

MONDAY, APRIL 02, 2018

BOARD OF SELECTMEN

HOMER ART GALLERY, 19 MOORE STREET

7:00 P.M.

APPROVED

BOARD OF SELECTMEN

DATE: 05-22-18

I. CALL TO ORDER

2018 JUN -7 PM 12:31

Chair James Williams called the Board of Selectmen meeting to order at 07:03 PM on Monday, April 02, 2018. Chair Williams introduced Vice Chair Mark Paolillo and Selectmen Adam Dash.

II. COMMUNITY ANNOUNCEMENTS

- Vice Chair Paolillo and Selectmen Dash presented Chair Williams with a card and a gift basket during his final meeting as Chair following 3 years of service

III. QUESTIONS FROM TOWN RESIDENTS (Please contact the Town Administrator's office by noon on 4/2)

Asked town members to call in and make the BOS aware of the comments and questions that would be asked today during the meeting.

IV. ACTION BY CONSENT

7:00 PM Proclamation in honor of the 10 year Anniversary of the Armenian Genocide

Vice Chair Paolillo read the following proclamation:

Whereas the month of April commemorates the tragic history of the Armenian Genocide of 1915 and whereas over 1.5 million Armenians were killed and others were forced from their home and whereas the genocide represents an atrocity engineered we must be continually reminded of and whereas surviving Armenians have relocated around the world to begin new productive lives and whereas a significantly large population of people with Armenian heritage make their home here in Belmont, Massachusetts. Now therefore be it resolved that the Board of Selectmen on behalf of the town of Belmont recall the Armenian genocide to remind society of the tragic event.

Moment of silence (07:09 PM)

Mr. Jirair Housepian Town Meeting Member from Precinct 4 and Member of the Boston Armenian Genocide Commemoration Committee was present.

103rd Anniversary of the Armenian Genocide

- Honoring memories of the 1.5 million Armenians killed in during the Armenian Genocide of 1915-1923 by the Ottoman and Turkish government
- Armenian Genocide was the first genocide of the 20th century
- 30th Anniversary of the February 1988 Sumgait in Azerbaijan massacre

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- April 23, 2015 Armenian Church confirmed sainthood to the 1.5 million victims of the Armenian Genocide
- Repercussions of genocide continues for centuries
  - As long as the perpetrators deny the genocide the community cannot heal
- United Nations 1958 defined genocide as any of the following acts committed with the intent to destroy in whole or in part a national, ethnic, racial or religious group as such killing members of the group, causing serious bodily or mental harm to members of the group, deliberately inflicting on the group conditions of life calculated to bring about its physical destruction in whole or in part, imposing measures intended to prevent births within the group, forcibly transferring children of the group to another group.
- Humanity is a picture of many dots
  - When you look at the picture you don't see the dots
  - You only see the dots when you magnify
  - Genocide is the eraser of those dots
  - The picture of humanity would be lost by allowing genocide to continue
  - Without those dots a complete picture cannot be remade
- Let us remember the holocausts and genocides happening in the Middle East and Africa
  - Friday April 20 10:30 AM the 103rd Commemoration of the Armenian Genocide will be at the Massachusetts statehouse in the House of Representatives' chamber
    - Keynote speaker Raffi Bedrosian
    - Followed by a reception for everyone to attend
  - Moment of silence (07:16 PM)

7:10 PM Discussion related to Bus Automation

State Senator Will Brownsberger, and MBTA Director of Planning and Outreach Wess Edwards were present.

**MBTA Presentation**

- Improving Speed and Reliability through Municipal Partnership
  - Inform & engage
  - Watch for opportunities
  - Connect with partners
  - Discuss issues and trade-offs
  - Take action
- Bus Speed and Reliability Tools Categories and Examples

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- Bus operation tools - how we dispatch buses in a reliable amount of time
- Infrastructure tools - how the concrete is poured, how the roadway is built, where is the bus in the road
- Traffic control tools - giving priority to the bus
- Transit lane tools - way to maximize value capture for having transit go down a road
- MBTA Transit Signal Priority (TSP)
  - Bus communicates to traffic light to improve reliability and keep buses moving to their destination
- MBTA TSP Pilot Strategy
  - 2015-2019
  - Develop TSP software and pilot on individual signals
  - TSP pilot corridors
  - Roll out programs to high ridership corridors
- MBTA TSP Post-pilot Strategy
  - Looking to work with communities to be informed and piggyback on road work planned or in progress
  - Looking to be part of the conversation towards making TSP upgrades
- Questions or Comments?

**(Question)** Selectman Dash: What is the cost to install this and who is going to pay for it?

**(Answer)** Director Edwards: Right now we have some money set aside to work with some of the jurisdictions that are doing the BRT program that are looking at exclusive bus lanes and trying to figure out where to implement TSP, but they also have some funding so its a partnership. A lot of cities have put forward the money for TSP corridors.

**(Comment)** Senator Brownsberger: What I had hoped for out of this conversation is, the town of Belmont has invested a ton of money in very recently in upgrading the whole corridor that we are talking about so that the to do item for the town is to engage with you and to understand whether the technology that we have installed is something that you can work with and to think a little bit about stop placement with respect to the intersections and make sure that it looks like this is a place that we could do TSP. If that's the case based on that initial conversation then we can go forward and fight for the funding with the MBTA board. The MBTA board plugged in about \$1 million to do the several corridors that they were talking about there and they will be going back to re-up for that for additional money and so there should be funding for the T to do most of this work.

**(Question)** Selectman Dash: You are absolutely right we are not doing work on Trapelo Road anytime soon.



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**(Comment)** Senator Brownsberger: No you are right. It's not about new upgrades that we are about to do. It is about what have we done? Does it work? The hope from this meeting was just to make you all aware of the opportunity. It's something that ends up saving, if you do it across the whole quarter, could save a minute or two per trip but that adds up in terms of buses just going around and around.

**(Question)** Selectman Dash: The other question I had was: would there be a study done on delays to cross street because I would imagine every minute that you are holding the light green you are backing someone else up somewhere else.

**(Answer)** Director Edwards: Yes that is absolutely something that would want to gauge the towns on to understand the impacts of us actually doing TSP in a corridor. The way we have been gauging the other communities is looking at what the delays would be in their corridor and developing evaluative measures and then when they go forward with their pilot projects we would look at that data and try to understand what the delay would be both at the cross-sections and traffic through places.

**(Question)** Selectman Dash: The team would be doing that?

**(Answer)** Director Edwards: We would be working with the towns to figure out the best way to do that.

**(Comment)** Selectman Dash: It's an intriguing idea. I just want to make sure that we don't fix one thing and cause a big problem somewhere else.

**(Question)** Vice Chair Paolillo: Assuming this project is intended to increase ridership and decrease the number of cars on our street particularly Trapelo Road and Waverly Square. Who do you plug in from here? Who do you generally work with from the municipality on these matters?

**(Comment)** Senator Brownsberger: Or for people who take the bus we are trying to get them to their destination quicker.

**(Answer)** Director Edwards: If it's planning staff and public works staff we will engage both of them as well and then figure out who the right people are.

**(Question)** Vice Chair Paolillo: You are looking to roll this out fairly soon correct? There's funding in the budget for it?

**(Comment)** Senator Brownsberger: Funding is in the budget for it, the stuff that they are doing in this current year. There will be another wave of funding which is about a year away. We are ahead of the process here. We want to engage Glenn with the T with your blessing so they can have a conversation to see whether this is something, given our technology and stop locations, it appears to be something we could even dive deeper into.

**(Answer)** Director Edwards: Part of the conversation is even understanding what is the equipment in the town. Is it compatible with TSP or will you need to

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upgrade that? Honestly doing a major upgrade is going to cost a lot more money than if its already compatible/

**(Question)** Chair Williams: What is the scope of your assignment? Are you affiliated with the commuter rail in anyway? Are you affiliated with the red line?

**(Answer)** Director Edwards: I'm with the T but I'm more focused on the bus operations side of things. I can take feedback on the commuter rail and the rail system if you want but I can't answer the questions on it.

**(Question)** Chair Williams: We are restructuring our school buildings in town. We have a proposal that is going to change the traffic pattern on Concord Avenue and the Building Committee has undertaken development of proposal of the traffic coming off the schools, but it's creating issues on Concord Ave. Do you know Glenn Clancy?

**(Answer)** Director Edwards: I do not.

**(Question)** Chair Williams: This is Glenn Clancy and Jay Marcotte Director of Public Works (motions to meeting attendees). They hired their own Traffic Control Consultant to work with the people who are on the Building Committee to try to work out a better way to manage that flow.

7:10 PM Discussion related to Mt. Auburn MBTA Bus Route #73

State Senator Will Brownsberger, Joe Barr Director of Traffic and Transportation for Cambridge, and Glenn Clancy of Community Development were present.

Presentation Slides

- Presentation Contents
- Overview of planning projects
  - Working with Watertown and DCR
    - Short term and long term improvements
      - Short term improvements were proposed to happen this summer
        - Tighten up the intersection and make it operate better
      - Long term improvements are still looking for funding
  - Mt. Auburn Street bus priority project
  - Redesign of Belmont Street
    - From Cambridge-Belmont line along Belmont Street to Mt. Auburn Street intersection and up to Holworthy Street corner
    - Designed over the next year (not started)
    - Bid out next year
    - Construction planned from 2019-2021
- Mt. Auburn Street bus priority project

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- 71 & 73 extremely busy bus routes
  - Over 12,000 weekday daily passengers
- Studied delays which were more so in the inbound direction
  - Worse delays are approaching Fresh Pond Parkway from Aberdeen
- Mt. Auburn Street bus priority pilot project
  - Funded by Cambridge and Watertown Barr Foundation grant
  - Working to make the buses flow better
  - Pilot project will be easily reversible to test whether ideas work in theory and practice
  - Plan to make buses more efficient and get more trips out of them
    - Hopes of getting people to take more public transportation rather than drive
- Conceptual layout
  - On in-bound side a bus lane would be added in place of a travel lane
    - Replace travel lane or parking
    - Move buses more quickly without increasing traffic
- Current public outreach/ evaluation timeline
- Questions

**(Question)** Vice Chair Paolillo: What do you need from Belmont?

**(Answer)** Director Barr: Be aware of the projects and reach out to personnel with questions. Make the community aware of changes that will occur over the summer.

**(Question)** Vice Chair Paolillo: Do we need to notify because it will affect our residents?

**(Answer)** Administrator Garvin: We can coordinate and get something out.

**(Answer)** Director Barr: Once the Belmont Street redesign project starts I'm sure there will be folks who want to participate in those conversations.

**(Comment)** Selectman Dash: We can also share data. If this causes more people to come through Belmont I'm sure you will want to know.

**(Comment)** Senator Brownsberger: Does the town need any kind of specific motion or authorization to collaborate with the MBTA on evaluating the TSP project?

**(Answer)** Vice Chair Paolillo: I think we are supportive. We can just instruct the Town Administrator to coordinate with the Department of Community Development and Department of Public Works in

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coordinating with the MBTA and Cambridge regarding these traffic matters.

**(Comment)** Glenn Clancy: So that the board is aware, I have been communicating via email with Tegin Teich from the city of Cambridge and I'll make sure to maintain communication with her and members of the team as these things move forward.

7:35 PM Acceptance of gift from the Library Foundation for the schematic design in the amount of \$150,000.00

Kathy Keohane Chair of the Library Trustees, and David Stevator President of the Belmont Library Foundation were present.

President Stievater stated that he was delighted to pass funds from the Foundation to the town to support the schematic design phase that the Building Committee is overseeing.

Chair Keohane commented that she appreciated all the support and encouragement to get here.

Vice Chair Paolillo moved to accept the gift from the Library Foundation in the amount of \$150,000.00 to be used for the schematic design of the new library. The BOS voted in favor of the motion. (07:58 PM)

7:40 PM Vote Water and Sewer Rates for Fiscal Year 2019

Jay Marcotte Director of Public Works and Mark Mancuso Water Manager was present.

Water and Sewer Rates Study

- Objective
  - Customer fairness and equity
  - Affordability
  - Supplied by the MWRA
    - MWRA assessment each year
      - Based on usage annual charge is determined
- MWRA Assessments
  - Water: 2.8% increase from last year
    - 42.6% of water budget/FY19 budget
  - Sewer: 2.1% increase from last year
    - 54.8% of FY19 budget
    - Assessment is based on additional criteria including usage
- Water Financial Plan (Graph)
  - 8 years ago the town hired Raftelis to do a rates study



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- Criteria included operations, MWRA assessment, debt service, capital improvement plan, transferred capital, and revenue
- Water Retained Earnings (Graph)
  - 90 day minimum for operation maintenance
- Sewer Financial Plan (Graph)
- Sewer Retained Earnings (Graph)
- Capital Infrastructure Reinvestment
  - Water department has invested in unlined water mains since 1995
    - 91 miles in town
      - 38 miles were unlined cast iron (no cement liner, presents many issues including ruptures)
    - 29.73 miles have been replaced (80% done)
  - Once the unlined water mains are replaced they need to begin work on the 100 year old line
    - 5,500 LF planned for the water main project
  - Sewer budget
    - Focus on water quality
    - Replaced pump stations
    - Ongoing repairs working with the Pavement Management Program
    - Illicit Discharge Detection Program was implemented to identify sources of pollution in the sewer system
- Smart Meter Program
  - Estimated to be a 2 year project
    - Went to bid summer 2017
    - Bids came back \$1 million too low
      - underestimated the cost of the meter itself
      - Doing a phase 3 now
    - Planned Approach to Smart Meter
- Use retained earnings
  - Year 1: \$500,000 from both water and sewer
  - Year 2: \$1.1 million for water and \$500,000 from sewer
  - Year 3: asking for \$500,000 from both water and sewer
  - Total investment in the Smart Meter Program is \$3.6 million
- FY2019
  - Water: recommending a 1.3% increase
  - Sewer: recommending to remain flat
  - Customer impact: .5% rate increase
    - Lowest rate increase in 10 years
  - Using retained earnings to decrease the cost



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**(Question)** Chair Williams: Does the MWRA understand the impact of compound rate increases? Do they feel entitled to those increases?

**(Answer)** Director Marcotte: Historically, they have been going down over the last 3 years in their assessments. In FY17 the water was 6.2% increase, next year it was 3.8%, and this year was 2.8% I believe. For sewer in FY17 it was 4.6%, then 2.6% and now 2.1%. I believe they do understand. They are a big organization. Redundancy is a big topic with the MWRA right now and that is a topic that has been discussed for years. They actually have a plan going forward and that is for the users at any given time a major line went down they would be able to shut a section off and then reroute.

**(Question)** Chair Williams: You have a Trash Talk meeting coming up. When is that happening?

**(Answer)** Director Marcotte : Next Tuesday April 10th at 7:00 PM at the town hall auditorium.

**(Question)** Chair Williams: A lot of people put their compostables down their disposal. It goes through the sewage system and jams up the sewer system from time to time doesn't it?

**(Answer)** Director Marcotte: This is a constant struggle that we have with the MWRA, Public Works and Sewer Maintenance. We don't endorse putting food down the drain because of backups. MWRA will advertise that they want food waste because they want the organics.

**(Question)** Chair Williams: You said that the sewer rates are related to usage so is it 50% usage?

**(Answer)** Director Marcotte : It's based on concentration, and bio-oxygen demand (BODs). They don't want a lot of materials that absorb a lot of oxygen because it's harder for the digestion. It's like airline tickets.

**(Question)** Chair Williams: If half the people in town stopped putting food waste down the disposal would the impact the sewer charge?

**(Answer)** Director Marcotte : I can't answer that. If we had a really wet rain year that could affect our cost.

**(Question)** Vice Chair Paolillo: How does the MWRA determine their costs? In years passed it's been about infrastructure investments right?

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**(Answer)** Director Marcotte: They have about \$6.5 billion based on their infrastructure investments. That's just sewer.

**(Question)** Vice Chair Paolillo: What is the assessment based on?

**(Answer)** Director Marcotte: Water is based on usage. They are working on redundancies and making improvements in case of failure. The MWRA was in a huge lawsuit back in the 1980s. They cleaned up Boston harbor and they had to invest. That investment \$6.5 billion to build 5 places to improve the sewer because the EPA ordered them to stop putting sewage in the harbor.

**(Question)** Vice Chair Paolillo: What improvements can we make?

**(Answer)** Director Marcotte Improving and maintaining our sewer system, and getting out as much storm water out of our sewer system as possible. There are things we can do and that we are improving. Storm water does not have to be treated at the treatment plant. That's why they are trying to divert it out of the sewer system, but that happens when you have compromises in the system with boot structures and illegal tie ins and stuff like that. So we are working with community development and part of our operating costs \$500,000 goes to community development to address those items.

**(Question)** Selectman Dash: And this that you are showing was in the EPA consent agreement that we signed?

**(Answer)** Director Marcotte: Absolutely.

**(Comment)** Vice Chair Paolillo: What's in our rates isn't funding the full arc right now. What this is funding is the allocated amount that we are provided for benefits?

**(Answer)** Administrator Garvin: No, we raised it based on the contribution rates that was brought up procedural at your last meeting. Contribution for this year yes.

**(Comment)** Selectman Dash: It's in the numbers. That's why I wanted to see if it would affect the numbers and the answer is not much at all.

**(Comment)** Administrator Garvin: It's a small amount.

**(Comment)** Director Marcotte: Our retained earning can go up or down annually. If we were not to fund this it would remain the same and we would just lower our retained earnings.

**(Comment)** Selectman Dash: I comfortable with that.

**(Comment)** Chair Williams: It has a big impact down the road.

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**(Comment)** Vice Chair Paolillo: It fairly modest if not very small.

**(Comment)** Director Marcotte: Very modest.

**(Comment)** Director Marcotte: The exercise that we did last year when we needed to compare what OPEB would do to the normal rates, the OPEB figure that we got the number was 10x what was brought this year. The Sewer and Water budget reflects the FY18 ARC OPEB amount, which will increase the annual OPEB appropriation.

**(Comment)** Chair Williams: Well the liability was cut by \$102 million.

Selectman Dash moved to accept the water and sewer FY19 as recommended by Public Works. Vice Chair Paolillo seconded. All BOS voted in favor of the motion. (08:25 PM)

**(Question)** Vice Chair Paolillo: On the Smart Meters when is 100% of rollout taking place?

**(Answer)** Director Marcotte: As soon as possible.

**(Question)** Vice Chair Paolillo: Would that reduce our cost? Are we still doing manual meter reads?

**(Answer)** Director Marcotte: So that's another part of it. There will be one person doing the meters from their desk. It's going to be a year and a half depending on how aggressive we get when it comes in. Most programs get implemented in a year and a half to 2 years. In the beginning everyone is not going to get it, but by 1 and a half year to 2 everyone will have a new Smart Meter.

**(Question)** Vice Chair Paolillo: Those that don't have Smart Meters how do we assess their water and sewer charges?

**(Answer)** Director Marcotte: They go around with a wand that picks up all their information.

**(Answer)** Manager Mancuso: They drive around it's a radio collection.

7:55 PM Discussion related to Single Use Plastic Bag Reduction Bylaw  
Selectman Dash

Don Mercier of Precinct 8, and Jay Marcotte Director of Public Works were present.

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Don Mercier concerns related to plastic bag ordinance

- Plastic bags alternatives aren't necessarily better
  - Paper takes up more room in landfills and breaks down at the same rates as plastic
  - According to Professor David Tyler
    - Plastic bags require less stress on the environment than cotton or paper bags
      - Use less water, require fewer chemicals, and produce less greenhouse gases
      - Plastic bags have half the carbon footprint
  - A plastic bag ban creates use of other plastic bag products
  - The Guardian reported
    - 400% increase in binaline and large plastic bag sales when free bags were subject to a tax (Ireland)
      - Replacement bags were thicker and more of a threat to the environment
  - National Center for Policy Analysis:
    - 95% of reusable bags are from overseas specifically from China
      - Increased use of fuel needed to get the bags to the US
      - Bags contain toxic chemicals that aren't allowed in the states
  - Plastic bags are functional, durable, and reusable
    - People reuse plastic bags for a number of different things

**(Question)** Chair Williams: If you put these thin plastic bags into your trash in Belmont it doesn't go into a landfill does it?

**(Answer)** Director Marcotte: Correct. It goes to an incinerator about 15 miles north of here.

**(Question)** Chair Williams: And they burn it is what they do?

**(Answer)** Director Marcotte Correct.

**(Comment)** Mercier: I agree with you. If they did end up in a landfill, which in this case they do not

**(Comment)** Chair Williams: I just wanted the public to understand that we do not use a landfill for our trash. We incinerate our trash.

Selectman Dash explained that this was a bylaw that they had already voted on, but after discussion internally it was determined that rather than the enforcement authority be the Board of Health it would now be the Recycling Coordinator. Because the BOS have an article on the warrant Selectman Dash wanted to amend the language to change the enforcement authority to the Recycling Coordinator.



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Administrator Garvin added that the version before them was written by the Bylaw Review Committee. The BRC made changes to the language. The bylaw is still being edited for terminology.

Selectman Dash explained that he would like the BOS to vote on the revision that they have with the understanding that Counsel could change the bylaw again but that it has been through the Bylaw Review Committee, and Board of Health and we know who is going to enforce it. It is a town meeting article.

Selectman Dash moved to amend the article for Single Use Plastic Bag Reduction to incorporate the changes as approved by the Bylaw Review Committee and to change the enforcing authority to the Recycling Coordinator from the Board of Health. Vice Chair Paolillo seconded. The BOS voted in favor of the motion.  
(08:28 PM)

8:05 PM Discussion of Complete Streets Policy

Glenn Clancy of Community Development was present.

**Complete Streets Program**

- Sponsored by Massachusetts Department of Transportation a funding source for communities
  - 3 tiered process to get into the program
    - Tier 1: Training, drafting and approval of a policy
      - Glenn Clancy already attended the training a year ago
      - Policy has been drafted with Patrice
      - DOT grades on these policies
      - Once policy has been approved by BOS it can be submitted to MA DOT
        - Once the policy has been completed the project can move to tier 2
    - Tier 2: Prioritization of projects
      - Projects that recognize the Complete Streets' elements (bicycle amenity, pedestrian amenity, traffic improvements)
      - Prioritization plan gets sent to the state
        - Once approved it's a question of chasing funding

Glenn Clancy explained that he completed his training in 2016. After the training he drafted a policy got some feedback from community members and then the project took a backseat to other issues. Administrator Garvin revisited the project with Glenn Clancy. The town-wide traffic study will likely get some recommendation that come out of the study that could be funded by Complete Streets. Improvements being made around the school might be funded by Complete Streets. Fixing the school walking routes could be funded by Complete

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Streets. Once the project is approved by DOT Belmont will be in a good position to get money from the state.

Glenn Clancy explained that projects are presented to the state and reviewed for Complete Streets elements. Once a determination has been made then funds become available for projects. The projects and funding vary. The funding maxes out at \$400,000 per community per year. Other communities have received funding anywhere between \$150,000 to \$350,000.

**(Question)** Vice Chair Paolillo: So we could access \$400,000 of Complete Streets state money to be used for pavement management, sidewalk, safety issues, and things like that? An additional \$400,000 per year?

**(Answer)** Glenn Clancy: Yes. Yes.

**(Question)** Vice Chair Paolillo: How long has this been in place for?

**(Answer)** Glenn Clancy: Since 2015.

**(Comment)** Selectman Dash: It's like the housing production plan where there are all these things we can do to get some state money.

**(Comment)** Glenn Clancy: We might have a project that is prioritized for school walking route improvements and that total might be \$175,000. They would look at that and say "we like that it meets all the criteria here's \$175,000."

**(Question)** Vice Chair Paolillo: If there is no restriction on the \$400,000 a year why wouldn't we try to get the \$400,000 each year?

**(Answer)** Glenn Clancy: We would certainly try to do that, but it would come down to how we cobble smaller projects together projects into a larger project.

**(Comment)** Vice Chair Paolillo: I don't want to paralyze the town with construction but if we could have access to \$400,000 I'm thinking of what we could do with our sidewalks and repair.

**(Comment)** Selectman Dash: Not all projects qualify.

**(Comment)** Vice Chair Paolillo: I understand that, but we could maximize as much as possible. We don't carry over what we don't use each year.

**(Comment)** Glenn Clancy: One of the things that I think about is the Grove Street playground. There's an effort in the Community Preservation Funding before town meeting this year to make improvements on the site but there are also improvements that should be made off site along Grove Street, Dalton Road, and Foster Road. That stuff right now does not have a funding source. That's the type of thing because we have a playground and pedestrian access issues for the playground that's the type of thing that we would put on our prioritization list and chase funding for. Sidewalk, curbing, curb extensions, crosswalks on Grove

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Street. There are a number of different options out there in the town that we could put on a prioritization list.

**(Comment)** Selectman Dash: And CPA money cannot be used for sidewalks so this would be a way for us to access additional state funding to do some of this sidewalk work. This is something that we should definitely do.

**(Question)** Chair Williams: Do we have to vote?

**(Answer)** Administrator Garvin: You have to adopt the policy.

Vice Chair Paolillo moved to adopt the Town of Belmont's Complete Streets Program as presented by the Office of Community Development. Selectmen Dash enthusiastically seconded. BOS voted in favor of the motion. (08:37 PM)

**(Question)** Vice Chair Paolillo: Will you provide updates on this?

**(Answer)** Glenn Clancy: Will do.

**(Answer)** Administrator Garvin: The plan has some public component to it.

**(Answer)** Glenn Clancy: The first step now is to submit the policy for grading by DOT. That is a rolling submission so we can submit that anytime. Prioritization plans are April 1st or September 1st. I think we will work real hard to get a prioritization plan in place by September 1st.

**(Question)** Vice Chair Paolillo: Is it funded within the state's fiscal year?

**(Answer)** Glenn Clancy: Yes, it is.

**(Comment)** Vice Chair Paolillo: That's not a lot of time to try to get something in under the wire.

**(Answer)** Glenn Clancy: Right, but also the schedule is already in place for FY19 too. Same cut off dates: September 1 and April 1. The September 1st deadline would technically be FY19.

**(Comment)** Vice Chair Paolillo: Right. To get funding for perhaps the spring. 2019 as the construction season.

PM Acceptance of a donation from the Temple Beth Elohim sixth and seventh grade students in the amount of \$464.50 from the proceeds of their annual Purim Carnival to be used for the SPORT (Special Programs Organized for Recreation Time) Program.

- Purim Carnival: carnival that the students have for a charity and they have little games for the kids
- SPORT Program: Belmont collaborates with other towns to provide sporting opportunities

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**7:00 P.M.**

Vice Chair Paolillo moved to accept the donation Temple Beth Elohim sixth and seventh grade students in the amount of \$464.50 from the proceeds of their annual Purim Carnival to be used for the SPORT (Special Programs Organized for Recreation Time) Program. Selectman Dash seconded. BOS voted in favor of the motion. (08:41 PM)

**TOWN ADMINISTRATOR'S REPORT**

- Securing Counsel (Town Counsel)
  - Timeline is in March so the BOS have until June
  - BOS could go out to bid
    - Going out to bid has been successful for other committees
    - There are no statutory requirements for counsel
    - Town Counsel - Anderson and Kreiger
    - Labor Counsel for the Schools - Morgan Brown and Joy
      - Plans to align with the school
      - Should the board adopt a policy or have guidelines to seek new Town Counsel and Town Accountant every few years as decided
      - Wait until next year to change Counsel
  - Town previously had the same Counsel for 20 years
    - Went out to bid when the BOS felt the expenses was not keeping with the market
    - Process of appointing Town Counsel was arduous and time consuming
- Remote access for committees
  - Reached out to Town Counsel about the rule that govern remote access
  - BOS vote on remote access will apply to all subsequent meetings of local bodies
    - BOS can limit the number of times that a public body can use remote access, limit the location if technology does not permit remote access, declare that remote access cannot be used when a public hearing is being held
    - Administrator Garvin recommended drafting a policy
- Snow storms
  - Thank you to Public Safety Departments for their hard work
  - Cable lines questions - contact Verizon about power lines if there are lines down
  - DPW supplemental request for \$60,000 for trees
- Funding plan
  - Working on proposals for some of the funding requests
  - Planning to have some proposals ready by April 9th meeting



**MONDAY, APRIL 02, 2018**  
**BOARD OF SELECTMEN**  
**HOMER ART GALLERY, 19 MOORE STREET**  
**7:00 P.M.**

- BOS would like to hear Administrator Garvin's thoughts about priority and the FY19 budget
- Minuteman High School
  - Topping off ceremony April 12th

Concludes report (08:49 PM)

**VI. BOARD OF SELECTMEN COMMITTEE LIAISON REPORTS**

**High School Committee**

- Moving along nicely

**Capital Budget Committee**

- Wrestling with short term solutions - DPW, BPD
  - Having conversations about ways to fund that project within the operating budget
    - Found money to have a more semi-permanent solution to the Police Station
- Might need a financial consultant
  - Major capital funding projects
  - Underfunding capital needs
  - Operating needs
  - Community path needs

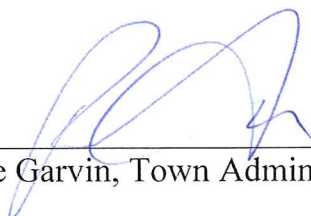
Chair Williams thanked the people that worked on his campaign, colleagues. Also thank you to Phyllis, Floyd Carman, and Ellen Cushman. Welcome again to Patrice. Chair Williams stated that he plans to stay involved with some of the citizen's petitions at town meeting.

\*\*\*Thank you to James Williams for his 3 years of service on the board\*\*\*

Vice Chair Paolillo motioned to adjourn. Selectman Dash seconded. BOS voted in favor of the motion. (09:03 PM)

Next Meeting: Wednesday, April 4, 2018 8:15 A.M. Board of Selectmen  
Room Monday, April 9, 2018 7:00 P.M. Board of Selectmen Room

Respectfully Submitted,

  
\_\_\_\_\_  
Patrice Garvin, Town Administrator

