the money is raised, the Board of Selectmen will be required to accept the gift, appropriate the funds and authorize expenditure. During the week it will be determined whether a Special TM is necessary.

Purchasing Designation for Inspector General

Mr. Kale informed the Board that the Inspector General contacted the Town to update records regarding the Chief Procurement Officer (CPO) and the requisite thresholds for procurement delegation. Mr. Kale said that the Town Administrator is the appropriate designation for this position. He added that this is something that will need to be updated periodically. The CPO will delegate purchasing authority to individual departments.

The Board moved: To designate the Town Administrator as the Chief Procurement Officer in compliance with Mass General Laws Chapter 30B §2.
The motion passed unanimously (3-0).

Community Preservation Act (CPA) Application Review

Mr. Kale presented two CPA applications, submitted by the Town Administrator's Office for consideration by the Board of Selectmen. The applications involve the reconstruction of 30 year old tennis courts and replacement of fences at Pequossette and Winn Brook tennis courts. The applications for these projects are eligible for CPA fund expenditure.

The CPA Coalition is reviewing whether a possible feasibility project for a tunnel under the train track is eligible for CPA Committee consideration. There is only one day before the deadline for the Coalition to reply to the Committee.

Selectman Paolillo noted that the high school courts are in need of repair as well. Chair Rojas suggested that the School Department submit a CPA application for the high school courts, next year. Chair Rojas provided a quick update on the Grove Street survey.

The Board moved: To approve the submission of two CPA applications for tennis court reconstruction.

The motion passed unanimously (3-0).

Proclamation: Principal's Month (October)

Mr. Kale noted that the Governor is acknowledging October as *Principal's Month*. Selectman Baghdady said that proposed proclamation by the Board of Selectmen to honor the Belmont principals for their hard work and dedication. The Board agreed that the school's leaders are in integral part of why Belmont has such a strong educational system.

Selectman Baghdady read the Proclamation.

The Board signed the Proclamation.

Town Administrator's Report

Mr. Kale reported on the following items:

- Mr. Peter Castanino, DPW Director, is retiring at the end of November 2014. The search for his replacement is underway. Mr. Kale acknowledged Mr. Castanino for his superb commitment and work ethic, his extensive knowledge of all facets of the DPW operation, as well as his dedication to Belmont. The Board agreed that this is a significant loss for the town and wished him the very best.
- On Monday, October 20, the Board will hold its second precinct meeting this fall to discuss OPEB. The precinct meeting will be held at the Beech Street Center.
- November 3 is the date slated for the third precinct meeting, dealing with the Incinerator Site future use. The Board then discussed these aspects of the appraisal, survey, remediation and post closure use.

ACTION BY CONSENT

Approval of application from Kaluga T. Kaggwa for a Class II License to buy and Sell Motor Vehicles at 280 Trapelo Road

Mr. Kale said that this issue will need to be continued again as the application is not yet complete.

The Board moved: To approve the motion to *continue* the public hearing for the license request, to October 14, 2014.

The motion passed unanimously (3-0).

Approval of application from Emi Eats, Inc. D/B/A Kitchen on Common Restaurant for a One Day Liquor License on October 20, 2014 to host a Wine Tasting Dinner at 442 Common Street

The Board moved: To approve the license request.

The motion passed unanimously (3-0).

Approval of Meeting Minutes

July 7, 2014 (Executive Session)

The Board moved: To approve the meeting minutes of 7/7/14 (Executive Session).

The motion passed unanimously (3-0).

July 21, 2014 (Executive Session)

The Board moved: To approve the meeting minutes of 7/21/14 (Executive Session).

The motion passed unanimously (3-0).

July 29, 2014

The Board moved: To approve the meeting minutes of 7/29/14.

The motion passed unanimously (3-0).

July 29, 2014 (Executive Session)

The Board moved: To approve the meeting minutes of 7/29/14 (Executive Session).

The motion passed unanimously (3-0).

August 18, 2014

The Board moved: To approve the meeting minutes of 8/18/14.

The motion passed unanimously (3-0).

August 18, 2014 (Executive Session)

The Board moved: To approve the meeting minutes of 8/18/14 (Executive Session).
The motion passed unanimously (3-0).

August 25, 2014 (Site Visit)

The Board moved: To approve the meeting minutes of 8/25/14 (Site Visit).
The motion passed unanimously (2-1).

September 3, 2014

The Board moved: To approve the meeting minutes of 9/3/14.
The motion passed unanimously (3-0).

September 8, 2014

The Board moved: To approve the meeting minutes of 9/8/14.
The motion passed unanimously (2-1).

NEXT MEETINGS

Tuesday, October 14, 2014 at 7:00 p.m.
Monday, October 20, 2014 at 6:00 p.m. at Beech Street Center
Monday, November 3, 2014 at 7:00 p.m.

EXECUTIVE SESSION

The Board moved: To enter into executive session at 9:16 p.m. to consider the purchase, exchange, lease or value of real property if an open meeting may have a detrimental effect on the negotiating position of the public body and the Chair so declares. The Board will not return to open session.

A roll call vote was taken: Chair Rojas said aye, Selectman Baghdady and Paolillo also said aye and the motion passed unanimously (3-0).

Mr. Glenn Clancy, Town Engineer, appeared before the Board.

The Board moved to adjourn the meeting at 10:00 p.m.

A handwritten signature in black ink, appearing to read "DKale", written over a horizontal line.

Mr. David Kale, Town Administrator