BELMONT MIDDLE and HIGH SCHOOL BUILDING COMMITTEE

FINAL MEETING MINUTES
Friday, April 30, 2021
Virtual Zoom Meeting
8:00 AM

RECEIVED TOWN CLERK BELMONT, MA

Meeting #120

Committee Members Virtually Attending:

DATE: June 7, 2021 TIME: 9:19 AM

Chair Lovallo; Members Tom Caputo, Pat Brusch, Mike McAllister, Ellen Schreiber, Emma Thurston, Joel Mooney, John Phelan, Bob McLaughlin, David Blazon [Jon Marshall attended in lieu of absent member Patrice Garvin, but he is not a Committee member and does not vote]

Director of BPS Technology: Steve Mazzola

From Daedalus: Tom Gatzunis, Don White, Sandra Saccone, Tony DelGreco

From Perkins+Will: Brooke Trivas, Brian Spangler, Vital Albuquerque, Christina Strid, Jennifer Will,

From Skanska: Mike Loring

From Edvance Technologies: Doug Faria

Members Absent: Kate Bowen, Diane Miller, Jamie Shea, Patrice Garvin, Joe DeStefano, Chris Messer

I. Call to Order

The meeting was called to order at 8:02 a.m. by Chair Lovallo. He explained the remote meeting protocol, e.g., state your name before speaking, mute computers, and he explained how the Committee will vote, etc. Meeting materials will be posted on the BMHSBC website, shortly after the meeting. He also advised residents that they can click into the meeting during resident comment time by pressing #9.

Chair Lovallo took attendance via roll call, reviewed the agenda, and turned to the first item on the agenda.

II. Next Building Committee Meetings

Wednesday May 12, 2021 at 8:00 a.m. Virtual [121]

III. Minutes of Previous Meetings

Mr. McLaughlin moved: To approve the minutes of 4/14/2021, as amended by Mr. Mooney. The motion passed via a roll call vote of 9-0-0. (Yes: Lovallo, Phelan, Blazon, Brusch, Caputo, Mooney, McLaughlin, McAllister, Schreiber)

IV. Update on Bidding Progress for FF&E Bid Package 3

Ms. Strid noted that it was great to see Committee members at the building tour on Tuesday. She then FINAL Page 1

began with a very brief budget summary, noting that the budget has not changed. Packages 1 and 2 have been approved. Package 3 will be discussed and voted on today. She discussed the budget numbers, noting where contingency will be used and where there was a credit – which will offset the contingency draw.

Ms. Strid noted that seven of seven FFE milestones have been met. She reviewed the schedule summary for the coming months. Next, she briefly reviewed the public bid process. Chair Lovallo summarized what equipment will be there in September and what items might not be in place come September (small items). He summarized the process going forward concerning the bid package approvals and the incoming invoices. All of this will need to be woven into the upcoming business meetings. He then explained how the FFE punch list is processed and tracked.

V. Approval of Bid Package 3 for FF&E

FF&E Bid Package Motions:

Mr. McLaughlin moved: To approve the FF&E Package 3A payment to vendor WB Mason in the amount of \$166,352.63

The motion passed unanimously via a roll call vote of 10-0-0. (Yes: Lovallo, Thurston, Phelan, Brusch, Blazon, Caputo, Mooney, McLaughlin, McAllister, Schreiber)

Mr. McLaughlin moved: To approve the FF&E Package 3B payment to vendor WB Mason in the amount of \$13,426.13.

The motion passed unanimously via a roll call vote of 10-0-0. (Yes: Lovallo, Thurston, Phelan, Brusch, Blazon, Caputo, Mooney, McLaughlin, McAllister, Schreiber)

VI. Update on Bidding Progress for Technology Bid Phase 1A

Mr. Faria began with a budget summary: with current pricing in for Phase 1 and Phase 1A, and with estimates for Phase 2 along with 5% contingency pricing for all Phases, the estimated total cost is about \$709,944.57 under budget. He explained what items would be included in this package, e.g., server, fiber, professional services, wireless network, printers, etc. He noted that all three vendors are state-affiliated. He explained what each vendor (LCN, Dell, Hubteck) is responsible for. Concerning the schedule, Mr. Faria said that technology is on target.

VII. Approval of Bid Phase 1A for Technology

Technology Bid Package Motions:

Mr. McLaughlin moved: To approve the Tech Phase 1A payment to vendor LCN in the amount of \$112,350.00.

The motion passed unanimously via a roll call vote of 10-0-0. (Yes: Lovallo, Thurston, Phelan, Brusch, Blazon, Caputo, Mooney, McLaughlin, McAllister, Schreiber)

Mr. McLaughlin moved: To approve the Tech Phase 1A payment to vendor Dell Technologies in the amount \$70,364.20.

The motion passed unanimously via a roll call vote of 10-0-0. (Yes: Lovallo, Thurston, Phelan, Brusch, Blazon, Caputo, Mooney, McLaughlin, McAllister, Schreiber)

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Mr. McLaughlin moved: To approve the Tech Phase 1A payment to vendor Hubtech in the amount of \$182,914.70.

The motion passed unanimously via a roll call vote of 10-0-0. (Yes: Lovallo, Thurston, Phelan, Brusch, Blazon, Caputo, Mooney, McLaughlin, McAllister, Schreiber)

VIII. Discussion: High School Classroom Accent Wall Color Section

Building Tour on Tuesday, April 27 -- Chair Lovallo stated that the tour was impressive and that clearly much work has been moved forward. He noted some of the areas of progress, e.g., the installation of walls, power, lighting, and paint color. He then discussed wall color and specifically, the accent colors, which some Committee members felt were too vibrant. The accent colors seem to be coming together nicely, he suggested, now that some furniture and paneling (casework) has been placed. Mr. McLaughlin said that the colors look bright and appropriate. He suggested that Committee members defer to the work of the design team. Ms. Thurston agreed that the colors look great. Ms. Schreiber said while she recommends going forward with the plan for accent colors, she wished the accent colors had been vetted more thoroughly by Committee members. Mr. Caputo said that the accent colors have come together nicely. Chair Lovallo thanked the design team for all of their efforts. He also thanked Mr. Loring for his efforts, as well.

Chair Lovallo suggested another school building tour in mid-June.

IX	Comments	from	Relmont	Residents

None.

X. New Business/Other

None.

XI. Related Meeting Documents

- 1. FFE Equipment Presentation
- 2. Edvance Education Technology Presentation

XII. End of Meeting

The Chair ended the meeting at 8:57 a.m. following a motion made by Mr. McLaughlin.

Respectfully submitted by:

Lisa Gibalerio

Approved: Chris Messer 06/07/2021
Chris Messer, Secretary Date

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