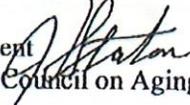


Memorandum of Understanding

TO: Ralph T. Jones, Chair
Belmont Board of Selectmen

FROM: James H. Staton, President 
Friends of the Belmont Council on Aging

DATE: June 8, 2011

CC: Thomas Younger, Floyd Carman, Joel Semuels, Nava Niv Vogcl, Anne Lougee

This memorandum is to clarify and bring up to date the understandings between the Friends of the Belmont Council on Aging (the Friends) and the Town of Belmont (the Town).

The occasion of transmitting the final \$50,000 from the Friends to the Town gives rise to this opportunity to clarify the following understandings:

1. The Friends conducted a successful campaign to raise from 536 donors, and commit \$1,000,000 to the cost of constructing a facility, now known at The Beech Street Center, in which the programs of the Belmont Council on Aging (COA) would be conducted. The Center opened in September 2009.
2. The Friends have previously transmitted \$950,000 of the funds raised to the Town.
3. The Town gives assurance to the Friends, acting as stewards of the \$1,000,000 and the 536 donors, that the facility at 266 Beech Street is being held for the primary purpose of operating COA programs, and that at least until the facility is fully depreciated in 2049, COA programs will be given preference over other uses of the facility, and that the facility will not be sold or converted to another use without a two-thirds vote of the Town's legislative body (the Town Meeting or its successor.)

In addition, the Friends:

4. Support the work of the Council on Aging to manage a marketing plan for rentals of 266 Beech Street. A team of COA and Friends commit to assisting the COA director and Senior Center Coordinator to make the program successful.
5. Commit to assisting the COA, the Warrant Committee and the Administrator of the Town in developing acceptable measures of services and programs conducted at 266 Beech Street.

With completion of this memo, the Friends will transmit the check for \$50,000 to Mr. Carman.

Accepted:


Ralph T. Jones, Chairman


date