

**BELMONT MIDDLE and HIGH SCHOOL BUILDING COMMITTEE**  
**FINAL MEETING MINUTES**  
**Wednesday, May 26, 2021**  
**Virtual Zoom Meeting**  
**8:00 AM**

**RECEIVED**  
**TOWN CLERK**  
**BELMONT, MA**

DATE: June 10, 2021  
TIME: 2:24 PM

**Meeting #122**

*Committee Members Virtually Attending:*

Chair Lovallo; Members, Tom Caputo, Mike McAllister, Bob McLaughlin, Emma Thurston, Joel Mooney, Chris Messer, Pat Bruschi, Diane Miller, Ellen Schreiber, David Blazon, Kate Bowen (arrived at 8:40)

*From Daedalus:* Tom Gatzunis, Justin Ferdenzi, Sandra Saccone, Don White, Tony DelGreco

*From Perkins+Will:* Vital Albuquerque, Brian Spangler

*From Skanska:* Mike Loring, Paige Matthews, Mike Morrison

*Members Absent:* John Phelan, Patrice Garvin, Joe DeStefano

David Warner (Warner Larson Landscape Architects)

**I. Call to Order**

The meeting was called to order at 8:00 a.m. by Chair Lovallo. He thanked the Belmont Media Center for their technical support and then explained the remote meeting protocol, e.g., state your name before speaking, mute computers, and he explained how the Committee will vote, etc. Meeting materials will be posted on the BMHSBC website, shortly after the meeting. He also advised residents that they can click into the meeting during resident comment time by pressing #9.

Chair Lovallo took attendance via roll call, reviewed the agenda, and turned to the first item on the agenda.

**II. Next Building Committee Meetings**

Thursday                      June 10, 2021                      at 8:00 a.m.                      Virtual                      [123]  
(This will be a regular business meeting; expected agenda items include: budget projections, work-to-complete post September 1st, moving service approvals, FF&E approvals, and the next site visit.)

**III. Minutes of Previous Meetings**

*Mr. McLaughlin moved:* To approve the Minutes of 5/12/21.  
The motion passed via a roll call vote of 11-0-1. (Yes: Lovallo, Thurston, Bruschi, Miller, Blazon, Caputo, Mooney, McLaughlin, Messer, McAllister, Schreiber;  
Abstain: Shea)

**IV. Existing High School Furniture Summary**

FINAL

Ms. Saccone summarized the process by which existing furniture was reviewed throughout the building in order to get a full understanding of its potential disposition. Chair Lovallo thanked Ms. Saccone, her team, and the School Department for their Herculean efforts in getting the furniture survey completed. Ms. Saccone noted that furniture was inventoried to determine:

- what would be reused
- what would be redistributed within the district (40 percent)
- what might be donated to neighboring districts (28 percent)
- what would be put in storage ... and finally
- what would need to be disposed of (32 percent)

Mr. McAllister noted that over 7,000 pieces of furniture were reviewed and inventoried. He provided more details on how this process occurred. Ms. Saccone discussed certain areas of the building in more detail, e.g., theater, kitchen, science, art, etc. Concerning the 32 percent of furniture earmarked for disposal, Chair Lovallo discussed the process by which these items will be disposed of.

Building Committee members asked clarifying questions concerning the existing furniture summary report. Ms. Schreiber asked if residents could have an opportunity, along with other schools, to look at (and perhaps take home) the furniture that is slated for disposal. Mr. McAllister will look into this option; Chair Lovallo cautioned that the timeline is very tight concerning when the movers are expected. Mr. Loring discussed the efforts to recycle as many items as possible.

Ms. Saccone continued to review the furniture from several departments (e.g., Science, Theater, Chorus, Band, Athletics, Kitchen, IT, etc.); she noted specifically items that are being packed up for moving. She next discussed the number of crates, bins, carts, tubs, and boxes that are being utilized for the move. She reviewed the types of moving services: standard, chemical storage, piano storage/moving.

## **V. Approval of Moving Services Vendor**

Chair Lovallo turned to Mr. White to review details related to the moving process (i.e., emptying the high school, moving some items to a temporary location, moving other items into the new building) as well as the bid process. Mr. White began by stating that two bids were received on May 10. He reviewed details from Wakefield Moving and Storage's bid package. He then reviewed the two bid alternate options. Mr. White reviewed the breakdown of expected moving costs, e.g., major move, extra crew, plywood for rink floor, tarps, crates, cleaning, etc.

Building Committee members asked clarifying questions concerning the moving vendor, the moving process, and the associated costs.

*Ms. Schreiber moved:* To approve the moving service vendor of Wakefield Moving and Storage. The amount of \$95,805.00 will be a PO and the \$7,540.00 will be allocated for additional moving costs if needed and as approved by Chair Lovallo and Ms. Brusch. The motion passed via a roll call vote of 12-0-0. (Yes: Lovallo, Thurston, Brusch, Miller, Blazon, Caputo, Mooney, McLaughlin, Messer, McAllister, Schreiber, Bowen; Abstain: 0)

## **VI. Site Transition Plans for Summer and Fall 2021**

FINAL

Mr. White reviewed the summer transition plans – which includes new access roads, new traffic patterns and areas where pedestrians will not be able to access the pond walking path. The Summer/Fall Transition document will be disseminated to staff/teachers and community members. The School Department, it was noted, had a role in creating this plan. Mr. White noted that the trailer complex will be moved; he summarized other areas that will be impacted. Ms. Matthews added some additional traffic pattern information, noting that construction trucks will utilize Hittinger Street as a turn-around.

Mr. Loring reviewed the new location of several gates, traffic patterns, and signage. In answer to a question from Ms. Bowen, Mr. Loring provided additional information on pedestrian access to the pond walking path.

Mr. White then reviewed the fall plan for bus routes, delivery paths, parking areas, and pedestrian access to the new high school. The impact of the new traffic patterns and potential traffic queuing were briefly discussed.

## **VII. Site Landscape Planting for 2021**

Chair Lovallo noted that the site will still be under construction in the fall, which will have an impact on the site landscape plans. Mr. Morrison provided some landscape details noting when items (trees, and other greenery) will be planted throughout Phases 1 and 2. Ms. Bowen suggested adding signage concerning where trees will be planted in the future. Chair Lovallo noted that grass will be planted (hydroseeded) in the early fall (as summer is not the appropriate time to plant grass seed). When proposed by Chair Lovallo, Committee members agreed that adding stakes and string along heavily used sidewalks to keep people off the newly-seeded areas is appropriate.

## **VIII. Turf Field Installation Update**

Chair Lovallo stated that the process is under way to install the turf field. Mr. Morrison explained the various components (materials) of the turf and its installation. Mr. Warner answered Committee member questions concerning the turf materials and its durability. Mr. McLaughlin noted that he did a lot of research on this particular material and that the wood infill has many benefits, although it has the tendency to remain frozen longer. Ms. Bowen asked several questions about the wood infill (specifically its end of life and third-party testing). Mr. Warner provided details on the various options for reuse of the wood infill. At this time, he said, there are not many options for recycling. Mr. Morrison spoke to the third-party testing question; Mr. Warner added additional details. Warner Larson and Skanska will provide the third-party testing data as indicated in the product data specifications on environmental compatibility.

## **IX. Community Path Coordination Update**

Mr. Albuquerque provided a bit of background information which framed the bike path update discussion. Mr. Warner summarized the bike path accommodations along Concord Ave up through the Underpass so that they can be incorporated into Skanska's construction plans. He explained several diagrams which illustrate the path along Concord Ave (on the school side) leading up to the Underpass. Chair Lovallo pointed out electrical lines and drainage areas already incorporated into the project, and sections that might be paved in the future.

Building Committee members asked clarifying questions concerning the bike path update. Topics covered included sidewalk width size, the path's interaction with pedestrians (where it joins Concord Ave.). Also discussed were the design accommodations where pedestrians and cyclists will wait for crossing signals.

Mr. Warner provided more details concerning curbs, sidewalks, parking, crossing areas, access points, etc. Chair Lovallo suggested stopping the sidewalk pavement in a certain area (earlier in the pathway to accommodate tunnel access). Committee members discussed this option and its impact on pedestrians and bikers. Ms. Bowen provided a brief Community Path timeline update and suggested a letter of support from the Building Committee. Chair Lovallo will work with Ms. Bowen to create the letter of support for the underpass; the Committee supported this action.

#### **X. Comments from Belmont Residents**

None.

#### **XI. New Business/Other**

None.

#### **XII. Related Meeting Documents**

1. Moving Services Bid Comparison, For Phase 1 Only
2. BHS Existing Furniture Summary
3. Site Transition 2021
4. Turf Field Product Summary
5. BHS Bike Path Connection Updates

#### **XIII. Adjournment**

The Chair ended the meeting at 10:06 a.m., following a motion made by Mr. McLaughlin.

Respectfully submitted by:

Lisa Gibalerio

Approved:

Chris Messer  
Chris Messer, Secretary

06/10/2021

Date