

# WATER ADVISORY BOARD



BELMONT, MA, 02478  
(617) 993-2700

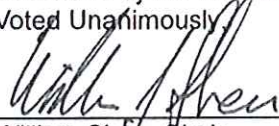
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## Water Advisory Board Meeting Minutes of September 22, 2015.

In attendance: Chairman Frank E. French Jr., Member Joseph Barrell, Member William Shea, DPW members; Director Jay Marcotte, Assistant Director Michael Santoro, Water Manager Michael Bishop, Water Operations Manager Mark Mancuso and Business Manager Judi Carmody. Customers; Mr. Scott Hoerle.

1. Chairman French called the meeting to order at 9:06 am.
2. Water Manager Mr. Bishop presented the issue with water/sewer bill #858922 from June 30, 2015 for 38 Poplar Street. The customer is requesting a one-time sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Shea made a motion for a one-time sewer use adjustment based on excess sewer usage that did not enter the sewer system.  
Seconded by Mr. Barrell.  
Voted unanimously.
3. Water Manager Mr. Bishop presented the issue with water/sewer bill #858922 and others from March 31, 2015 for 11 Waverley Street. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Chairman French made a motion for a one-time water and sewer adjustment of 50% based on the average usage for the prior two similar quarters.  
Seconded by Mr. Shea.  
Voted unanimously.
4. Water Manager Mr. Bishop presented the issue with water/sewer bill #801911 from April 30, 2015 for 4 Exeter Street. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Shea made a motion for a one-time sewer adjustment of 100% based on the sewer usage that did not enter the sewer system.  
Seconded by Mr. Barrell.  
Voted unanimously.
5. Water Manager Mr. Bishop presented the issue with water/sewer bill #887920 from August 31, 2015 for 316 School Street. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Chairman French made a motion for a one-time water and sewer adjustment based on 75% of the average usage for the prior two similar quarters.  
Seconded by Mr. Shea.  
Voted unanimously.
6. Chairman French made a motion to approve the meeting minutes of June 11, 2015.  
Seconded by Mr. Barrell.  
Voted unanimously.
7. Water Manager Mr. Bishop updated the board on the FY15 and FY16 water capital program.
8. Water Manager Mr. Bishop updated the board on the Smart Meter Pilot Program and new billing software.
9. There was a discussion about revising the water and sewer billing dispute policy.
10. Chairman French moved to adjourn the meeting at 10:55 am.  
Seconded by Mr. Barrell.  
Voted Unanimously.

  
William Shea, Clerk