



FY2026 Senior Tax Work-off Application

Town of Belmont
Community Services Department
266 Beech Street, Belmont, MA 02478
617-993-2970

Thank you for your interest in placement with the Town of Belmont Senior Tax Work-Off Program. Under this program, participating taxpayers work for the municipality in exchange for a reduction in their tax bill. Please read the following guidelines and requirements carefully.

Program Guidelines

- Applications will be accepted on a rolling basis throughout the year as funds and jobs are available.
- The program is limited to 25 volunteers; additional opportunities may be provided if funding is available.
- Participants must **reapply to the program annually**, providing all required documentation to complete the application process. (See page 2.)
- Hours worked between January 2, 2025 and November 14, 2025 will be applied to the FY2026 Tax Bill issued on January 1, 2026.
- Participants will receive an hourly rate of \$15.00 for their services.
- The maximum credit a household may earn per year is \$2,000 including all withholdings.
- The maximum number of hours a household can work and receive credit is 133.3.
- Participants must be prepared to commit to a consistent schedule that includes minimum shift hours, depending on the specific job placement.

Participation Requirements

- Applicants must be 60 years of age or older.
- Applicants must own property in Belmont that serves as their principal residence.
- Gross income (including **Social Security income**) must not exceed \$69,000 for Single filers or \$103,000 for Joint filers. (2023 tax return)
- Applicant's job skills must match those of an available placement within the municipality.
 - Determination of this may include an interview with the department
 - Successful match of a participant to a department will determine official acceptance into the program
 - For the mutual protection of the participant and the interests of the Town, no taxpayer shall be assigned work for which he or she is not physically qualified.
 - Applicants who do not adhere to the Town's policies and procedures or who do not satisfactorily perform the work assigned may be subject to dismissal.
- Applicants may be subject to a Criminal Offender Records Investigation and Sex Offender Registry Information check, depending on job placement.

Please PRINT or TYPE except for your signature on both pages of this application.

Date of Application _____

Name _____
First Middle Last

Address _____ Zip Code _____

Phone _____ E-Mail Address _____

Marital Status _____ Date of Birth _____

I understand that under the guidelines of the Senior Tax Work-off Program, I will provide services to the Town in exchange for a reduction in my real estate tax bill. The program allows that I may earn up to \$2,000 which will be paid through the payroll process in November, and a W-2 for federal tax purposes will be issued in January. I agree to sign over this check to the Town of Belmont, to be applied as credit to my Real Estate Tax Bill.

Signature _____ Date _____

The following information will be helpful placing applicants in appropriate positions.

1. Have you participated in the Senior Service Program in the past? Yes No

If so, in what departments have you worked? _____

2. What skills or interests are you willing to share with the Town as a Volunteer? _____

3. Computer skills? Yes No If so, please explain. _____

4. Do you have any medical restrictions that might affect or limit your work assignment? If so, explain:

CONFIDENTIALITY

Senior Tax Work-off Program participants must observe the rules of confidentiality. Stated briefly, confidentiality means that anything you see or hear during the course of your work assignment that relates to Town residents **must not** be shared with anyone.

Signature _____ Date _____

Required Application Documentation:

- Complete all sections of the 2-page application**
- Sign both pages of the application**
- Include a copy of your 2023 Federal Income Tax Return**
- If property is subject to a trust, include paperwork indicating that you are a trustee**

Please return this application and the required documentation to the
Board of Assessors' Office on the first floor of the Homer Municipal Building
19 Moore St., Belmont, MA 02478