

Town of Belmont  
Zoning Board of Appeals  
Meeting Minutes  
December 18, 2023

**RECEIVED  
TOWN CLERK  
BELMONT, MA**

DATE: February 9, 2024  
TIME: 8:33 AM

Present: Casey Williams, Chair; Andrew Kelley, Vice Chair; Elliot Daniels; Daniel Barry; Alexandra Danahy; David Stiff; Teresa MacNutt

Staff: Christopher Ryan, Director of Planning & Building; Gabriel Distler, Staff Planner, Office of Planning & Building

*The Belmont Zoning Board of Appeals held this hybrid public hearing at the Art Gallery on the third floor of the Homer Building, 19 Moore Street, and by remote access through Zoom as permitted by the Massachusetts Act Relative to Extending Certain State of Emergency Accommodations, that become effective July 16, 2022. Update 3/30/23: The State has extended authorization for virtual public meetings through March 31, 2025.*

This meeting recording has been posted to the Belmont Media Center webpage.

1. 5:30 PM Call Meeting to Order

**Ms. Williams called the meeting to order at 5:30 PM**

2. Executive Session: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. Item 1.91 Beatrice Circle and Item 2. Review and approve the December 4th , 2023 Executive Session

**At 5:31 PM, Ms. Williams moved to open executive session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. Item 1. 91 Beatrice Circle and Item 2. Review and approve the December 4, 2023 Executive Session**

**The motion was seconded by Mr. Kelley**

**The motion passed unanimously at 5:32 PM.**

3. Reconvene

**At 6:31 PM, Ms. Williams moved to reconvene in open session.**

4. Reschedule May 6, 2024 and June 3, 2024 meeting dates to avoid conflict with Town Meeting.

**At 6:32 PM, Ms. Williams moved to reschedule the May 6, 2024 and June 3, 2024 meeting dates to May 7, 2024 and June 4, 2024 respectively.**

**The motion was seconded by Ms. MacNutt**

**The motion passed unanimously at 6:33 PM.**

5. Review and approve November 16, 2023 and December 4, 2023 public hearing meeting minutes.

Ms. Williams requested that the recording of the votes be edited to avoid confusion and more clearly reflect who voted on the motions for the November 16, and December 4 meeting minutes.

Mr. Kelley and Ms. Danahy confirmed that they were not in attendance at the November 16th meeting and should thus be struck from the attendance.

**At 6:36 PM, Ms. Williams moved to approve the meeting minutes of the November 16th, 2023 meeting of the Zoning Board of Appeals with the edits to the attendance and the recording of the vote.**

**The motion was seconded by Ms. MacNutt.**

**The motion passed unanimously at 6:36 PM.**

**At 6:37 PM, Ms. Williams moved to approve the meeting minutes of the December 4, 2023 meeting of the Zoning Board of Appeals with the edits to the recording of the vote.**

**The motion was seconded by Mr. Kelley.**

**The motion passed unanimously at 6:37 PM.**

**At 6:37 PM, Ms. Williams moved to adjourn the meeting.**

**The motion was seconded by Mr. Kelley.**

**The motion passed unanimously at 6:38 PM.**

*Respectfully submitted by,*  
*James Goudie*