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BELMONT, MA.

The November 6, 2013 meeting of the Belmont Board of Health was called to order at 5:00pm by Donna S. David, R.N., M.N., Chair. DEC 31 10 35 AM '13

Those present were Donna S. David, R.N., M.N., Chair, David B. Alper, D.P.M., Vice Chair, Deirdre Houtmeyers, R.N., M.S., Member, Stefan A. Russakow, M.A., R.S., Director, Ellen M. O'Doherty, Clerk.

The Meeting Minutes from October 2013 were approved unanimously.

Public participation included discussion of rat infestation in the Waverley Street/Grant Avenue neighborhood. A request for a pest control policy was discussed. Stefan A. Russakow, M.A., R.S., Director outlined the steps the Health Department follows when a complaint is presented to the office. David B. Alper, D.P.M., Vice Chair added the Board of Health is working with David Kale, Town Manager to participate in the Precinct Meetings and also noted that public education is crucial. Additional public outreach will include an informational insert in a Belmont Light Department invoice, as well as a Belmont Media discussion on community sanitation.

Public participation also included a concern of trash on the public sidewalk at Wellington School. Stefan A. Russakow, M.A., R.S., Director will notify Department of Public Works.

Stefan A. Russakow, M.A., R.S., Director advised Board of Health members of a concern with the property owner who conducts multiple yard sales, and the property being deemed as a nuisance. Stefan will drive by the property and assess.

The Receipts and Financial Reports were reviewed.

Members of the Board of Health acknowledged Ellen M. O'Doherty and her exemplary service to the Town of Belmont. Congratulations on Ellen's retirement were expressed by the Board Members.

The Director's Report (all reports on file in the Health Department) was discussed including: the Dept. of Public Health Community Sanitation Program has not responded to the Director's request regarding the upcoming licensing request for the Underwood Pool, the Health Department has a new Facebook page, and the Veteran's Service Officer job has been posted.

There was a brief discussion regarding permitting the keeping of bees. The Board of Health asked for a draft amended regulation for review at next month's meeting.

The Assistant Director's Report, Animal Control Officer's Report and Veteran Service Officer's Report were reviewed.

The Board Members request John Maguranis, Animal Control Officer draft an outline of procedures to follow when a resident has seen a coyote.

Stefan A. Russakow, M.A., R.S., Director advised the Board Members that new State of Massachusetts Animal Control regulations were discussed with Town Counsel. Included in the new regulations are 5 categories of kennels, which need to be reviewed by the Planning Board. An email was sent to the Planning Board Administrator and Community Development Director advising them of the changes.

The Board Members thanked staff for addressing the "Farmers to You" inquiry.

The Fee Schedule was signed by the Board Members to be adopted effective January 1, 2014.

The amendments for the Tobacco Regulations were signed by the Board Members effective January 1, 2014.

The Board voted and approved unanimously the sewer connection for 100 Clifton Street.

There was a discussion about service animals and the need for us to be mindful of ADA laws when making an inquiry to the animals' owner.

The Disease Report was reviewed. Donna S. David, R.N., M.N., Chair asked if there is a geographic distribution report of cancer in the Town. It was suggested the Department of Public Health could release it. The old study from the Baker Street/Trowbridge Street area was referenced. Donna will email David Neylon, Public Health Nurse with questions.

David B. Alper, D.P.M., Vice Chair asked Health Department Staff to email a copy of the amended Tobacco Regulations to Cheryl Sbarro, attorney for the Massachusetts Association of Health Boards.

Ellen M. O'Doherty, Clerk advised the Board that two Health Department programs (Tobacco Education and Dental Program) have been terminated, pursuant to the School Head Nurse direction. The programs will be led by the School by a Power Point presentation.

The Board Members shared their experiences on attending the Massachusetts Association of Health Boards Conference. The Conference was held Saturday, November 2, 2013. All Board Members received certifications.

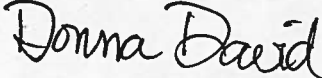
The Board Members request all Health Department Staff attend the December 11, 2013 Board of Health Meeting. A discussion was held regarding Staff preparing reports and/or presentations for Board of Health review.

The Board Members discussed pairing a Board Member with Health Department Staff. Board Members felt it would be a mentoring opportunity.

With the retirement of Ellen M. O'Doherty, Clerk effective November 8, 2013, a motion was made, and a vote taken and unanimously approved to elect Maria Reddington, Clerk effective November 8, 2013.

The Meeting adjourned at 7:10 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Donna David". The signature is written in dark ink and is positioned above the printed name.

Donna S. David, R.N., M. N., Chair