



September 2025

# Town Administrator's Bulletin



*Welcome back to all from what we hope was an enjoyable summer-break! As we look ahead to an exciting last quarter of the year, Belmont is bustling with continued progress on major projects like the Public Library and Skating Rink that are both really starting to take shape. September has been a busy month with lots to be excited about, so please take a moment to check out the September Town Administrator's Bulletin!*

*-Patrice Garvin, Town Administrator*

## *Subscribe*

*To stay informed, [subscribe to News and Announcements](#) on the Town's website and receive the Bulletin directly in your inbox each month.*



## **Select Board News and Initiatives**

### Upcoming Meetings:

September 29, 2025 6:00 PM - 9:00PM

Previous Meetings archived on the [Belmont Media Center Website](#) with meeting minutes and Materials archived on the [Select Board Webpage](#).

### **The Glenn Clancy Memorial Tree Fund “40 Years Honoring 40 years”**

The Town of Belmont is proud to announce The Glenn Clancy Memorial Tree Fund, “40 Trees, honoring 40 years.” The Shade Tree Planting Program offers an opportunity for you to help beautify the Town of Belmont and recognize Glenn Clancy and his forty years of service to the Belmont Community most recently as Town Engineer and Community Development Director. Glenn passed away unexpectedly in May 2025. The Town’s Tree Warden will be administering the program in select locations. For more information, please refer to the [DPW press release](#) on the Town Website or call 617-993-2680. If you would like to donate, please enclose a check payable to the “Town of Belmont” and mail or drop it off to:

**Belmont Public Works Department**

**c/oThe Glenn Clancy Memorial Tree Fund, “40 Trees Honoring 40 Years”**

**19 Moore Street**

**Belmont, MA 02478**

### **Thank you Chief James MacIssac of the Belmont Police Department**

Chief James MacIssac retired from the Belmont Police Department at the end of August. The Select Board, employees of the Police Department and Town, as well as, the Citizens of Belmont are thankful for his years of service. Chief MacIssac started his service with the Town of Belmont’s Police Department in 1999 and worked his way up through the ranks to achieve the rank of Police chief. In that capacity he led the department with honor, dedication and integrity. We wish him well in his future endeavors.

### **Town of Belmont Multi-Year Budget Advisory Committee Public Input Session**

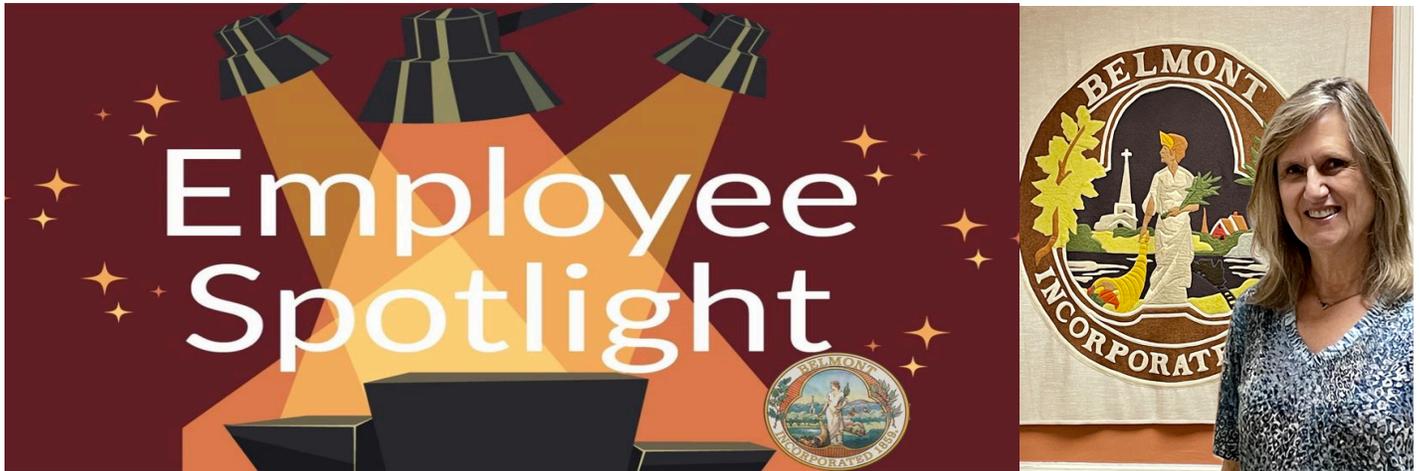
The Town of Belmont hosted a public input session on 5-Year Model on Thursday, September 18, 2025 on Zoom and in-person at the Select Board Conference Room at Belmont Town Hall. The Committee looks forward to receiving feedback from Belmont Town Residents and have posted an interactive excel document available immediately on the Town website. For more information and to share your feedback on the excel document, please go to the [Multi-Year Advisory Committee page](#) on the Town website.

### **Reminder: Belmont Cultural Council Grant Applications are Open**

Calling all artists, performers, educators, and community builders! The **Belmont Cultural Council (BCC)** is excited to announce that the **2026 grant application season opens Tuesday, September 2, 2025, and runs through Thursday, October 16, 2025**. For more information, please refer to the [Town Website’s news page](#) posting.

### **Belmont Touch-A-Truck Event, Saturday, October 11, 2025 from 11:00AM –2:00PM**

The Select Board was proud to vote to approve the Belmont Touch-A-Truck community event sponsored by the Belmont Youth Activities and D.A.R.E. Inc. in partnership with the Belmont Center Business Association. The event will take place at Claflin St. Municipal Parking Lot in Belmont Center.



## Marta Kabalin

Project Manager, Facilities Department

*Each month, Town Administrator, Patrice Garvin highlights a single employee whose hard work and dedication exemplifies what it means to be an employee for the Town of Belmont. The Employee Spotlight Series shines a light on incredible employee achievements and provides an opportunity to introduce and recognize Belmont Town Employees throughout the Belmont Community.*

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Since joining the Town of Belmont team in July 2024, Marta Kabalin has brought not only decades of architectural and project management experience but also a deep-rooted sense of community pride to her role in the Facilities Department as Project Manager. As a Belmont resident herself, her work takes on a special kind of meaning—she’s not just building and maintaining public spaces, she’s improving the Town she calls home.

Working under the leadership of Facilities Director Dave Blazon, Marta plays an integral role in a department responsible for the maintenance, improvement, and long-term planning of all Town and School buildings, and helps to ensure that Belmont’s public spaces are safe, functional, and prepared for the future.

“I see us as a well-rounded team,” she says, describing her colleagues Cheryl, Ian, Dana, and Marcus, and others including Roy and Cristian, each bringing something unique to the table. “Under Dave’s direction, each of us has an important role to play.”

To someone passing her on the street, Marta might explain her job like this: "I manage the small capital projects for the Town of Belmont, such as building renovations, repairs, and improvements that are funded through capital budgets rather than operating budgets.”

Some of the recent projects she’s overseen, in collaboration with Dave, include the Butler School slate roof replacement, chimney repairs at the School Administration Building, and the ongoing reconstruction of the Town Hall retaining wall. Her background as an architect also lends itself to space planning and design consultation—skills that prove invaluable in municipal facilities management and recent and ongoing office reorganization projects.

Growing up, Marta was always drawn to activities that allowed her to be both creative and analytical. Whether it was drawing, puzzles, or her curiosity in studying everyday objects to see how they worked, her interests led her to architecture. After more than 20 years in the private sector as a licensed architect, the Great Recession shifted her

professional path. She took a role as a facilities project manager at UMass Lowell, then transitioned to the Town of Natick before finding her way to Belmont.

“I saw the Belmont job posting and knew I’d regret it if I didn’t throw my hat in the ring,” she recalls. “Now I get to work on projects that benefit the community I live in—and I have the best commute I’ve ever had.”

For Marta, motivation comes from a strong commitment to quality and service. “I want to do the best job I can and aim for the best outcome—even when budgets or schedules are tight,” she says. Lists and schedules help her stay grounded. “Breaking complex projects into manageable tasks makes the work feel achievable instead of overwhelming.”

Marta has had many accomplishments over the course of her career which she credits to her ability to problem solve, to communicate and coordinate effectively with stakeholders, colleagues, and consultants, and customer service skills. Marta shared: “With project management, it's all about scope, budget and schedule. Reflecting on my years as an architect, I'm particularly fond of the numerous projects for WGBH, and DCR's Houghton's Pond Bath House in Milton, MA.” Along with these professional accomplishments, Marta without hesitation shared that she is most proud of being a mother to her son who has “grown up to be a kind, thoughtful, and intelligent young man.”

In the next five years, Marta sees the Facilities Department continuing its essential work—both on long-term capital projects and the day-to-day needs of Belmont’s buildings. A recent comprehensive facilities assessment will help prioritize projects and ensure that tax dollars are used effectively and strategically. As for herself? “In five years, I may be eyeing retirement,” she laughs, “but there’s still so much to accomplish before then.”

Outside of work, Marta is just as multi-talented. She speaks Croatian, a tribute to her family’s heritage and history. “My parents fled Croatia after WWII due to political persecution,” she shares. “This past summer, my sisters and I, along with our families, traveled to Croatia for a reunion with our Croatian cousins—it was deeply meaningful.”

She also enjoys lap swimming, especially at Walden Pond (“one of my favorite places on this planet”), crocheting, and spending time with friends and family. And there’s even a musical side: “I play piano, and occasionally sing alto with the Mystic Chorale. Not many people know that I also play pipe organ—though it’s been a few years since I last had a chance. Even fewer people know that I used to own a motorcycle.”

In a fun twist, she discovered earlier this year that she grew up in the same area as Chris Ryan, Belmont’s Director of Planning and Building. “We lived just a few miles apart near Lansing, Michigan and went to the same public high school in Okemos. What are the odds?”

What does she want the people of Belmont to know? “That the Facilities Department is working hard, every day, behind the scenes to keep our town buildings running. Whether it’s routine maintenance, unexpected repairs, or long-term improvements, the Facilities Department plays a vital role in supporting the services and spaces our community relies on. I’m proud to be a part of this team.”

# Community Announcements!

## Belmont Municipal Light Department



The Light Department invites you to join them for the 3rd Annual Public Power Week Open House on Wednesday, October 8, 2025 from 3:00 PM until 6:00PM at **Belmont Light Headquarters, 40 Prince Street**. There will be many opportunities for education and fun including: touch-a-truck, dressing like a Line Worker, safety demonstrations, kids activities and more! We hope to see you there!

For more information, please visit [Belmont Light's website](#).

## Belmont Health Department

The Belmont Health Department is partnering with Osco and Union Pharmacies to provide vaccines to Belmont Residents this fall. To Register, please click on the link for the day and time that best works for you. For questions or more information, please contact the Belmont Health Department at 617-993-2720.

### Beth El Temple Center Vaccine Clinics:

- [Wednesday September 3rd](#) -10:00 AM – 2:00 PM
- [Wednesday October 22nd](#) - 10:00 AM – 2:00 PM
- [Wednesday November 19th](#) - 10:00 AM – 2:00 PM
- [Wednesday December 3rd](#) - 10:00 AM – 2:00 PM



### Beech Street Center (266 Beech St, Belmont) Vaccine Clinics:

- [Monday September 22nd](#) - 3:30 PM – 6:30 PM
- [Thursday October 9th](#) - 10:00 AM – 2:00 PM
- [Monday November 3rd](#) - 3:30 PM – 6:30 PM
- [Monday December 8th](#) - 3:30 PM – 6:30 PM

## *The Beech Street Center and Belmont Recreation Department.*

These guides are available on the [Beech Street Center](#) and the [Recreation Department](#) websites and include many fun and engaging community events!

	<b>SENIOR NOTES</b> BEECH STREET CENTER 266 BEECH STREET • BELMONT, MA 02478 • SEPTEMBER 2025 •
<b>BRANDON FITTS, CTES</b> Director 617.993.2970 bfitts@belmont-ma.gov	
<b>HEIDI BARBERIO</b> Assistant Director 617.993.2970 hbarberio@belmont-ma.gov	
<b>J.E. AMDUR, LICSW</b> Social Worker 617.993.2985 jamdur@belmont-ma.gov	
<b>DOINA LIESCU</b> Front Desk Admin 617.993.2970 dliescu@belmont-ma.gov	
<b>SOFIE DALEY</b> Director of Programs and Senior Services 617.993.2978 sdaley@belmont-ma.gov	
<b>AIMEE LEBRUN</b> Program Coordinator 617.993.2979 alebrun@belmont-ma.gov	
<b>TRANSPORTATION</b> Transportation 617.993.2980	
<b>RICHARD BERGER</b> Tech Sharing Facilitator	

PHONE: 617.993.2970 • BEECHSTREETCENTER.ORG

BELMONT RECREATION DEPARTMENT  
266 Beech Street, Belmont, MA 02478  
617-993.2760 • www.BelmontRec.com

## Town Clerk's Office Announcements!

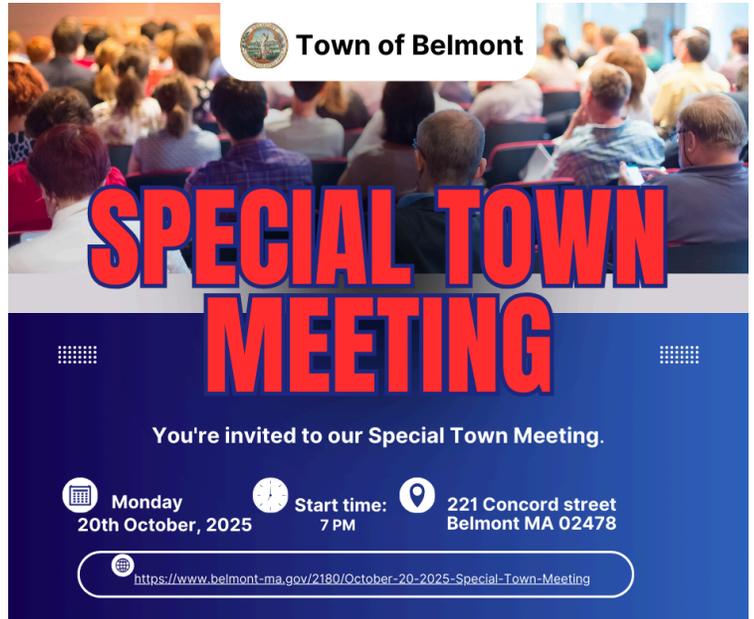
**SPECIAL TOWN MEETING** – Belmont's Representative Town Meeting, our Legislature, includes thirty-six (36) elected representatives from each of our eight (8) precincts plus some additional At Large members. A list of Town Meeting Members is available [here](#). A Special Town Meeting is anticipated to hold on October 20, 2025. Please attend the Town Meeting or watch online on the [Select Board](#) page.

**TOWN MEETING OPENINGS** – Partial terms to fill five vacancies caused by Town Meeting Member resignations will be filled by Precinct Caucuses called by the Town Clerk for September 30<sup>th</sup> at Town Hall Auditorium as follows:

Time	Precinct	Open Seats
6:45pm	Precinct 8	one seat
7:15pm	Precinct 5	two seats
7:45pm	Precinct 2	two seats

Registered voters in these precincts may run for the seats which will be filled at the caucuses on September 30<sup>th</sup>, terms expire at the next Town Election on April 7, 2026. Interested candidates may get more information by:

- o reading online <https://www.belmont-ma.gov/1498/Town-Meeting>
- o calling the Town Clerk's Office at 617-993-2603
- o watching prior Town Meetings on <https://belmontmedia.org/>
- o contacting their current Town Meeting Members.



**YARD SALE PERMITS** – Belmont Bylaws require permits for all Private sale events, known variously as garage sales, yard sales, tag sales, driveway sales, and moving sales, defined as yard sales. The permits are free and available online. There is no deadline to apply – you can wake up in the morning and decide to have a sale that day. The permit will be emailed to you very quickly. There is a limit of three sales per address for each calendar year. For more information or to get your yard sale permit go to: <https://www.belmont-ma.gov/1504/Yard-Sale-Permits>



**TOWN CLERK SECURE DROP BOX** – The Town Clerk's green drop box is located on the left side of the driveway at the base of the stairs to the Town Hall at parking lot level. You may deposit voted ballots, pet license applications, census form and all communications for the Town Clerk. Only documents for the Town Clerk should be placed in this drop box. Payments of taxes and parking tickets should be put into the Treasurer's silver drop box on the right side of the driveway near the entrance to the Homer Building.