

**Meeting Minutes
AGE-Friendly Belmont
1-26-2021**

Attendees:: Heidi Barberio, Wayne Haley, Nava Niv-Vogel, Judy Singler, Timothy Flood, Kristin Daley, Susan Polit, Alice Melnikoff, Mackenzie Kewley, Eileen Tell

Absent: Bev Freeman, Peter Struzzerio

The meeting began at 11:05 am.

Review of minutes from last meeting was deferred

Review of the Action Plans

Judy Singler mentioned that she will be sending the section of the Transportation plans which were omitted inadvertently. In addition, Alice Melnikoff will be proof-reading the documents for accuracy.

There was then a detailed discussion of formatting for the tables. It was felt that the layout should consist of goals on one side (left side) of the page and the action plan on the right side for clarity rather than the way it was set up in the draft.

One reason for the initial format was that there were no specific actions for all of the stipulated goals. The Executive Summary delineates the goals and action plans more exactly and may guide the revision. It was suggested that some of the "goals" be labeled as "needs" for the town and the "action plans" be broken down into "steps" for action as well as "end points". "Steps" are "intentions" for action which are divided into short-term and long-term in the current document.

It was noted that more consistency was needed in formatting. Each domain needs to be set up the same as the others. Several committee members preferred the flow of the Transportation plan draft which clearly goes from goal to specific action.

Review of Executive Summary

Editorial issues were addressed in a discussion of both phrasing, tone, substance and organization.. There was active involvement in this process. The artistic issues such as photos, and color scheme were also mentioned. There will be inclusion of bibliography and other sources for our ideas.

Work Remaining

Tweaking formatting, bibliography, editorial work, and photos will be forthcoming.

COVID VACCINE

The reality of vaccination is that it will be delayed beyond the scheduled dates. There is difficulty for people to find sources for getting vaccinations. There is also difficulty finding second doses for recipients. Council members discussed their experiences with the vaccination and waiting for theirs.

**RECEIVED
TOWN CLERK
BELMONT, MA**

DATE: June 9, 2021

TIME: 11:12 AM

There will be a meeting of this Council in two weeks, February 9 at 11:00am. The meeting was concluded by unanimous agreement.

Respectfully submitted, Acting Secretary Susan Polit