

**Meeting Minutes  
Age Friendly Action Committee  
3-9-2022**

DATE: June 8, 2022  
TIME: 3:12 PM

Attendees: Susan Polit, Tim Flood, Ralph Jones, Judy Morrison, May Forkin; ex-officio members Rachel Garrity and Nava Niv-Vogel

**Call to Order** The meeting began at 11:19 am.

**Discussion of Work on Other Action Items** Group discussed which committee members will focus on each of the 4 domains from the Action Plan. Each of the working groups will be responsible for meeting together and sharing their progress with the larger group on a monthly basis. Nava will post the meeting schedules of the working groups.

Working Groups:

- Outdoor Spaces - Tim Flood, [suggestions - Heidi Barberio, Judy Singler]
- Transportation - Judy Morrison, [suggestion - Judy Singler]
- Communication - Ralph Jones, May Forkin
- Housing - Susan Polit, Judy Singler

Committee members who were not present are asked to reach out to Nava and/or Judy Morrison to share their working group preference. Members discussed who might be a good fit for each of the working groups based on previous experience/interest - suggestions are in brackets.

**Report of the Community Challenge Grant Working Group** With the help of Eileen Tell, this working group determined that the bulk of the grant funding will be used on a local builder/inspector with special aging certifications who is familiar with town planning and zoning issues, as well as a writing and design consultant. Ellen Sullivan will be helping to itemize the grant budget. The grant application is due on March 22; Nava is initiating the proposal and it will be reviewed by others in the working group.

The committee discussed the importance of having printed copies available, but that it should be a living document that can easily be added to and updated as needed. Members agreed that it should be available on the Town website, the library website, and in the community development office as well as the Beech Street Center. The potential for a separate website for products of this committee was discussed. Tim is willing and able to explore this option.

**Review of previous meeting minutes** These will be deferred to the next meeting.

**Schedule Upcoming Meetings** Committee members agreed on a monthly meeting cadence. Nava will send the schedule out to the committee for the next 6 months.

The meeting adjourned at 11:50am.